

**Tentative Projection of Dates, Steps, and Costs**  
**Associated with Council on Accreditation**  
**Accreditation of Montana's Department of Health & Human Services**  
*Prepared by Casey Barrs, Legislative Services Division*

**NOTE: Highlighted figures comprise the costs projected for this biennium. Total: \$99,568. Bill rounds this to \$100,000**

<b>Dates</b>	<b>Steps</b>	<b>Costs</b>	<b>Other</b>
July 1, <b>2013*</b>	Becomes law		
July 1 – Sept 30	Pre-application step: <i>Readiness Assessment</i> (Optional)	<ul style="list-style-type: none"> <li>• <b>\$16,000</b> fee to COA</li> <li>• <b>\$50,000</b> cost of FTE for DPHHS focal person for whole process</li> </ul>	Needed for duration of whole process ↓
Oct 1 – Jan 1, <b>2014</b>	Step 1: <i>Application &amp; Agreement</i>	<ul style="list-style-type: none"> <li>• <b>\$750</b> application fee to COA</li> <li>• <b>\$32,818</b> accreditation fee to COA with signed agreement</li> </ul>	Contract executed
Jan 1 – Feb 1	Step 2: <i>Intake &amp; Assessment</i>	None	
Feb 1 – Feb 1, <b>2015</b>	Step 3: <i>Self-Study</i>	\$_____ DPHHS costs to meet standards (FTE, training, etc.)	Some costs o.t.o. and others permanent ↓
Apr 15 – May 1	Step 4: <i>Site Visits</i>	\$17,100 to COA for site visit expenses (all inclusive)	↓
May 15 – Aug 15	Step 5: <i>Ratings Report and Response to Report</i> (if applicable)	None	↓
Aug 15 – Oct 15	Step 6: <i>Accreditation Decision</i>	None	↓
<b>2017, 2018, 2019</b>	Step 7: <i>Maintaining accreditation</i> ↓	\$ 400 per year for initial 3 years	↓

\* Committee and/or department might suggest an alternate effective date

