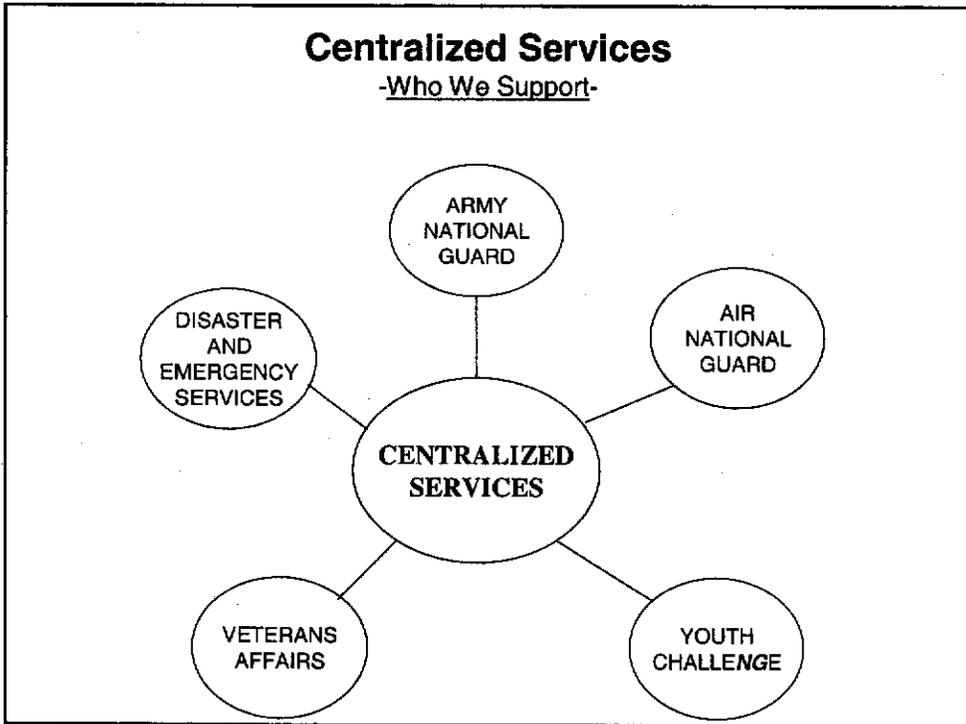


EXHIBIT 12
DATE Feb. 7, 2005
HB 2; Dept. of
Military Affairs



Centralized Services

-Organizational Structure-



Centralized Services

-Full-Time Employees-

9.2 FULL TIME EMPLOYEES

- > ADJUTANT GENERAL
- > DEPUTY DIRECTOR
- > DIVISION ADMINISTRATOR
- > HUMAN RESOURCES MANAGER
- > 4 ACCOUNTANTS
- > PAYROLL TECHNICIAN
- > PART-TIME ADMINISTRATIVE SUPPORT



Centralized Services

-Accounting-

**BUDGET
ACCOUNTING
PAYROLL**



\$ 17 MILLION ANNUAL OPERATING BUDGET

\$ 42 MILLION ANNUAL CONSTRUCTION BUDGET

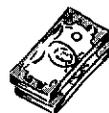
\$ 39 MILLION FY05 BUDGET AMENDMENT AUTHORITY

17 FEDERAL GRANTS

11 COOPERATIVE AGREEMENTS

Centralized Services

-Accounting-



Properly Account For All Appropriated Funds

Ensure Appropriate Federal Participation

Minimize General Fund Expenditures Where Possible

Maintain a Thorough Knowledge Of State And Federal Accounting Rules, Regulations, And Restrictions

Provide Technical Support And Understanding Of State & Federal Requirements On An Ongoing Daily Basis

Ensure We Are Receiving The Maximum Federal Reimbursement We Are Entitled To In A Timely Fashion

Centralized Services

-Other Areas-



•PURCHASING/CONTRACTING

M.C.A. 18-4-222 Level One Delegation Authority
150 Transactions between \$5,000.00 & 25,000.00
100 Transaction greater than \$25,000.00

•PROPERTY MANAGEMENT

\$28.6 Million Assets Recorded on SABHRS
71 State Buildings

•INFORMATION TECHNOLOGY

Develop and Maintain the Agency Strategic Plan required by M.C.A. 2-17-505
Maintain and update 100 State computers
Contract with Dept. of Admin. ITSD for technical support
SABHRS Security Officer

Centralized Services

-DMA Full-Time Employees-

HUMAN RESOURCES

168 FULL TIME DEPARTMENT EMPLOYEES

- > RECRUITMENT & SELECTION OF EMPLOYEES
- > UNION LABOR NEGOTIATIONS
 >3 UNIONS
- > RESOLVES PERSONNEL MANAGEMENT ISSUES



Centralized Services

-Disaster Impacts-

SIGNIFICANT DISASTER IMPACTS

FY2000 - \$ 1,536,219.52
FY2001 - \$28,255,185.45 - 1,932 Employees
FY2002 - \$22,428,669.56 - 295 Employees
FY2003 - \$ 2,296,176.66 - 1,050 Employees
FY2004 - \$ 3,725,771.39

CSD hired 1 temp hire to assist with the additional workload



