

Montana State Legislature

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Legislative Audit Division

State of Montana



June 2004

Report to the Legislature

Performance Audit

Professional & Occupational Licensing

**Business Standards Division
Department of Labor and Industry**

This report provides findings and recommendations relating to House Joint Resolution 20, which requested a series of performance audits of professional and occupational licensing boards administratively attached to the Department of Labor and Industry. Five aspects of professional and occupational licensing were examined:

- ▶ Licensing fees and board funds.
- ▶ Board disciplinary activities.
- ▶ Department administrative procedures.
- ▶ Public and professional representation on licensing boards.
- ▶ Education and experience requirements applied as a condition of licensure.

Direct comments/inquiries to:
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June 2004

The Legislative Audit Committee
of the Montana State Legislature:

This is our performance audit of professional and occupational licensing boards. This audit was conducted in response to House Joint Resolution (HJR) 20, passed during the 2003 legislative session. HJR 20 requested we examine the activities of professional and occupational licensing boards administratively attached to the Department of Labor and Industry.

This report provides information to the Legislature regarding professional and occupational licensing. Findings and recommendations address board and department organization, licensing fees and board finances, application and renewal procedures, and board disciplinary activities. A written response from the department is included at the end of the report.

We wish to express our appreciation to board members, department staff and licensees for their cooperation and assistance during this audit.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Scott A. Seacat", written over a horizontal line.

Scott A. Seacat
Legislative Auditor