

**MONTANA STATE UNIVERSITY  
2008-09 LRBP  
DEVELOPMENT SCHEDULE**

- June, 2005 > MSU-Bozeman distributes MSU-LRBP Instruction Packet to Affiliated Campuses
- August 26, 2005 > Preliminary LRBP Project lists due at MSU-Bozeman
- September, 2005 > MSU-Bozeman LRBP team visits each campus to tour/discuss proposed LRBP projects
- October, 2005 > Campuses make final revisions to their top priority project scopes and cost estimates
- November, 2005 > MSU-Bozeman LRBP team presents proposed MSU Consolidated Project Priority List to President Gamble for consideration
- December, 2005 > President Gamble and LRBP team present draft MSU Consolidated Project Priority List to Chancellors for discussion in Bozeman
- January, 2006 > Finalize MSU LRBP Consolidated Project Priority List
- February, 2006 > Transmit MSU LRBP Project Priority List to OCHE  
> OCHE submits Project Priority Lists to A/E Division
- March, 2006 > Deadline for data entry of final MSU Capital Project data into SABHRS/MBARS System
- March, 2006 > MSU-Bozeman produces MSU Consolidated LRBP document
- April, 2006 > Transmit MSU LRBP document to OCHE  
> MSU LRBP team, UM LRBP team, and OCHE LRBP representative meet in Helena to develop consolidated MUS LRBP Project Priority List  
> Campus tours of LRBP top priority projects by A/E Division representatives
- June, 2006 >> OCHE transmits electronic MUS LRBP Priority List to A/E Division via SABHRS/MBARS
- July, 2006 meeting > BOR approves MUS LRBP Project Priority List at regular  
> OCHE transmits any changes in the MUS LRBP Project Priority

List to A/E Division for consolidation, with other state agency  
LRBP projects, into the Capital Construction Program

Late October, 2006

> Statutory date for Governor to approve Capital Construction  
Program

November, 2006

> A/E Division publish Capital Construction Program document,  
and distribute to Legislative Committees

**MONTANA STATE UNIVERSITY**  
**LRBP PROJECT PRIORITY RANKING GUIDELINES**

The following list is a general hierarchy of priority ranking rationale. Project priorities should be justified using these guiding principles. Consideration should be given for projects that address elements from several of the categories as well as projects that continue or complete phased work that has been previously authorized or funded.

**1. Health and Life/Safety**

Projects that improve or eliminate conditions that present an immediate threat to health or life/safety, where it has been determined that there exists no possibility for operational changes to remedy the situation, and the necessary remedial action is beyond the resources of the institution.

**2. Major Maintenance of Building/Utility Systems**

Projects that correct a problem that, if left uncorrected, increases the potential for serious or continued damage to buildings, building components, or infrastructure systems, and would negatively impact the institution's ability to deliver its programs.

**3. Code Compliance**

Projects which involve improvements to comply with state or federal regulations or institutional standards. Condition requiring corrective action does not present an immediate threat to life/safety, i.e., requires an event (earthquake, fire, etc.) before the problem is manifest. Examples: Seismic problems, fire code problems, ADA, etc.

**4. Operational Efficiency/Savings**

**5. Adaptive Renovation**

Projects which facilitate better utilization of an existing facility or the adaptation of an existing facility to changing or expanding program requirements.

**6. New Construction**

Construction of any new facility, either free standing or addition, generally in response to program expansion.

**Authority Only**

Projects for which no state funds are being requested and only authority to spend non-state funds for construction is needed. Authority-Only projects are usually not prioritized in the capital program publication of the LRBP, but are listed at the end of the proposed

capital construction program. Includes projects that improve or upgrade operating systems or reduce overall facilities liabilities which will result in demonstrated operational cost-savings that help offset the capital investment. Examples: Energy conservation, demolition of existing facilities, etc.

**MONTANA STATE UNIVERISTY**  
**LRBP PROJECT EVALUATION PRINCIPLES**

The following principles will guide MSU in the process of evaluating projects submitted for consideration through the Long Range Building Program, and will be used to inform the process of consolidating MSU's individual affiliated campus project lists for submittal to the office of the Commissioner of Higher Education and the Board of Regents.

1. Decisions will be informed by relevant comparative and historical campus data, e.g., faculty/staff/student FTE, square feet, Facilities Condition Inventory, historical and projected enrollment, space utilization, etc.
2. Requests for new facilities or major renovations/additions to existing facilities will consider previous approvals for planning and/or design. Marginal supplemental assistance required to complete previously appropriated projects will also be considered.
3. LRBP maintenance requests should reflect the relative scale of each campus' facilities assets and budgets.
4. We cannot defer the maintenance of critical campus (or building system) infrastructure components beyond useful life.
5. Decisions will be informed by data regarding the distribution of LRBP funds in previous Legislative Sessions.
6. New and adaptive renovation proposals should be based on documented program need, e.g., growth, changing technology, space, facilities condition, etc.
7. Current campus priorities will be expected to reflect priorities from previous years.
8. Campus priorities are expected to reflect their approved campus strategic plans.
9. Decisions will be informed by the general hierarchy of project types, as shown in the preceding MSU LRBP Project Priority Ranking Guidelines.
10. Priorities for new construction and adaptive renovation will encompass associated deferred maintenance or life safety enhancements as much as possible.