EXHIBIT 6
DATE 1/4/07
HB

PO BOX 201706
Helena, MT 59620-1706
(406) 444-3064
FAX (406) 444-3036

Montana Legislative Services Division

Office of the Executive Director

TO: Members of the 60th Legislature

FROM: Susan Byorth Fox, Executive Director, Legislative Services Division

DATE: January 3, 2007

SUBJECT: Standing Committee Staffing

I am pleased to share with you the Legislative Services Division (LSD) attorneys and research analysts staff services to the 2007 standing committees.

In support of your standing committee, your staff member will perform the following functions:

- draft all amendments adopted by the committee during committee action, using the same bill drafting guidelines as were applied to the original bill and, with the committee or presiding officer's authorization, make necessary changes in grammar, punctuation, word choice, and statutory sentence structure that do not affect the meaning;
- draft proposed amendments upon request of individual committee members before committee action on a given bill;
- draft proposed amendments to be moved on second reading before the full Senate or House of Representatives upon request of a committee member;
- draft committee bills;
- review legislation and advise the committee as to constitutionality, internal consistency, possibility of conflict with existing provisions and other bills, and compliance with other bill drafting provisions, such as grammar, punctuation, word choice, and statutory sentence structure;
- attend subcommittee meetings to perform the appropriate functions listed above;
- attend conference committee or free conference committee deliberations as assigned to perform the appropriate functions listed above; and
- assist the committee or an individual committee member in obtaining data or other pertinent information from state or local agencies, the federal government, or other states pertaining to bills under deliberation by the committee.

We look forward to working with you. If you have any questions, please call me at (406) 444-3066 or send me an e-mail message at sfox@mt.gov.