* Did not include in the executive request

MCDC - Present Law A FY 2012-2013
Personal Services

Description	Account	2012 Estimate	2013 Estimate
Overtime	61102	$ 40,359	$ 40,359
Differential	61112	$ 16,875	$ 16,875
Holiday Payout	61138	$ 1,755	$ 1,755
Aggregate	*	$ 112,702	$ 112,830
Benefits	614XX	$ 54,941	$ 54,982
		$ 226,632	$ 226,801

* Included in SABHRS as 61101 Regular Salaries.

EXHIBIT 1
DATE 2/9/2011
HB

NCC - Present Law Adjustments - FY 2012-2013
Personal Services

Description	Account	2010 Actual	2012 Estimate	2013 Estimate
Overtime	61102	$ 159,717	$ 159,717	$ 159,717
Differential	61112	$ 69,185	$ 69,185	$ 69,185
Holiday Payout***	61138	$ 86,131	$ 86,131	$ 94,744
Aggregate	*	$ 25,898	$ 25,898	$ 25,898
Benefits	614XX	$ 100,811	$ 109,099	$ 111,855
Total		$ 441,742	$ 450,030	$ 461,399
Less: Director Reduction**			$ (67,123)	$ (66,098)
Decision Package Total			$ 382,907	$ 395,301

* Included in 61101 Regular Salaries
** Director directed $1,000,000 biennial reduction at MSH, MMHNCC, MDC 10/18/10
*** 10 Holidays in FY 2012, 11 Holidays in FY 2013

MSH - Present Law Adjustments - FY 2012-2013
Personal Services

Description	Account	2010 Actual	2012 Estimate	2013 Estimate
Overtime	61102	$ 544,846	$ 544,846	$ 544,846
Differential ***	61112	$ 14,558	$ 14,558	$ 14,558
Holiday Payout	61138	$ 101,399	$ 101,399	$ 101,399
On-call	*	$ 227,478	$ 227,478	$ 227,478
Aggregate	*	$ 1,013,175	$ 1,013,175	$ 1,013,175
		$ 1,901,456	$ 1,901,456	$ 1,901,456
Less: Director Reduction **			$ (281,478)	$ (288,059)
			$ 1,619,978	$ 1,613,397

* Included in 61101 Regular Salaries
** Director directed $1,000,000 biennial reduction at MSH, MMHNCC, MDC 10/18/10
*** Differential actual $145,448 reduced $131,000 due to HB 13 OTO ($450)

Montana Veterans Home Request 2012 - 2013

PL 22113 Montana Veterans Home Restore Overtime and Holidays Worked

HOLIDAY ANALYSIS

FTE Category	*SALARIES*	*BENEFITS*	*TOTAL*
Maintenance	$ 245	$ 100	$ 345
Housekeeping	$ 505	$ 200	$ 705
Laundry	$ 170	$ 70	$ 240
Cook	$ 355	$ 140	$ 495
Food Service Manager	$ 140	$ 55	$ 195
Food Service Worker	$ 795	$ 320	$ 1,115
Activities	$ 555	$ 220	$ 775
RN	$ 2,160	$ 865	$ 3,025
LPN	$ 695	$ 275	$ 970
CNA	$ 3,455	$ 1,380	$ 4,835
CNA Supervisor	$ 285	$ 115	$ 400
Nurse Manager	$ 400	$ 160	$ 560
Cost of one Holiday	$ 9,760	$ 3,900	$ 13,660

	SALARIES	*BENEFITS*	*TOTAL*
10 Holidays - 2012	$ 97,600	$ 39,000	$ 136,600
11 Holidays - 2013	$ 107,360	$ 42,900	$ 150,260
Average Biennium Cost 2012 - 2013	$ 102,480	$ 40,950	$ 143,430
TOTAL REQUEST FY2012 - FY2013 Per Year	$ 110,000	$ 33,000	$ 143,000

DIFFERENTIAL PAY ANALYSIS

	SALARIES	*BENEFITS*	*TOTAL*
31.20 Nurse Aides	$ 39,592	$ 11,877	$ 51,469
1.00 Nurse Aide Sup	$ 1,025	$ 308	$ 1,333
3.55 LPN	$ 4,430	$ 1,329	$ 5,758
1.00 RN Sup	$ 2,041	$ 612	$ 2,653
11.30 RN	$ 46,776	$ 14,033	$ 60,809
Social Services Director	$ 1,757	$ 527	$ 2,284
Activities Supervisor	$ 3,514	$ 1,054	$ 4,569
RN (10) Mentoring	$ 1,647	$ 494	$ 2,142
LPN (5) Mentoring	$ 824	$ 247	$ 1,071
CNA (20) Mentoring	$ 3,295	$ 988	$ 4,283
RN/LPN - 3 Shifts (13.00x75 days) Change Nurse	$ 5,354	$ 1,606	$ 6,960
Payroll Adj Diff	$ 2,746	$ 824	$ 3,569
Total Request	$ 113,000	$ 33,900	$ 146,900

Child and Family Services Division
PL 30005 Restore OT/Holidays Worked

Bureau/Region	01100	03593	Grand Total	FTE
Centralized Intake	$ 25,826		$ 25,826	11
Program Bureau	$ 4,102	$ 2,086	$ 6,187	3
Region 1	$ 5,032	$ 2,898	$ 7,929	3
Region 2	$ 269	$ 157	$ 426	1
Region 3	$ 9,803	$ 5,736	$ 15,539	18
Region 4	$ 16,359	$ 9,778	$ 26,137	16
Region 5	$ 3,567	$ 2,085	$ 5,652	8
Grand Total	**$ 64,958**	**$ 22,740**	**$ 87,697**	**61**

Totals represent account 61102 Overtime ($87,316) and account 61114 Holidays Worked ($382.)

DP 1104

Restore Zero-Based Personal Services at DDS

ACCT	03588		FY10	FY 12	12 increase	FY 13	13 increase	
61102 (*$17,052 thru 3/31/10*)	overtime	61102	-	24,300	24,300	25,028	25,028	
61105 (*$58,586 thru 3/31/10*)	Holidays worked	62105	-	71,203	77,018	73,339	79,330	
					101,318		104,358	
45 FTE							205,676	
DDS Base Adjustments				204,967				
		est base	516,351					
62102	other services	est sfy 11	573,150	778,117		1,020,639		
	expected case increase			1.22		1.27		
	expected rate increase			1.04		1.04		
	expected hour/case increase			1.07		1.07		
					261,766		447,489	
	62528 rent	sq ft	15,370	15,370		15,370		
		per sq ft	11.20	11.42		11.65		
			172,144	175,525	3,381	179,061	6,917	** already included in
	67103 client travel		48,166	78,022	29,856	88,228	40,062	
TOTAL Increase FY					392,940		591,909	
TOTAL Increase Biennium					984,850	974,552	984,850	

FTE for Disability Determination

FTE	-	-	-	-
			-	

Notes:

**Projections based on 22% increase in case clearances in 2010, 33% more in 2011*
Clearances in FY08 were less than projected, we expect to meet or pass previous production

Human and Community Services Division PL 20020

Overtime	96,698.11
Less DOE	(69.11)
Less LIEAP	(82.94)
Total Request	96,546.06

Overtime was previously utilized by three truck drivers, four Child Care/CACFP employees, four PAB field staff and 205 OPA eligibility staff.
Truck drivers travel across the state delivering commodity foods to over 325 locations. Road and weather conditions can make delivery route times longer than expected. Delivery locations now include towns on the extreme eastern route (Wibaux, Baker, Ekalaka, Broadus and other towns in the Miles City area) that were once delivered by a Montana Food Bank Network warehouse in Miles City that is now closed.

Ensuring that trucks leave the warehouse with a full load is the most efficient use of our trucks and driver time, but often requires putting additional delivery stops on each run which means additional delivery time, but it extends the length of time before a return to the same general delivery area is needed and results in an overall cost savings.

These drivers need to be able to respond to emergencies. Trucks were on standby during the recent flooding in Ft. Peck; however, additional deliveries were not requested. Vacations, extended sick time or family emergencies by one driver can result in OT for the remaining two drivers.

Overtime for these three drivers is a necessity. Sometimes, the situations they face cannot be avoided without significant additional costs.

Four Child Care and CACFP program staff used overtime for travel when it was less expensive than an additional overnight stay while monitoring contracts or training staff, and to address staff shortages when positions were vacant and when staff members were on FMLA. Every effort is made to avoid overtime situations, but sometimes it cannot be helped.

Four PAB field staff used overtime for travel while conducting monitoring and training and also when assisting OPA's with eligibility processing. HCSD used available field staff and even some central office staff to assist in processing applications on several occasions, but only four staff required overtime.

OPA eligibility staff was given permission to work overtime on one Saturday in each of two different months. Four Saturday workdays were granted. The purpose was to try and catch up on applications and the best time to do it was when the public was not present. Participation was optional and 187 (almost half) of our eligibility staff participated—some working overtime in both months. This overtime was paid for using ARRA funding. A limited amount of overtime was used by 18 workers during regular work weeks, but was held to a minimum because of the strain on our budget. We project similar "overtime" days will be needed or overtime approved during regular work weeks. Under current conditions, it's virtually impossible for our current staff to process all applications and be timely and accurate. When application numbers decrease significantly, staff will be able to handle the workload, but until then, overtime is needed.

If you have an OT decision package, please provide detail for overtime requests including: OT; Total FTE included, shift differential; aggregate positions, holiday work, and any other categories you might have.

Vets Homes
Mt. State Hospital
MMHNCC
Centralized Intake
Any others if attached to a Decision Package

This is an ASAP request by the DPHHS Subcommittee members.

Thanks,

Marilyn Daumiller

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Below are the decision packages in question:

Program Name	DP Number	DP Name	FY12 General Fund	FY12 State Special Revenue	FY12 Federal Funds	FY12 Total	FY13 General Fund	FY13 State Special Revenue	FY13 Federal Funds	FY13 Total
DTP	1104	Disability Determination Federal Funds	-	-	392,940	392,940	-	-	591,909	591,909
HCSD	20020	Restore OT/Holidays Worked	22,758	8,652	65,135	96,545	22,758	8,652	65,135	96,545
CFSD	30005	Restore OT/Holidays Worked	64,959	-	22,739	87,698	64,959	-	22,739	87,698
DSD	10006	Restore OT/Holidays Worked	165,013	-	(165,013)	-	168,077	-	(168,077)	-
SLTC	22213	MVH Restore OT/Holidays Worked	(314,459)	-	(640,983)	(955,442)	(314,459)	-	(640,983)	(955,442)
AMDD	33002	Restore OT/Holidays Worked MSH	220,347	-	-	220,347	346,568	-	-	346,568
AMDD	33004	Restore OT/Holidays Worked NCC	(526,524)	249,529	276,995	-	(383,349)	259,284	124,065	-

are the supporting details.