



Montana Legislative Services Division
Office of Research and Policy Analysis

January 5, 2011

TO: House Taxation Standing Committee
FROM: Jeff Martin, Legislative Research Analyst
SUBJECT: Staff Services for the Committee

I will perform the following functions in support of the committee:

1. draft proposed amendments in conformance with bill drafting manual (constitutionality, single subject, original intent of bill) upon request of individual committee members or sponsor before committee action on a bill;
2. consolidate all amendments adopted by the committee during committee action for the committee report and, with the committee or chair's authorization, make necessary changes in grammar, punctuation, word choice, and sentence structure that do not affect meaning;
3. draft amendments for consideration on Second Reading by the House (or Senate) upon request of any legislator;
4. draft committee bills;
5. review proposed legislation and advise the committee as to constitutionality, internal consistency, possibility of conflict with or duplication of existing provisions and other bills (conflict reports), and compliance with other bill drafting guidelines;
6. attend subcommittee meetings to perform the appropriate functions listed above;
7. attend conference committee or free conference committee deliberations as invited to perform the appropriate functions listed above; and
8. assist the committee or an individual committee member in obtaining data or any pertinent information from state or local agencies, the federal government, or other states pertaining to bills under consideration by the committee.

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House Taxation Committee
Monday-Friday
8 am to adjournment