

# Get your Refund Faster - File Online!

EXHIBIT NO. 4  
DATE 2/6/13  
BILL NO. 2



**EASY  
FAST  
FREE**

It's easier than ever before to file your Montana tax return electronically. Whether you want to file your own return online or through your favorite tax preparer, there are options to fit your needs.

## TAXPAYER ACCESS POINT (TAP)

TAP is FREE. After you sign up for account access, you can view your Montana tax information, file your tax return, pay your tax and much more. (TAP is only available if you have filed previously in Montana.)  
Go to [revenue.mt.gov](http://revenue.mt.gov)

### Benefits:

- Receive Your Refund Faster!
- Avoid Making Errors!
- Use our Safe Secure Website
- Authorize Tax Preparer Access
- Schedule and Make Payments
- View Payment History
- Manage Your Profile Information
- View and Print Prior Year Returns
- Verify Sooner That Your Return is Filed

## MT DIRECT FILE

MT Direct File is FREE. You can file your Montana individual income tax return directly without signing up for an account. Go to [revenue.mt.gov](http://revenue.mt.gov)

### Benefits:

- |                     |                            |
|---------------------|----------------------------|
| Faster Refunds!     | No Login Required          |
| Fewer Errors!       | Best for First Time Filers |
| Safe Secure Website | Save and Finish Later      |

## You are encouraged to take advantage of other free filing options, such as:

**Montana Free File** – Visit [montanafreefile.org](http://montanafreefile.org) for help with free filing options for individuals.

**Authorized Tax Preparers** – Your preparer can electronically file your federal and state tax returns at the same time.

**Retail or Online Software** – You can use retail or online software to prepare and file your returns on your own.

## Getting Started

These simple steps will help you complete and file your Montana tax return.

- Complete your federal tax return.
- Determine if you are a Montana resident, nonresident, or part-year resident. See FAQ ③ on page 39.
- If you are a nonresident, complete the tax return for your state of residency if required.
- Determine which Montana tax return form is right for you. See FAQ ② on page 38.
- Before you begin we recommend that you take the time to become familiar with the forms, schedules, worksheets and other documents necessary to complete your tax return. Go to [revenue.mt.gov](http://revenue.mt.gov) to find any documents not included in this booklet.
- Decide if you will file electronically or use a paper tax return. This booklet is designed to help you file by either method.
- If you file a paper return, remember to sign it and include any federal forms or schedules we requested on the return. If you are a resident, you are not required to include your entire federal return when you file your Montana return but you should retain it in your tax records and be able to provide it to us upon request. If you are a nonresident or a part-year resident, you are required to include your entire federal return with your Montana return.
- File your Montana tax return (include your payment, if taxes are due) by April 15, 2013. See FAQ ① on page 41 for information about receiving an extension.
- When finished, please accept our thanks for a job well done!