EXHIBIT 6
DATE 1/31/13
HB 2

Budget Change Document

Updated: June 20, 2012

Line				
st1	BCD Type:	(OP) Operating Plan		HB2 authority only – movement between accounts only and/or to request HB2 modified FTE.
st2	Agency Number:	34010	example 31010	Five digit business unit (bu) number
st3	Agency Name:	State Auditor's Office		Automatically fills in when agency number is entered
st4	Reference Number:	OP001	example: RO003	Instructions for Extensions
st5	Program Number:	03	135	INSURANCE
st6	*Insert additional rows as needed.*	Enter 2-digit Pgm	Enter 3-digit Pgm	No program has been entered
st7	Related BCD Reference Numbers:		Reference number of related BCDs that DO NOT have the same reference number as this BCD.	
st8	☐ New Subclass	☐ Renaming an existing subclass		

*** A subclass cannot be renamed and used for a different purpose if there is a current or reverted appropriation showing in Budget Details in SABHRS Financials, that is using the desired subclass ***

st9	Subclass Number:		example: 110H3	Enter desired Subclass Number, if requesting a new subclass or renaming of an existing subclass.
st10	Subclass Name:			Limited to 27 characters, including the end date if necessary
st11	New Fund:		example 02409	If a new fund was requested, please enter the fund number provided by the Department of Administration

Brief Summary (Provide more detail on the Specific Sheet or FTE Sheet as needed)

st12 This operating request is to transfer Insure Montana authority from operating to personnel

Click on the "Refresh" button below and this information will automatically updated based on the data entered on the Planning Sheet and the FTE Sheet.

st13

	Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015
FTE	0.00	0.00	0.00	0.00

st14

Sum of Amount	Column Labels	
Row Labels	2012	Grand Total
61000	$16,000.00	$16,000.00
62000	-$16,000.00	-$16,000.00
Grand Total	**$0.00**	**$0.00**

EXHIBIT 6
DATE 1/31/13
HB 2

Planning Sheet

	1	2	3	4	5	6	7	8	9	10	$11.00	12	13	14	15
Line	Business Unit	Journal ID	Journal Line No.	Ledger/Source Journal	Budget Period	Account	Fund	Org	Program Year	Subclass	Amount	Continuing? (Y/N)	Reference Number	Subclass Name	Transaction Description
1	34010	0002372054	1	ORG	2012	62000	02769	3	2012	135H6	-9,600.00	N	OP001	PREMIUM ASSISTANCE	OPERTING TRANSFER
2	34010	0002372054	2	ORG	2012	62000	02770	3	2012	135H7	-6,400.00	N	OP001	TAX CREDITS HB667	OPERTING TRANSFER
3	34010	0002372054	3	ORG	2012	61000	02769	3	2012	135H6	9,600.00	N	OP001	PREMIUM ASSISTANCE	OPERTING TRANSFER
4	34010	0002372054	4	ORG	2012	61000	02770	3	2012	135H7	6,400.00	N	OP001	TAX CREDITS HB667	OPERTING TRANSFER
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											$0.00				

Budget Change Document

Updated: June 20, 2012

Line				
st1	BCD Type:	(OP) Operating Plan		HB2 authority only – movement between accounts only and/or to request HB2 modified FTE.
st2	Agency Number:	34010	example 31010	Five digit business unit (bu) number
st3	Agency Name:	State Auditor's Office		Automatically fills in when agency number is entered
st4	Reference Number:	OP002	example RO003	Instructions for Extensions
st5	Program Number:	04	140	SECURITIES
st6	*Insert additional rows as needed*	Enter 2-digit Pgm	Enter 3-digit Pgm	No program has been entered
st7	Related BCD Reference Numbers:		Reference number of related BCDs that DO NOT have the same reference number as this BCD	
st8	☐ New Subclass	☐ Renaming an existing subclass		

*** A subclass cannot be renamed and used for a different purpose if there is a current or reverted appropriation showing in Budget Details in SABHRS Financials, that is using the desired subclass ***

st9	Subclass Number:		example 110H3	Enter desired Subclass Number, if requesting a new subclass or renaming of an existing subclass.
st10	Subclass Name:			Limited to 27 characters, including the end date, if necessary.
st11	New Fund:		example 02409	If a new fund was requested, please enter the fund number provided by the Department of Administration.

Brief Summary (Provide more detail on the Specific Sheet or FTE Sheet as needed)

st12 Revise Operating Budget

Click on the "Refresh" button below and this information will automatically updated based on the data entered on the Planning Sheet and the FTE Sheet.

		Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015
st13	FTE	0.00	0.00	0.00	0.00

st14

Sum of Amount	Column Labels	
Row Labels	2012	Grand Total
61000	-$3,000.00	-$3,000.00
62000	$3,000.00	$3,000.00
Grand Total	$0.00	$0.00

Planning Sheet

	1	2	3	4	5	6	7	8	9	10	$11.00	12	13	14	15
Line	Business Unit	Journal ID	Journal Line No	Ledger/Source Journal	Budget Period	Account	Fund	Org	Program Year	Subclass	Amount	Continuing? (Y/N)	Reference Number	Subclass Name	Transaction Description
1	34010	0002372854	1	ORG	2012	61000	02283	4	2012	140H1	-3,000.00	N	OP002	SECURITIES DEPARTMENT	REVISE OPERATING PLAN
2	34010	0002372854	2	ORG	2012	62000	02283	4	2012	140H1	3,000.00	N	OP002	SECURITIES DEPARTMENT	REVISE OPERATING PLAN
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