



AN ACT CLARIFYING THE RETENTION PERIOD FOR STUDENT RECORDS AND SCHOOL DISTRICT PERSONNEL FILES; AMENDING SECTION 20-1-212, MCA; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

Section 1. Section 20-1-212, MCA, is amended to read:

"20-1-212. Destruction of records by school officer. (1) Upon the order of the board of trustees, a school officer may destroy records that have met the retention period, as contained in the local government records retention and disposition schedules, and, with written approval of the local government records destruction subcommittee provided for in 2-6-403, any records not referenced in the retention and disposition schedule that are no longer needed by the office.

(2) ~~Student records~~ Each student's permanent file, as defined by the board of public education, must be permanently kept, and employment records in a secure location. Other student records must be maintained and destroyed as provided in subsection (1). Personnel files must be kept for 10 years after termination."

Section 2. Effective date. [This act] is effective on passage and approval.

- END -

I hereby certify that the within bill,
HB 0040, originated in the House.

Chief Clerk of the House

Speaker of the House

Signed this _____ day
of _____, 2013.

President of the Senate

Signed this _____ day
of _____, 2013.

HOUSE BILL NO. 40
INTRODUCED BY K. DUDIK
BY REQUEST OF THE OFFICE OF PUBLIC INSTRUCTION

AN ACT CLARIFYING THE RETENTION PERIOD FOR STUDENT RECORDS AND SCHOOL DISTRICT PERSONNEL FILES; AMENDING SECTION 20-1-212, MCA; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.