EXHIBIT 8
DATE 1/29/2015
HB 223

BOARD OF FUNERAL SERVICE
FULL BOARD MEETING
301 SOUTH PARK AVENUE, HELENA, MT – BASEMENT CONFERENCE ROOM
NOVEMBER 6, 2014 – 9:00 AM
AGENDA –Revised 10/31/2014

(1) CALL TO ORDER/ESTABLISH QUORUM/INTRODUCTIONS:

(2) APPROVAL AND TENTATIVE MODIFICATION OF AGENDA ORDER:

(3) PUBLIC OPPORTUNITY TO COMMENT:

At this time, in accordance with 2-3-103(1), MCA, the Board will hold a public comment period to provide the members of the public in attendance at today's meeting to address the Board on any topic that is not already on the agenda for this meeting. While the Board cannot take action on the issues presented, the Board will listen to comments and may ask the issue be placed on a subsequent agenda for possible action by the Board. The Chairperson of the Board will determine the amount of time allotted for public comment.

(4) REVIEW AND APPROVAL OF MINUTES:

Action Item: July 31, 2014 Full Board Meeting Minutes

(5) INTRODUCTION OF NEW DIVISION ADMINISTRATOR – TODD YOUNKIN:

(6) INFECTIOUS DISEASE DISCUSSION:

Informational Item: Comparison of existing regulations & advisories
Jim Murphy *Bureau Chief, Communicable Disease Control and Prevention, Montana Department of Public Health and Human Services*

(7) FINANCIAL/BUDGET REPORT: (Cheryl Brandt)

a. Informational Item: Review of Budget – Update on Current Financial Status & Potential Return to Suspended Services

i. Line-by-line review of 2014 expenses Cheryl Brandt/Marilyn Kelly-Clark, Financial Specialist

b. Action Items: Discuss Plan to Address Revenue Shortfall

i. Possible motion to define percentage at which July 1, 2015 continuing education audit will be conducted. (covering July 1, 2013 – 2015) Report on audit costs in 2013

ii. Consideration of motion to send postcard reminding mortician licensees of impending audit.

iii. Other discussion and possible motions on budget ideas.

(8) LEGAL REPORT: (Colleen White)

a. ***Informational Item:*** Compliance Report – Pending disciplinary case summary

b. ***Informational Item:*** Update on Board lawsuit Cause No. DDV 2014-605

(9) LEGISLATION 2015:

Action Item: Review draft of legislation to propose to amend education requirements for the practice of mortuary science Section 37-19-302, MCA

i. Consideration of motion for Board support of legislation to amend education requirements for the practice of mortuary science and seek sponsor

Informational Item: Update on MFDA Death Certificate Legislation

Informational Item: Bill Placeholders

LC253 Revise Board Funding & Fine Deposits – Ryan Lynch
LC446 Clarify Definition of "Fees Commensurate with Costs" Dept. of Labor
LC463 Revise Administrative Duties for Licensing Boards

(10) DEPARTMENT REPORT:

Informational Item: Department application procedure implementation "Applications deemed "nonroutine" must be complete and received at least 15 business days prior to a board meeting in order to be processed to meet the 10-day deadline for board books to be distributed to board members."

Informational Item: Reduction of non-essential functions - No issuance of wall certificates or welcome to licensure letters

(11) INSPECTOR'S REPORT:

Informational Item: General status of inspections (Gary Refsland)

Tentative Action Item: Recommendation from Legislative/Rule Subcommittee

MOTION: Mr. Stevenson moved that a recommendation be made to the Full Board that [the state inspector] when inspecting funeral homes should check pre-need arrangement files - minimum of 10 cases from a 15-year range for consistency of filing, [e.g.,] that all documents are signed, where the funds are deposited, and report back to the Board; Mr. Axelson seconded the motion. Motion passed unanimously.

(12) APPLICATIONS:

MORTICIAN

Justin Stelling

(13) THE CONFERENCE – UPDATE ON NATIONAL BOARD EXAM LAWSUIT:

Informational Item: Board review

(14) CORRESPONDENCE:

Action Item: DPHHS Notification to Funeral Service Licensees of Requirement to Maintain Physical Signature for Cause of Death Certifications if Certifier Does Not Use On-Line Vital Statistics Information Management System
Karin Ferlicka, State Registrar, Office of Vital Statistics, Montana Department of Public Health and Human Services 11:30 am

Action Item: Revision of Jurisprudence Examination Questions

Action Item: Correspondence from Ralph Foster on Transportation of Human Remains

(15) ELECTIONS:

Action Item: Elect Chair, Vice-Chair & Secretary

(16) ESTABLISH NEXT MEETING DATE:

(17) ADJOURNMENT:

The Department of Labor & Industry is committed to providing meeting access through reasonable accommodation under the Americans with Disabilities Act. Please contact the Board office prior to the proposed meeting date for further information.

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