

1 \_\_\_\_\_ BILL NO. \_\_\_\_\_

2 INTRODUCED BY \_\_\_\_\_  
3 (Primary Sponsor)

4 A BILL FOR AN ACT ENTITLED: "AN ACT GENERALLY REVISING THE SECRETARY OF STATE'S PUBLIC  
5 RECORDS DUTIES; ELIMINATING THE REQUIREMENT FOR THE SECRETARY OF STATE TO APPROVE  
6 MICROFILM PROJECTS AND EQUIPMENT PURCHASES; ELIMINATING THE AUTHORITY FOR THE  
7 SECRETARY OF STATE TO OPERATE A CENTRAL MICROFILM UNIT; AND AMENDING SECTION 2-6-  
8 1101, MCA."

9  
10 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

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12 **Section 1.** Section 2-6-1101, MCA, is amended to read:

13 **"2-6-1101. Secretary of state -- powers and duties -- rulemaking authority.** ~~(1)~~To ensure the  
14 proper management and safeguarding of public records, the secretary of state shall:

15 ~~(a)~~(1) establish guidelines based on accepted industry standards for managing public records;

16 ~~(b)~~(2) upon request of another executive branch agency, review, analyze, and make  
17 recommendations regarding executive branch agency filing systems and procedures;

18 ~~(c)~~(3) operate the state records center for the purpose of storing and servicing public records not  
19 retained in office space;

20 ~~(d)~~(4) provide information and training materials for all phases of efficient and effective records  
21 management;

22 ~~(e)~~ approve microfilming projects and microfilm equipment purchases undertaken by all state  
23 agencies;

24 ~~(f)~~(5) consult with the department of administration pursuant to 2-6-1102;

25 ~~(g)~~(6) adopt rules regarding management of public records;

26 ~~(h)~~(7) adopt rules to implement the objectives of the state records committee and local government  
27 records committee; and

28 ~~(i)~~(8) upon request, assist and advise in the establishment of records management procedures in the

1 legislative and judicial branches of state government and provide services similar to those available to the  
2 executive branch.

3 ~~(2) In addition to the requirements under subsection (1), the secretary of state may operate a central~~  
4 ~~microfilm unit to microfilm, on a cost recovery basis, all records approved for filming by the office of origin and~~  
5 ~~the secretary of state."~~

6 - END -