



AN ACT GENERALLY REVISING THE SECRETARY OF STATE'S PUBLIC RECORDS DUTIES; ELIMINATING THE REQUIREMENT FOR THE SECRETARY OF STATE TO APPROVE MICROFILM PROJECTS AND EQUIPMENT PURCHASES; ELIMINATING THE AUTHORITY FOR THE SECRETARY OF STATE TO OPERATE A CENTRAL MICROFILM UNIT; AND AMENDING SECTION 2-6-1101, MCA.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

Section 1. Section 2-6-1101, MCA, is amended to read:

"2-6-1101. Secretary of state -- powers and duties -- rulemaking authority. ~~(1)~~To ensure the proper management and safeguarding of public records, the secretary of state shall:

- ~~(a)~~(1) establish guidelines based on accepted industry standards for managing public records;
- ~~(b)~~(2) upon request of another executive branch agency, review, analyze, and make recommendations regarding executive branch agency filing systems and procedures;
- ~~(c)~~(3) operate the state records center for the purpose of storing and servicing public records not retained in office space;
- ~~(d)~~(4) provide information and training materials for all phases of efficient and effective records management;
- ~~(e)~~ approve microfilming projects and microfilm equipment purchases undertaken by all state agencies;
- ~~(f)~~(5) consult with the department of administration pursuant to 2-6-1102;
- ~~(g)~~(6) adopt rules regarding management of public records;
- ~~(h)~~(7) adopt rules to implement the objectives of the state records committee and local government records committee; and
- ~~(i)~~(8) upon request, assist and advise in the establishment of records management procedures in the

legislative and judicial branches of state government and provide services similar to those available to the executive branch.

~~(2) In addition to the requirements under subsection (1), the secretary of state may operate a central microfilm unit to microfilm, on a cost recovery basis, all records approved for filming by the office of origin and the secretary of state."~~

- END -

I hereby certify that the within bill,
SB 276, originated in the Senate.

Secretary of the Senate

President of the Senate

Signed this _____ day
of _____, 2021.

Speaker of the House

Signed this _____ day
of _____, 2021.

SENATE BILL NO. 276

INTRODUCED BY M. CUFFE

BY REQUEST OF THE SECRETARY OF STATE

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PROJECTS AND EQUIPMENT PURCHASES; ELIMINATING THE AUTHORITY FOR THE SECRETARY OF
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