



# Legislative Branch Computer System Planning Council

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## 62nd Montana Legislature

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HENRY C. TRENK  
DIRECTOR OLIT, LSD

November 18, 2011

TO: Members of the Computer Systems Planning Council  
FROM: Susan Byorth Fox  
Executive Director  
RE: November 30th Meeting

We are ready for the organizational meeting of the Computer Systems Planning Council. We will meet on **Wednesday, November 30, 2011, at 1:30 p.m., in room 102** of the Capitol Building.

Enclosed in a folder are the meeting materials:

- agenda
- background materials on the Council's statutory responsibilities
- several documents that provide information on the current Legislative Branch IT environment and projects for this biennium
- proposed operating guidelines
- a tentative work plan and calendar for your consideration
- (for new members) a copy of the 2011 Biennium Legislative Branch Computer System Plan (also posted to the website)

All meeting materials will be posted to the Computer System Planning Council website (see under Interim Committees). The meeting will allow for questions and comments so that you can become more familiar with the systems, needs, and IT support of the Branch.

Please bring this packet of information with you for reference throughout the meeting. If you have any questions or need more information, or if you are not able to attend (or are sending a proxy), please let me know by email, [sfox@mt.gov](mailto:sfox@mt.gov), or by phone at (406) 444-3066.

I look forward to seeing you.

c Technical Planning Group (TPG) members  
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