OFFICE OF THE SECRETARY OF STATE
PO BOX 202801
HELENA MT 59620-2801
www.sos.mt.gov
(406) 444-2304
(406) 444-3976 (FAX)
(406) 444-9068 (TTY)

Linda McCulloch
Secretary of State

Mission Statement

It is the mission of the Secretary of State to improve services to Montana's voters, business community, and governmental agencies through open communications, effective use of technology, and transparent accountability.

Goals and Objectives

GOAL: The Secretary of State will enhance services to our customers utilizing technology throughout all divisions of the office to improve the public's ability to receive information and access office services.

- **Digitized Ballot Creation:** Create a uniform and digitized precinct level ballot creation mechanism for all 56 counties – easing the work load for County Clerks and Recorders and Election Administrators and providing the public a downloadable sample ballot to preview before Election Day.

- **Expanded E-Notification Service for Annual Report Filers:** Continue to expand the use of e-notifications for Annual Report filing reminders – reducing costs by decreasing the number of paper filings and encouraging greater use of the office's online filing services.

- **Improved Notarial Training:** Create online training for notaries public to provide easily accessible and valuable training for all notaries in Montana.

- **Modernized Election Night Reporting:** Implement a customized "Follow this Contest" election reporting function, allowing any online user on Election Night to create an individualized page detailing and displaying statewide, county, and precinct level results for the user's selected election contests.

- **Local Election Results:** Implement results for local election races (County Commissioner, Clerk and Recorder, Justice of the Peace, etc), available online through the statewide election night reporting system.

- **Improved Online Business Services:** Enhance online business forms though ongoing web and business system development to improve on-line services and ensure user-friendly computer formatting for our business services customers.

- **Personalized Absentee Ballot Tracking:** Implement a personalized absentee ballet tracking function that will allow a voter visiting **sos.mt.gov** to check and see if their absentee ballot was sent and received. The service will provide peace of mind for absentee voters and reduce calls to the county election offices.

- **OnlineTraining for Records and Information Management:** Implement new training and information services to help state agencies with Records Management components, such retention schedule creation and a web-enabled records management system to help track storage measurements for state and local agencies.

- **Digitizing Ballot Initiative Signature Sheets:** Scan and digitize submitted, and county approved, ballot initiative petition sheets – making them available to interested parties earlier and in a secure manner for the 2012 Election cycle.

- **Modernized Businesses Information System:** Modernize the office's outdated, 30 plus-year-old, business information system. The first phase will include new UCC Lien Filing application and office accounting application.

- **Electronic Voting for Absent Military and Overseas Citizen Voters:** Implement a system for voters covered under the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) to be able to receive, mark, and transmit a ballot for state and federal elections in a seamless, electronic process.

- **Enhance the Online Administrative Rules System:** Host and maintain the program in-house, and resolve unsettled programming errors that occurred during system development in 2007 and 2008.