

Department of Administration

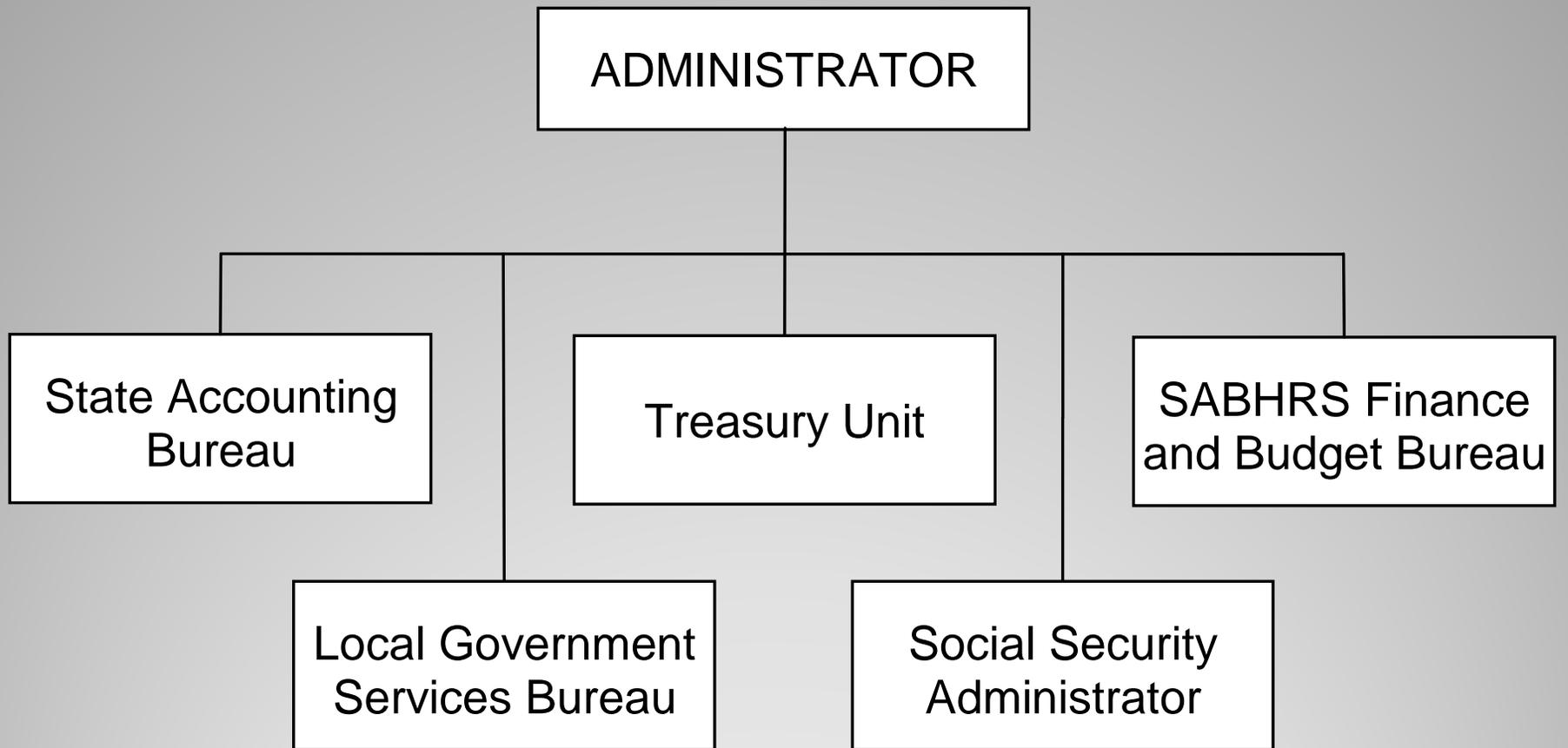
State Accounting Division

Acting Administrator: Julie Feldman

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January 2013



Total number of FTEs: 47.00 HB 2 FTEs: 18.67

Division Structure

- Provides accounting policy, procedures, technical support, and training to 35+ state agencies and 180+ local governments/school districts
- Prepares the Statewide Comprehensive Annual Financial Report, and the federally required Federal Cash Management and Improvement Act Agreement and Statewide Cost Allocation Plan
- Provides centralized "Single Audit" review of 464 local government audits for state agencies covering \$3.6 billion in revenues
- Manages, maintains, and upgrades the financial modules of the Statewide Accounting Budgeting and Human Resources System (SABHRS) and budget system (MBARS)

Background

- In 2012 SABHRS, processed 23.6 million journal lines and over 3,000 budget requests in 2012
- Generates and reconciles approximately 2.8 million payments, 95% of all state payments through SABHRS
- Maintains and reconciles the central bank accounts with incoming transactions value of \$17.3 billion and outgoing value of \$16.1 billion
- Administers Social Security Section 218 coverage for the State and local governments. Completed six local referendums covering 460 employees

Background

Funding Source	FY 2014 Budget	2014 Percentage	FY 2015 Budget	2015 Percentage
General Fund	1,378,384	21.12%	1,376,552	21.42%
Federal Special Revenue Fund	1,066	0.02%	1,066	0.02%
Proprietary (BOI and DOA)	5,146,791	78.86%	5,048,179	78.56%
Total	6,526,241		6,425,797	

Funding

- Consolidated the state's vendor files resulting in the elimination of 21 agency-specific vendor files
- Maintained and upgraded the SABHRS financials system to version 9.1
- Issued daily wire, Automated Clearing House (ACH), and warrant payments (2.8 million in FY 2012)
- Successfully moved the remaining MOM policies to an electronic format

Key Accomplishments

- Provide stable, cost-effective statewide financial accounting systems, including completion of the MBARS upgrade
- Provide effective technical accounting assistance to state agencies and local governments
- Issue accurate and timely financial statements

Upcoming Priorities

- Provide cost-effective payment processing for the state
- Manage and reconcile the state bank accounts
- Provide effective assistance to local governments in regard to Section 218 agreements

Upcoming Priorities

- **Warrant Writer Rate**
General rate decreased for biennium
- **SABHRS Fixed Cost Rate**
Decreased for biennium
- **Local Government Services Rate**
Remained the same for 3rd biennium

Budget Issue Background

Warrant Writer Unit Reduction

- The capital lease for the printers was completed in FY 2012
- The state purchased the printers at a bargain cost and plans to operate these at least through the next biennium