

### Agency Budget Comparison

The following table summarizes the total proposed budget by year, type of expenditure, and source of funding.

Agency Budget Comparison								
Budget Item	Base Fiscal 2014	Approp. Fiscal 2015	Budget Fiscal 2016	Budget Fiscal 2017	Biennium Fiscal 14-15	Biennium Fiscal 16-17	Biennium Change	Biennium % Change
FTE	58.07	58.07	58.07	58.07	58.07	58.07	0.00	0.00 %
Personal Services	4,548,755	4,832,480	5,306,730	5,300,775	9,381,235	10,607,505	1,226,270	13.07 %
Operating Expenses	1,333,549	1,333,438	1,346,419	1,303,424	2,666,987	2,649,843	(17,144)	(0.64)%
Transfers	0	0	0	0	0	0	0	0.00 %
<b>Total Costs</b>	<b>\$5,882,304</b>	<b>\$6,165,918</b>	<b>\$6,653,149</b>	<b>\$6,604,199</b>	<b>\$12,048,222</b>	<b>\$13,257,348</b>	<b>\$1,209,126</b>	<b>10.04 %</b>
General Fund	5,882,304	6,157,572	6,653,149	6,604,199	12,039,876	13,257,348	1,217,472	10.11 %
State/Other Special Rev. Funds	0	8,346	0	0	8,346	0	(8,346)	(100.00)%
Federal Spec. Rev. Funds	0	0	0	0	0	0	0	0.00 %
<b>Total Funds</b>	<b>\$5,882,304</b>	<b>\$6,165,918</b>	<b>\$6,653,149</b>	<b>\$6,604,199</b>	<b>\$12,048,222</b>	<b>\$13,257,348</b>	<b>\$1,209,126</b>	<b>10.04 %</b>

### Mission Statement

The Governor's Office mission is to oversee and direct the activities of the Executive Branch of Montana state government, consistent with statutory and constitutional mandates. The Governor appoints all military and civil officers of the state whose appointments are provided for by statute or the constitution. The Governor approves or vetoes legislation, reports to the legislature on the condition of the state, and submits a biennial executive budget. There is additional, more detailed information about the Governor's Office in the agency profile found here: <http://leg.mt.gov/fbp-2017.asp>

### Agency Highlights

<b>Governor's Office Major Budget Highlights</b>
<ul style="list-style-type: none"> <li>• The Governor's Office 2017 biennium budget proposal does not include reductions in FTE associated with the HB 2 boiler plate language passed by the 2013 Legislature</li> <li>• Program transfers moved 3 existing part-time positions to full-time positions</li> </ul>

### Agency Discussion

The following explains the highlights that occurred within the agency:

- Neither the 2015 nor the 2017 biennium includes any reductions in FTE associated with the [boilerplate language](#) in HB 2 passed by the 2013 Legislature
- Program transfers moved three existing part-time positions to full-time positions. More detail is found at the program level
- The agency experienced a vacancy savings rate of 6.7% in FY 2014. Two broadband positions became vacant in FY 2014. Those positions were replaced with appointed staff. In addition, early in FY 2015 significant vacancies in the Mental Disabilities Board of Visitors occurred, with 3.00 FTE of the 5.50 total FTE departed. At the time of the writing, 1.50 FTE positions within the Mental Health Ombudsman office were vacant

**5% Plan**

Statute requires that agencies submit plans to reduce general fund and certain state special revenue funds by 5%. The Governor's Office has provided a plan for \$276,429 in reductions. The agency submitted plan is contained in the appendix section.

**Agency Personal Services**

The Governor's Office has two pay plans that encompass the broadband classified staff. The pay plans are identified as the Mental Disabilities Board of Visitors (BOV) Broadband Pay Plan and the Office of Budget and Program Planning Pay Plan. Pay for staff employed outside of these two divisions (currently eight staff members) historically has been determined by the elected officials' management staff.

Turnover has been low except for early in FY 2015 the Mental Disabilities Board of Visitors experienced a significant vacancy. In addition, the positions in the Mental Health Ombudsman office are vacant at the time of this writing.

The Office of Budget and Program Planning has six staff members eligible to retire in the 2017 biennium. OBPP has a succession plan in place to lessen the impact of retirements.

**Comparison of FY 2015 Legislative Base to FY 2015 Appropriation**

FY 2015 Appropriation Transactions - Governor's Office				
Program	Legislative Appropriation	Direct Transfers	Program Transfers	Total Executive Implementation
01 EXECUTIVE OFFICE PROGRAM	\$2,731,022	(\$195,212)	\$17,450	\$2,553,260
Personal Services	1,911,506	(130,137)	17,450	1,798,819
Operating Expenses	819,516	(65,075)		754,441
02 EXECUTIVE RESIDENCE OPERATIONS	135,832		4,860	140,692
Personal Services	79,906		4,860	84,766
Operating Expenses	55,926			55,926
03 AIR TRANSPORTATION PROGRAM	253,144			253,144
Personal Services	125,088			125,088
Operating Expenses	128,056			128,056
04 OFC BUDGET & PROGRAM PLANNING	1,752,178			1,752,178
Personal Services	1,543,087			1,543,087
Operating Expenses	209,091			209,091
05 COORDINATOR OF INDIAN AFFAIRS	182,618			182,618
Personal Services	163,550			163,550
Operating Expenses	19,068			19,068
06 CENTRALIZED SERVICES PROGRAM	401,906			401,906
Personal Services	322,529			322,529
Operating Expenses	79,377			79,377
12 LIEUTENANT GOVERNOR'S OFFICE	356,132		(42,890)	313,242
Personal Services	336,208		(42,890)	293,318
Operating Expenses	19,924			19,924
16 CITIZENS' ADVOCATE OFFICE	109,358		20,580	129,938
Personal Services	101,012		20,580	121,592
Operating Expenses	8,346			8,346
20 MENTAL DISABILITIES BD VISITORS	438,940			438,940
Personal Services	379,731			379,731
Operating Expenses	59,209			59,209
Agency Total	\$6,361,130	(\$195,212)	-	\$6,165,918

The differences are due to the following factors:

1. Direct Transfer (\$195,212) - The 2013 Legislature transferred 2.00 FTE and related operating expenses from the Energy Promotion and Developmental Division in the Department of Commerce to the Office of Economic Development unit in the Executive Office Program. The Governor's Office of Economic Development transferred the 2.00 FTE and related operating expenses back to the Department of Commerce for FY 2014 and FY 2015
2. Program Transfers – The agency moved FTE between programs and position numbers to bring three existing part-time positions up to full-time FTEs, and to provide a small increase in hours for another part-time FTE. More detailed explanations follow at the program level

### Funding

The following table shows proposed agency funding by source of authority as proposed. Funding for each program is discussed in detail in the individual program narratives that follow.

Total Governors Office Funding by Source of Authority 2017 Biennium Budget - Governors Office						
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	
General Fund	13,257,348	0	0	13,257,348	100.00 %	
State Special Total	0	0	0	0	0.00 %	
Federal Special Total	0	0	0	0	0.00 %	
Proprietary Total	0	0	0	0	0.00 %	
Other Total	0	0	0	0	0.00 %	
<b>Total All Funds</b>	<b>\$13,257,348</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,257,348</b>		
<b>Percent - Total All Sources</b>	<b>100.00 %</b>	<b>0.00 %</b>	<b>0.00 %</b>			

The Governor’s Office budget is funded primarily with general fund. The agency is proposing that state special revenue used to support a portion of the Citizens’ Advocate Office not be continued but be replaced with general fund. A further discussion is in that program.

**Budget Summary by Category**

The following summarizes the total budget utilizing the FY 2015 Legislative base, present law adjustments, and new proposals.

Budget Item	-----General Fund-----				-----Total Funds-----			
	Leg. Budget Fiscal 2016	Leg. Budget Fiscal 2017	Leg. Biennium Fiscal 16-17	Percent of Budget	Leg. Budget Fiscal 2016	Leg. Budget Fiscal 2017	Leg. Biennium Fiscal 16-17	Percent of Budget
2015 Budget	6,352,784	6,352,784	12,705,568	95.84 %	6,361,130	6,361,130	12,722,260	95.96 %
PL Adjustments	235,365	186,415	421,780	3.18 %	227,019	178,069	405,088	3.06 %
New Proposals	65,000	65,000	130,000	0.98 %	65,000	65,000	130,000	0.98 %
<b>Total Budget</b>	<b>\$6,653,149</b>	<b>\$6,604,199</b>	<b>\$13,257,348</b>		<b>\$6,653,149</b>	<b>\$6,604,199</b>	<b>\$13,257,348</b>	