

<b>5% Base Budget Reduction Form</b>							
<u>17-7-111-3(f)</u>							
<b>AGENCY CODE &amp; NAME:</b>							
51170 Montana Historical Society							
		<b>Minimum Requirement</b>					
		<b>General Fund</b>	<b>State Special Revenue Fund</b>				
<b>TARGETED REDUCTION TO EQUAL 5% OF CURRENT BASE BUDGET</b>		<b>\$ 153,114</b>	<b>\$ 35,603</b>				
<b>Priority</b>	<b>SERVICE(S) TO BE ELIMINATED OR REDUCED</b>	<b>General Fund Annual Savings</b>	<b>State Special Revenue Annual Savings</b>				
<b>1</b>	Program 2 Elimination of Subscriptions to microfilm of daily and non-daily newspapers	\$ 19,000					
<b>2</b>	program 2 Cut Library Book Fund	\$ 15,000					
<b>3</b>	Program 2 Elimination of microfilm maintenance contacts	\$ 8,800					
<b>4</b>	program 2 Elimination of Montana Shared Catalog, Northwest Digital Archives and Montana Memory Project memberships	\$ 20,000					
<b>5</b>	Program 2 Cut to professional conservation supplies	\$ 4,000					
<b>6</b>	Program 1 Reduce Board of Trustees travel	\$ 10,314					
<b>7</b>	Program 3 Reduce professional museum conservation projects	\$ 70,000					
<b>8</b>	Program 1 Reduce security equipment maintenance	\$ 6,000					
<b>9</b>	Program 1 Reduce Membership benefits		5,000				
<b>10</b>	Program 5 Reduce Sites and Signs program		19,000				
<b>11</b>	Program 5 Reduce Teacher and classroom materials		11,603				
	<b>TOTAL SAVINGS</b>	<b>\$ 153,114</b>	<b>\$ 35,603</b>				
	<b>DIFFERENCE</b>	<b>0</b>	<b>0</b>				<b>0</b>
<b>Form A</b>							

## 5% Base Budget Reduction Form

### AGENCY CODE & NAME:

51170 Montana Historical Society

### #1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Elimination of annual subscription to microfilm copies of /digital access to daily newspaper of Montana (Helena, Billings, Kalispell, Missoula, Bozeman, Butte, and non-daily newspapers

### #2 THE SAVINGS THAT ARE EXPECTED:

19,000

### #3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

The Research Center is the only library in the state that collects, preserves, and provides access to all newspapers from throughout the state. We currently have over 95% of the newspapers ever published in the state, from 1864 to the present. Our newspaper collection is used on average by 5,200 patrons each year; in addition, an average of 600 patrons request newspapers through inter-library loan each year. By eliminating our annual subscriptions to daily and non-daily newspapers, we would lose the comprehensiveness of our collection and lower our collection standard. Patrons would lose a valuable—and often requested—research tool and much of our modern history would not be preserved in Montana for Montanans.

### #4

#### HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

a small percentage of these funds could potentially be replaced by proprietary funds, earned through fees charged to the public for research and reproductions.

### #5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

YES MCA 22-3-101, MCA 22-3-107

## 5% Base Budget Reduction Form

### AGENCY CODE & NAME:

51170 Montana Historical Society

#### #1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR *ELIMINATION OR REDUCTION*:

Cut Library Book Fund

#### #2 THE SAVINGS THAT ARE EXPECTED:

15,000

#### #3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED *ELIMINATION OR REDUCTION*:

The Research Center Library is charged with collecting and preserving published materials related to Montana and its history. Those materials include subscriptions to journals, books, maps, and reference materials. Without sufficient annual funding to purchase new materials or rare materials that are have become available, the Library collection will stagnate and a significant portion of materials related to Montana will not be collected and preserved for future generations.

#### #4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

a small percentage of these funds could potentially be replaced by proprietary funds, earned through fees charged to the public for research and reproductions.

#### #5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

YES MCA 22-3-101, MCA 22-3-107

## 5% Base Budget Reduction Form

### AGENCY CODE & NAME:

51170 Montana Historical Society

#### #1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Elimination of Microfilm maintenance contracts

#2 THE SAVINGS THAT ARE EXPECTED: \$ 8,800

#### #3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

The Research Center is the only library in the state that collects, preserves, and provides access to all newspapers from throughout the state. We currently have over 95% of the newspapers ever published in the state, from 1864 to the present. Our newspaper collection is used on average by 5,200 patrons each year; in addition, an average of 600 patrons request newspapers through inter-library loan each year. By eliminating the maintenance contracts on microfilm equipment the potential is limiting access to our collections.

#### #4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

a small percentage of these funds could potentially be replaced by proprietary funds, earned through fees charged to the public for research and reproductions.

#### #5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

- YES MCA 22-3-101, 22-3-201, 22-3-107

Form B

## 5% Base Budget Reduction Form

### AGENCY CODE & NAME:

51170 Montana Historical Society

#### #1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Elimination of Montana Shared Catalog, Northwest Digital Archives and Montana Memory Project memberships

#### #2 THE SAVINGS THAT ARE EXPECTED:

20000

#### #3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

This elimination would be the most devastating to the Research Center. Since 2001 the Research Center has been a member of a statewide consortium of libraries who share the cost of a comprehensive library management system and online catalog. Staff members use this system to catalog all materials in the collection and it serves as our collection management software. Without MSC membership, staff could not manage the collections; patrons could not search the collections; and our materials would be virtually inaccessible. In addition, we also utilize the Northwest Digital Archives to provide detailed access to our archival collections. The Northwest Digital Archives is a regional consortium of archival repositories. Membership in this consortium is essential to providing access to our archival collections. The Montana Memory Project is a statewide consortium of libraries, museums and archives seeking to making their historical resources freely available online. Withdrawing our support from this project would mean not only that digital reproductions of our materials are no longer freely available online, but that the project would most likely fail. There are currently 30 libraries statewide participating in this project.

#### #4

#### HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED

a small percentage of these funds could potentially be replaced by proprietary funds, earned through fees charged to the public for research and reproductions.

#### #5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

YES MCA 22-3-101, MCA 22-3-107

Form B

## 5% Base Budget Reduction Form

### AGENCY CODE & NAME:

51170 Montana Historical Society

### #1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR *ELIMINATION* OR *REDUCTION*:

Cut to professional conservation supplies

### #2 THE SAVINGS THAT ARE EXPECTED:

4000

### #3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED *ELIMINATION* OR *REDUCTION*:

The Research Center is charged with the long-term preservation and care of the materials documenting Montana's history, including archival documents, historic photographs and films, maps, books, newspapers, and oral histories. The proper care of these materials requires appropriate professional conservation supplies. A cut to this area of our budget would endanger our collections and hamper our ability to provide the best possible care for those materials.

### #4

#### HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

no alternative

### #5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

yes MCA 22-3-101, MCA 22-3-107

**Form B**

## 5% Base Budget Reduction Form

### AGENCY CODE & NAME:

51170 Montana Historical Society

### #1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR *ELIMINATION* OR *REDUCTION*:

Reduce Board of Trustees travel

### #2 THE SAVINGS THAT ARE EXPECTED:

10,314

### #3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED *ELIMINATION* OR *REDUCTION*:

The Board of Trustees would have limited interaction and might impede discussion making and discussion on topics

### #4

#### HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

Video conference and telephone conference calls

### #5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

yes MCA 22-3-104

**Form B**

## 5% Base Budget Reduction Form

### AGENCY CODE & NAME:

51170 Montana Historical Society

#### #1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Reduce professional museum conservation projects

#### #2 THE SAVINGS THAT ARE EXPECTED:

70,000

#### #3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

The museum program is charged with the long-term preservation and care of the art and artifacts documenting Montana's history. The proper care of these materials requires appropriate professional conservation supplies and services. A cut to this area of our budget would endanger our collections and hamper our ability to provide the best possible care for those materials.

#### #4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED

no alternative

#### #5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

yes, MCA 22-3-101, MCA 22-3-107

**Form B**



## 5% Base Budget Reduction Form

### AGENCY CODE & NAME:

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### #1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR *ELIMINATION* OR *REDUCTION*:

Reduce security equipment maintenance

### #2 THE SAVINGS THAT ARE EXPECTED:

\$ 6,000

### #3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED *ELIMINATION* OR *REDUCTION*:

maintenance or faulty equipment replacement would be limited

### #4

### HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

no alternative

### #5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

YES MCA 22-3-101, 22-3-107

**Form B**

## 5% Base Budget Reduction Form

### AGENCY CODE & NAME:

51170 Montana Historical Society

#1

#### BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR *ELIMINATION* OR *REDUCTION*:

reduction of membership benefit package

#2 THE SAVINGS THAT ARE EXPECTED:

5,000

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED *ELIMINATION* OR *REDUCTION*:

potential decrease in revenue stream if numbers of members are not renewed

#4

#### HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

no alternative

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE -  
YES OR NO:

YES MCA 22-3-107

*Form B*

<b>5% Base Budget Reduction Form</b>		
<b>AGENCY CODE &amp; NAME:</b>		
	51170 Montana Historical Society	
<b>#1</b>	<b>BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR <i>ELIMINATION</i> <u>OR</u> <i>REDUCTION</i>:</b>	
	Program 5 Sites and Signs program	
<b>#2</b>	<b>THE SAVINGS THAT ARE EXPECTED:</b>	\$19,000
<b>#3</b>	<b>THE CONSEQUENCES OR IMPACTS OF THE PROPOSED <i>ELIMINATION</i> <u>OR</u></b>	
	The program is the only source for Montana citizens to receive the National Register plaques	
<b>#4</b>	<b>HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:</b>	
	no alternative	
<b>#5</b>	<b>WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE &amp; /OR FEDERAL</b>	
	YES MCA 22-3-101	
<b>Form B</b>		

<b>5% Base Budget Reduction Form</b>		
<b>AGENCY CODE &amp; NAME:</b>		
	51170 Montana Historical Society	
<b>#1</b>	<b>BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION <u>OR</u> REDUCTION:</b>	
	Program 5 Reduce public, teacher and classroom materials	
<b>#2</b>	<b>THE SAVINGS THAT ARE EXPECTED:</b>	\$11,603
<b>#3</b>	<b>THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION <u>OR</u> REDUCTION:</b>	
	Reduce the number of printed and/or interpretive materials that the Education Program produces. The materials are distributed statewide to inform citizens of services offered, to interpret Montana history and to provide resources for students, teachers and the general public.	
<b>#4</b>	<b>HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:</b>	
<b>#5</b>	<b>WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE &amp; /OR FEDERAL STATUTE - YES OR NO:</b>	
	YES MCA 22-3-101, MCA 22-3-107	
<b>Form B</b>		