

Program Budget Comparison

The following table summarizes the total Legislative budget by year, type of expenditure, and source of funding.

Program Budget Comparison								
Budget Item	Base Fiscal 2014	Approp. Fiscal 2015	Legislative Budget 2016	Legislative Budget 2017	Biennium Fiscal 14-15	Biennium Fiscal 16-17	Biennium Change	Biennium % Change
FTE	107.00	107.00	105.48	105.48	107.00	105.48	(1.52)	(1.42)%
Personal Services	6,770,033	7,319,543	8,141,740	8,144,660	14,089,576	16,286,400	2,196,824	15.59 %
Operating Expenses	4,752,592	4,774,523	5,231,193	5,241,474	9,527,115	10,472,667	945,552	9.92 %
Equipment & Intangible Assets	0	0	0	0	0	0	0	0.00 %
Total Costs	\$11,522,625	\$12,094,066	\$13,372,933	\$13,386,134	\$23,616,691	\$26,759,067	\$3,142,376	13.31 %
General Fund	10,977,647	11,273,139	12,820,945	12,829,126	22,250,786	25,650,071	3,399,285	15.28 %
State/Other Special Rev. Funds	478,811	757,916	449,213	449,779	1,236,727	898,992	(337,735)	(27.31)%
Federal Spec. Rev. Funds	0	0	0	0	0	0	0	0.00 %
Proprietary Funds	66,167	63,011	102,775	107,229	129,178	210,004	80,826	62.57 %
Total Funds	\$11,522,625	\$12,094,066	\$13,372,933	\$13,386,134	\$23,616,691	\$26,759,067	\$3,142,376	13.31 %

Program Description

The Director's Office includes the Director's Office, Information Technology Division, Business Management Services Division and the administratively attached Board of Pardons and Parole. This program provides services to the department, governmental entities, and the public in the areas of: public and victim information, human resource management, staff development and training, American Indian liaison services, policy management, information technology, legal information, technical correctional services, research and statistics, project management, payroll, budgeting and program planning, contract development, federal grants management, victim restitution, supervision fee collection, accounting, and various administrative and management support functions.

Program Highlights

Director's Office Major Budget Highlights
<ul style="list-style-type: none"> • Compared to the 2015 biennium legislative funding, budget changes are for: <ul style="list-style-type: none"> ◦ Funding reductions as the result of an agency reorganization during the 2015 biennium that moved funding for outside medical costs to the Clinical Services Program ◦ Funding for pay changes made at the agency's discretion during the 2015 biennium and for anticipated longevity pay in the 2017 biennium ◦ Funding for costs for a certification with the American Correctional Association for the Board of Pardons and Parole

Funding

The following table shows program funding by source from all sources of authority.

Department of Corrections, 01-Director's Office Funding by Source of Authority						
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	
01100 General Fund	25,650,071	0	0	25,650,071	95.86 %	
02249 Governor's Office Operations Fund	0	0	0	0	0.00 %	
02251 Corrections Operations Account	0	0	0	0	0.00 %	
02261 P & P Supervisory Fee	0	0	0	0	0.00 %	
02355 Miscellaneous Fines and Fees	9,660	0	0	9,660	1.07 %	
02689 Offender Restitution	883,616	0	0	883,616	98.29 %	
02917 MSP Canteen Revolving Acct	5,716	0	0	5,716	0.64 %	
State Special Total	\$898,992	\$0	\$0	\$898,992	3.36 %	
03315 Misc Federal Grants	0	0	0	0	0.00 %	
03316 MBCC Grants	0	0	0	0	0.00 %	
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %	
06033 Prison Ranch	42,534	0	0	42,534	20.25 %	
06034 MSP Institutional Industries	123,140	0	0	123,140	58.64 %	
06545 Prison Indust. Training Prog	1,186	0	0	1,186	0.56 %	
06572 MCE License Plate Production	3,516	0	0	3,516	1.67 %	
06573 MSP - Cook Chill	39,628	0	0	39,628	18.87 %	
Proprietary Total	\$210,004	\$0	\$0	\$210,004	0.78 %	
Total All Funds	\$26,759,067	\$0	\$0	\$26,759,067		

The bulk of the funding for this program comes from the general fund. A small amount of the program's funding comes from state special revenue, primarily from fees charged for the collection of restitution from offenders. The remainder of the program's funding comes from proprietary funds such as the prison ranch, industries program, and cook chill operation.

Budget Summary by Category

The following summarizes the total budget utilizing the FY 2015 legislative base, present law adjustments, and new proposals.

Budget Item	-----General Fund-----				-----Total Funds-----			
	Leg. Budget Fiscal 2016	Leg. Budget Fiscal 2017	Leg. Biennium Fiscal 16-17	Percent of Budget	Leg. Budget Fiscal 2016	Leg. Budget Fiscal 2017	Leg. Biennium Fiscal 16-17	Percent of Budget
2015 Budget	20,406,308	20,406,308	40,812,616	159.11 %	21,227,235	21,227,235	42,454,470	158.65 %
PL Adjustments	(7,585,363)	(7,577,182)	(15,162,545)	(59.11)%	(7,854,302)	(7,841,101)	(15,695,403)	(58.65)%
New Proposals	0	0	0	0.00 %	0	0	0	0.00 %
Total Budget	\$12,820,945	\$12,829,126	\$25,650,071		\$13,372,933	\$13,386,134	\$26,759,067	

Present Law Adjustments

The "Present Law Adjustments" table shows the adopted changes from the FY 2015 legislative appropriation. Each is discussed in the narrative that follows.

	-----Fiscal 2016-----					-----Fiscal 2017-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 510 - Legislative Audit - HB 2 2014 Fixed Costs (Restr/Biennial)	0.00	108,291	0	0	108,291	0.00	0	0	0	0
DP 515 - State Share Health Insurance	0.00	51,263	0	0	51,263	0.00	51,263	0	0	51,263
DP 516 - Correct State Share Health Insurance	0.00	(1,205)	3,402	0	2,197	0.00	(1,205)	3,402	0	2,197
DP 520 - Fully Fund 2015 Legislatively Authorized FTE	0.00	144,605	0	0	144,605	0.00	144,605	0	0	144,605
DP 525 - Fixed Cost Adjustment	0.00	705,252	5,252	0	750,268	0.00	725,710	5,818	0	775,746
DP 526 - 2017 Biennium Legislative Audit (Restricted/Biennial)	0.00	3,031	0	0	3,031	0.00	0	0	0	0
DP 527 - Inflation\Deflation Adjustment	0.00	(330,281)	0	0	(330,281)	0.00	(266,001)	0	0	(266,001)
DP 530 - Reorganizations	0.00	(9,192,456)	0	0	(9,192,456)	0.00	(9,192,456)	0	0	(9,192,456)
DP 531 - SITSD Rate Adjustment	0.00	94,373	0	0	94,373	0.00	134,850	0	0	134,850
DP 532 - General Liability Insurance Rate Adjustment	0.00	(85,020)	0	0	(85,020)	0.00	(85,020)	0	0	(85,020)
DP 535 - Program Transfers	0.00	39,287	0	0	39,287	0.00	39,287	0	0	39,287
DP 536 - Other 2015 Biennium Budget Adjustments	0.00	425,157	(317,357)	0	107,800	0.00	428,838	(317,357)	0	111,481
DP 550 - Motor Pool Rate Adjustment	0.00	(11,991)	0	0	(11,991)	0.00	(11,306)	0	0	(11,306)
DP 600 - 2015 Biennium Career Increment Pay Increases	0.00	61,531	0	0	61,531	0.00	61,531	0	0	61,531
DP 601 - Longevity Pay Increases	0.00	38,196	0	0	38,196	0.00	38,196	0	0	38,196
DP 602 - 2015 Biennium Other Pay Increases	0.00	179,014	0	0	179,014	0.00	179,014	0	0	179,014
DP 603 - Correctional Officer and Market Pay Adjustments	0.00	146,802	0	0	146,802	0.00	146,802	0	0	146,802
DP 100003 - Present Law Base Adjustment - BOPP	0.00	28,688	0	0	28,688	0.00	28,710	0	0	28,710
DP 100004 - American Correctional Association Certification (OTO)	0.00	10,100	0	0	10,100	0.00	0	0	0	0
DP 100444 - Statewide 4% FTE Reduction	(1.52)	0	0	0	0	(1.52)	0	0	0	0
Grand Total All Present Law Adjustments	(1.52)	(\$7,585,363)	(\$308,703)	\$0	(\$7,854,302)	(1.52)	(\$7,577,182)	(\$308,137)	\$0	(\$7,841,101)

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 510 - Legislative Audit - HB 2 2014 Fixed Costs (Restr/Biennial) -

The legislature provided a restricted biennial appropriation for the legislative audit costs. The funding is established at the level of the 2015 biennial appropriation contained in HB 2 as enacted by the 2013 Legislature.

DP 515 - State Share Health Insurance -

The legislature provided appropriation authority for the state share of health insurance, as adopted by the 2013 Legislature.

DP 516 - Correct State Share Health Insurance -

The legislature approved an adjustment to the state share for health insurance to correct for an error in calculating the initial amounts.

DP 520 - Fully Fund 2015 Legislatively Authorized FTE -

The legislature provided appropriation authority to restore personal services funding to create a vacancy savings rate of zero.

DP 525 - Fixed Cost Adjustment -

The legislature adopted proprietary rates for fixed costs charged to state agencies for services such as information technology or rent and grounds maintenance within the capitol complex. Rates for messenger services, legislative audit, grounds maintenance, records management, agency legal costs, and the statewide cost allocation plan were adopted as proposed by the executive. The legislature lowered proprietary rates for warrant writer, payroll services, SABHRS, SITSD fees, and rent. The legislature increased insurance premiums to provide for increased costs of claims and to establish a reserve for the insurance fund.

DP 526 - 2017 Biennium Legislative Audit (Restricted/Biennial) -

The legislature adjusted legislative audit costs and funding based on the current estimate of the Legislative Auditor.

DP 527 - Inflation\Deflation Adjustment -

The legislature adopted inflation/deflation factors for budgeted expenditures such as food or electricity. The legislature concurred with the executive on the factors with the exception of gasoline, aviation gasoline, diesel fuel, and jet fuel. For these factors the legislature further deflated costs to align the budget with more current information on declining prices of oil and gas projected to continue into the 2017 biennium.

DP 530 - Reorganizations -

The legislature adopted the reorganization of the management for medical services from the Director's Office, Probation and Parole Division, Secure Custody Facilities Program, and Youth Services Program to for the Clinical Services Division within the department. This included transfers of \$9.2 million in general fund and 0.50 FTE in each FY 2016 and FY 2017 from this program.

DP 531 - SITSD Rate Adjustment -

The legislature approved an increase for fixed cost rates included in state agency budgets for information technology services provided by the State Information Technology Services Division (SITSD).

DP 532 - General Liability Insurance Rate Adjustment -

The legislature reduced the rate assessed to state agencies for general liability insurance provided by the Risk Management and Tort Defense Division.

DP 535 - Program Transfers -

The legislature adopted program transfers made by the department in the interim. This includes transfers of \$39,287 in general fund in each FY 2016 and FY 2017 from the Youth Services Program to this program.

DP 536 - Other 2015 Biennium Budget Adjustments -

The legislature approved various unspecified budget adjustments to move operating expenses to the FY 2015 legislative base.

DP 550 - Motor Pool Rate Adjustment -

The legislature adopted a reduction to the motor pool rates.

DP 600 - 2015 Biennium Career Increment Pay Increases -

The legislature approved funding to annualize career increment pay increases provided by the agency during the 2015 biennium.

DP 601 - Longevity Pay Increases -

The legislature funded longevity pay adjustments.

DP 602 - 2015 Biennium Other Pay Increases -

The legislature approved funding to annualize various pay increases that were not for correctional officer or probation officer market movement, market adjustment to move employees to the entry level for the pay band, career increment movement, or longevity that were provided by the agency during the 2015 biennium.

DP 603 - Correctional Officer and Market Pay Adjustments -

The legislature funded pay adjustments given in the 2015 biennium for correctional and probation officer increments and adjustment to raise employees to 80% of market.

DP 100003 - Present Law Base Adjustment - BOPP -

The legislature funded adjustments for building lease increases and board member per diem.

DP 100004 - American Correctional Association Certification (OTO) -

The legislature funded costs for a certification with the American Correctional Association and designated this funding as one-time-only.

DP 100444 - Statewide 4% FTE Reduction -

The 2015 biennium budget included a 4% vacancy savings reduction. Language included in the boilerplate of HB 2 passed by the 2013 Legislature, indicated legislative intent that the 4% vacancy savings be made permanent as an FTE reduction for the 2017 biennium. This change package includes a reduction of 1.52 FTE per year.