

**Program Budget Comparison**

The following table summarizes the total Legislative budget by year, type of expenditure, and source of funding.

Program Budget Comparison								
Budget Item	Base Fiscal 2014	Approp. Fiscal 2015	Legislative Budget 2016	Legislative Budget 2017	Biennium Fiscal 14-15	Biennium Fiscal 16-17	Biennium Change	Biennium % Change
FTE	18.43	18.43	17.19	17.19	18.43	17.19	(1.24)	(6.73)%
Personal Services	974,162	1,079,832	1,086,409	1,089,342	2,053,994	2,175,751	121,757	5.93 %
Operating Expenses	438,632	426,067	439,639	392,237	864,699	831,876	(32,823)	(3.80)%
Equipment & Intangible Assets	27,009	0	27,906	28,368	27,009	56,274	29,265	108.35 %
<b>Total Costs</b>	<b>\$1,439,803</b>	<b>\$1,505,899</b>	<b>\$1,553,954</b>	<b>\$1,509,947</b>	<b>\$2,945,702</b>	<b>\$3,063,901</b>	<b>\$118,199</b>	<b>4.01 %</b>
General Fund	1,011,480	1,058,978	1,104,173	1,060,374	2,070,458	2,164,547	94,089	4.54 %
State/Other Special Rev. Funds	97,768	99,831	128,039	127,921	197,599	255,960	58,361	29.54 %
Federal Spec. Rev. Funds	88,452	97,557	72,844	73,073	186,009	145,917	(40,092)	(21.55)%
Proprietary Funds	242,103	249,533	248,898	248,579	491,636	497,477	5,841	1.19 %
<b>Total Funds</b>	<b>\$1,439,803</b>	<b>\$1,505,899</b>	<b>\$1,553,954</b>	<b>\$1,509,947</b>	<b>\$2,945,702</b>	<b>\$3,063,901</b>	<b>\$118,199</b>	<b>4.01 %</b>

**Program Description**

The Administration Program provides supervision, administration, and coordination of the six programs in the Montana Historical Society. Program staff are responsible for the management, planning, direction, and leadership of the society. Activities include public information, payroll/personnel, fund raising, financial reporting, business management, security, building management, community outreach, and the society store.

**Program Highlights**

<b>Administration Program Major Budget Highlights</b>
<ul style="list-style-type: none"> <li>• The legislature increased ongoing funding 1.4% due to general present law adjustments</li> <li>• During the 2015 biennium there was an account level change from operating to equipment and intangible assets. This can be seen in the program budget comparison table which shows a significant increase in the equipment and intangible assets account level with a corresponding decrease at the operating expense account level between the biennia</li> <li>• State special revenue authority increased 29.1% while federal special revenue funds decreased (22.8%) over the 2015 biennium</li> </ul>

**Funding**

The following table shows program funding by source from all sources of authority.

Montana Historical Society, 01-Administration Program Funding by Source of Authority						
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	
01100 General Fund	2,164,547	0	0	2,164,547	70.65 %	
02004 Cultural & Aesthetic Proj OPI	0	0	0	0	0.00 %	
02041 MT Hist. Society Donations	153,582	0	0	153,582	60.00 %	
02188 Senate Art	444	0	0	444	0.17 %	
02853 Accommodation Tax	101,934	0	0	101,934	39.82 %	
<b>State Special Total</b>	<b>\$255,960</b>	<b>\$0</b>	<b>\$0</b>	<b>\$255,960</b>	<b>8.35 %</b>	
03021 Historic Sites Preservation	145,917	0	0	145,917	100.00 %	
<b>Federal Special Total</b>	<b>\$145,917</b>	<b>\$0</b>	<b>\$0</b>	<b>\$145,917</b>	<b>4.76 %</b>	
06071 Merchandise - Historical Soc	413,857	0	0	413,857	83.19 %	
06073 Historical Society Management	83,620	0	0	83,620	16.81 %	
<b>Proprietary Total</b>	<b>\$497,477</b>	<b>\$0</b>	<b>\$0</b>	<b>\$497,477</b>	<b>16.24 %</b>	
<b>Total All Funds</b>	<b>\$3,063,901</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,063,901</b>		

The program is funded with a combination of:

- General fund
- State special revenue funds from membership fees, donations, and a portion of the lodging facility use tax
- Federal funds through indirect cost recoveries
- Proprietary funds from museum entrance fees and merchandise sales

**Budget Summary by Category**

The following summarizes the total budget utilizing the FY 2015 legislative base, present law adjustments, and new proposals.

Budget Item	-----General Fund-----				-----Total Funds-----			
	Leg. Budget Fiscal 2016	Leg. Budget Fiscal 2017	Leg. Biennium Fiscal 16-17	Percent of Budget	Leg. Budget Fiscal 2016	Leg. Budget Fiscal 2017	Leg. Biennium Fiscal 16-17	Percent of Budget
2015 Budget	1,058,978	1,058,978	2,117,956	97.85 %	1,505,899	1,505,899	3,011,798	98.30 %
PL Adjustments	45,195	1,396	46,591	2.15 %	48,055	4,048	52,103	1.70 %
New Proposals	0	0	0	0.00 %	0	0	0	0.00 %
<b>Total Budget</b>	<b>\$1,104,173</b>	<b>\$1,060,374</b>	<b>\$2,164,547</b>		<b>\$1,553,954</b>	<b>\$1,509,947</b>	<b>\$3,063,901</b>	

**Present Law Adjustments**

The "Present Law Adjustments" table shows the adopted changes from the FY 2015 legislative appropriation. Each is discussed in the narrative that follows.

	-----Fiscal 2016-----					-----Fiscal 2017-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 100 - Other PS	0.00	20,816	(857)	(36,495)	(23,914)	0.00	23,896	(906)	(36,495)	(20,981)
DP 510 - Legislative Audit - HB 2 2014 Fixed Costs (Restricted/Biennia	0.00	38,426	0	0	38,426	0.00	0	0	0	0
DP 515 - State Share Health Insurance	0.00	7,776	486	0	8,748	0.00	7,776	486	0	8,748
DP 520 - Fully Fund 2015 Legislatively Authorized FTE	0.00	0	2,253	9,938	21,743	0.00	0	2,253	9,938	21,743
DP 525 - Fixed Costs	0.00	(24,925)	24,829	1,832	(1,777)	0.00	(32,286)	24,760	2,061	(9,199)
DP 526 - 2017 Biennium Legislative Audit (RST/BIEN)	0.00	1,075	0	0	1,075	0.00	0	0	0	0
DP 527 - Inflation and Deflation	0.00	424	0	0	424	0.00	408	0	0	408
DP 531 - SITSD Rate Adjustment	0.00	2,398	2,119	17	4,842	0.00	2,398	2,119	17	4,842
DP 532 - General Liability Insurance Rate Adjustment	0.00	(703)	(622)	(5)	(1,420)	0.00	(703)	(622)	(5)	(1,420)
DP 550 - Motor Pool Rate Adjustments	0.00	(92)	0	0	(92)	0.00	(93)	0	0	(93)
DP 100444 - Statewide 4% FTE Reduction - Program 01	(1.24)	0	0	0	0	(1.24)	0	0	0	0
<b>Grand Total All Present Law Adjustments</b>	<b>(1.24)</b>	<b>\$45,195</b>	<b>\$28,208</b>	<b>(\$24,713)</b>	<b>\$48,055</b>	<b>(1.24)</b>	<b>\$1,396</b>	<b>\$28,090</b>	<b>(\$24,484)</b>	<b>\$4,048</b>

\*\*\*Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 100 - Other PS -

The legislature adopted personal service adjustments outside of state share health insurance increases, vacancy savings, and the executive implementation of the 2015 pay increase.

DP 510 - Legislative Audit - HB 2 2014 Fixed Costs (Restricted/Biennia -

The legislature provided a restricted biennial appropriation for the legislative audit costs. The funding is established at the level of the 2015 biennial appropriation contained in HB 2 as enacted by the 2013 Legislature.

DP 515 - State Share Health Insurance -

The legislature provided appropriation authority for the state share of health insurance, as adopted by the 2013 Legislature.

DP 520 - Fully Fund 2015 Legislatively Authorized FTE -

The legislature provided appropriation authority to restore personal services funding to create a vacancy savings rate of zero.

DP 525 - Fixed Costs -

The legislature adopted proprietary rates for fixed costs charged to state agencies for services such as information technology or rent and grounds maintenance within the capitol complex. Rates for messenger services, legislative audit, grounds maintenance, records management, agency legal costs, and the statewide cost allocation plan were adopted as proposed by the executive. The legislature lowered proprietary rates for warrant writer, payroll services, SABHRS, SITSD fees, and rent. The legislature increased insurance premiums to provide for increased costs of claims and to establish a reserve for the insurance fund.

DP 526 - 2017 Biennium Legislative Audit (RST/BIEN) -

The legislature adjusted legislative audit costs and funding based on the current estimate of the Legislative Auditor.

DP 527 - Inflation and Deflation -

The legislature adopted inflation/deflation factors for budgeted expenditures such as books and motor pool. The legislature concurred with the executive on the factors with the exception of gasoline, aviation gasoline, diesel fuel, and jet fuel. For these factors the legislature further deflated costs to align the budget with more current information on declining prices of oil and gas projected to continue into the 2017 biennium.

DP 531 - SITSD Rate Adjustment -

The legislature approved an increase for fixed cost rates included in state agency budgets for information technology services provided by the State Information Technology Services Division (SITSD).

DP 532 - General Liability Insurance Rate Adjustment -

The legislature reduced the rate assessed to state agencies for general liability insurance provided by the Risk Management and Tort Defense Division.

DP 550 - Motor Pool Rate Adjustments -

The legislature adopted a reduction to the motor pool rates.

DP 100444 - Statewide 4% FTE Reduction - Program 01 -

The 2015 biennium budget included a 4% vacancy savings reduction. Language included in the boilerplate of HB 2 passed by the 2013 Legislature, indicated legislative intent that the 4% vacancy savings be made permanent as an FTE reduction for the 2017 biennium. Change package 100444 includes a reduction of 1.24 FTE each year.