Program Budget Comparison

The following table compares the 2017 biennium appropriated budget to the 2019 biennium requested budget by type of expenditure and source of funding.

Program Budget Comparison Budget Item	Appropriated Budget 16-17	Requested Budget 18-19	Biennium Change	Biennium % Change
Personal Services	2,521,655	2,693,345	171,690	6.81 %
Operating Expenses	1,217,403	1,371,377	153,974	12.65 %
Transfers	178,962	174,962	(4,000)	(2.24)%
Total Expenditures	**$3,918,020**	**$4,239,684**	**$321,664**	**8.21 %**
General Fund	207,992	185,584	(22,408)	(10.77)%
State/Other Special Rev. Funds	3,710,028	4,054,100	344,072	9.27 %
Total Funds	**$3,918,020**	**$4,239,684**	**$321,664**	**8.21 %**
Total Ongoing	**$309,496**	**$4,239,684**	**$3,930,188**	**1,269.87 %**
Total OTO	**$3,608,524**	**$0**	**($3,608,524)**	**(100.00)%**

Program Description

The Centralized Services Program is responsible for agency-wide administration, management, and planning. It provides budgeting, accounting, payroll, personnel, legal services, purchasing, administrative, information technology, public information, risk management, and general services for Livestock. The Predator Control Program and Milk Control Bureau are also a part of centralized services.

Expenses of the Board of Livestock are budgeted as a part of the Centralized Services Program. Additionally, the following boards are administratively attached and supported by the Centralized Services Program:

- Board of Milk Control
- Livestock Loss Board
- Livestock Crimestoppers Commission
- Beef Research and Marketing Committee

Program Highlights

Centralized Services Program Major Budget Highlights
• Overall increases due to state special revenue funded present law adjustments and new proposals • General fund decreases due to present law adjustments

Program Actuals and Budget Comparison

The following table compares the program's FY 2016 actual expenditures with FY 2016 and FY 2017 appropriations and with FY 2018 and FY 2019 requested appropriations.

Program Actuals and Budget Comparison

Budget Item	Actuals Fiscal 2016	Approp. Fiscal 2016	Approp. Fiscal 2017	Request Fiscal 2018	Request Fiscal 2019
FTE	1.00	1.00	1.00	18.00	18.00
Personal Services	1,278,772	1,262,767	1,258,888	1,345,136	1,348,209
Operating Expenses	511,568	604,078	613,325	755,607	615,770
Transfers	90,449	91,481	87,481	87,481	87,481
Total Expenditures	**$1,880,789**	**$1,958,326**	**$1,959,694**	**$2,188,224**	**$2,051,460**
General Fund	90,994	109,623	98,369	92,307	93,277
State/Other Special Rev. Funds	1,789,795	1,848,703	1,861,325	2,095,917	1,958,183
Total Funds	**$1,880,789**	**$1,958,326**	**$1,959,694**	**$2,188,224**	**$2,051,460**
Total Ongoing	**$148,463**	**$154,064**	**$155,432**	**$2,188,224**	**$2,051,460**
Total OTO	**$1,732,326**	**$1,804,262**	**$1,804,262**	**$0**	**$0**

Program Discussion -

Personal Services

The LFD calculated an expected personal services budget as a comparison to the executive personal services request. The LFD calculation uses the 2017 base as a starting point, and calculates expected incremental increases based on legislatively approved increases such as the pay plan, workers compensation, longevity increases, health benefit increase, and other expected changes. An illustration of this calculation is included in the Budget Analysis appendix.

The 2017 base included a 2% vacancy savings as stated in HB 2 from the 2015 legislative session. The 2019 biennium executive request for personal services (SWPL 1) includes a 4% vacancy savings, with some exceptions.

Figure 2

Department Of Livestock: 01 Centralized Services Division
Personal Services Present Law Calculations

PS Base:	$138,336	FY 2018	FY 2019
Executive	DP 1: SWPL Personal Services	($53,387)	($52,497)
Legislative	Statutory Personal Service Change	1,000	1,903
	Difference	(54,387)	(54,400)
Management Choices Explaining the Difference			
	Additional 2% Vacancy Savings	(1,615)	(1,634)
	Broadband Pay Adjustments	10,647	10,647
	Benefits and Taxes on Pay Adjustment	2,752	2,752
	Other	(66,172)	(66,166)
	Total	($54,387)	($54,400)

A number of offsetting changes, including some discretionary decisions of agency management combined for a lower than anticipated budget request. The pay increases management made in addition to the statutory $0.50 per hour pay plan increase were for:

- One market adjustment
- One supervisory pay adjustment

These increases were offset by turnover of staff that generally lowered program salaries when more senior and higher paid employees were replaced by lower paid employees.

Funding

The following table shows proposed program funding by source of authority.

Department of Livestock, 01-Centralized Services Program
Funding by Source of Authority

Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	185,584	0	0	0	185,584	4.38 %
02117 Predatory Animal SSR	0	0	0	0	0	0.00 %
02124 LLB Restricted Special Revenue	0	0	0	0	0	0.00 %
02426 Lvstk Per Capita	3,377,832	0	0	0	3,377,832	83.32 %
02817 Milk Control Bureau	676,268	0	0	0	676,268	16.68 %
State Special Total	**$4,054,100**	**$0**	**$0**	**$0**	**$4,054,100**	**95.62 %**
03345 LLRMB Fed Spec Rev Fund	0	0	0	0	0	0.00 %
Federal Special Total	**$0**	**$0**	**$0**	**$0**	**$0**	**0.00 %**
Proprietary Total	**$0**	**$0**	**$0**	**$0**	**$0**	**0.00 %**
Total All Funds	**$4,239,684**	**$0**	**$0**	**$0**	**$4,239,684**	

Almost all funding comes from state special revenue funds, the majority coming from the livestock per capita fund.

Program Budget Summary by Category

The following summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the glossary section of the Budget Analysis.

Budget Summary by Category

	General Fund				Total Funds			
Budget Item	Budget Fiscal 2018	Budget Fiscal 2019	Biennium Fiscal 18-19	Percent of Budget	Budget Fiscal 2018	Budget Fiscal 2019	Biennium Fiscal 18-19	Percent of Budget
2017 Base Budget	98,369	98,369	196,738	106.01 %	155,432	155,432	310,864	7.33 %
SWPL Adjustments	(6,062)	(5,092)	(11,154)	(6.01)%	(19,805)	(58,752)	(78,557)	(1.85)%
PL Adjustments	0	0	0	0.00 %	1,848,810	1,850,914	3,699,724	87.26 %
New Proposals	0	0	0	0.00 %	203,787	103,866	307,653	7.26 %
Total Budget	**$92,307**	**$93,277**	**$185,584**		**$2,188,224**	**$2,051,460**	**$4,239,684**	

Present Law Adjustments -

The “Present Law Adjustments” table shows the changes from the FY 2017 base appropriation to the budget proposed by the executive. “Statewide Present Law” adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments

	Fiscal 2018					Fiscal 2019				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services										
	0.00	(2,374)	(51,013)	0	(53,387)	0.00	(1,484)	(51,013)	0	(52,497)
DP 1 - Restore Department of Livestock Base										
	16.00	0	1,840,110	0	1,840,110	16.00	0	1,842,214	0	1,842,214
DP 2 - Fixed Costs										
	0.00	(3,688)	36,730	0	33,042	0.00	(3,608)	(3,956)	0	(7,564)
DP 3 - Inflation Deflation										
	0.00	0	540	0	540	0.00	0	1,309	0	1,309
DP 26 - PC Replacement										
	0.00	0	3,900	0	3,900	0.00	0	3,900	0	3,900
DP 28 - Milk Control Travel Increase										
	0.00	0	4,800	0	4,800	0.00	0	4,800	0	4,800
Grand Total All Present Law Adjustments										
	16.00	**($6,062)**	**$1,835,067**	**$0**	**$1,829,005**	**16.00**	**($5,092)**	**$1,797,254**	**$0**	**$1,792,162**

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Restore Department of Livestock Base -

The executive is requesting a full restoration of FY 2017 funding. This decision package reestablishes the funding that was previously one-time-only.

LFD COMMENT This request has more than restoration of FY 2017 funding. See Comparison of the FY 2017 Legislative Budget to the FY 2017 Base in the Summary section of Livestock for further information.

DP 1 - Personal Services -

The executive requests adjustments to annualize personal services costs including FY 2017 statewide pay plan adjustments and increases to state share costs for health insurance passed by the 2015 Legislature, benefit rate adjustments, and longevity adjustments related to incumbents in each position at the time of the personal services snapshot.

DP 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. The rates charged for these services are approved in the section of the budget for the programs that provide the services.

DP 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

DP 26 - PC Replacement -

The executive is requesting funding for an additional 17 personal computers replaced per year.

DP 28 - Milk Control Travel Increase -

The executive requests additional authority to cover increased travel costs associated with the Milk Control Bureau.

New Proposals -

The “New Proposals” table shows new changes to spending.

New Proposals	Fiscal 2018					Fiscal 2019				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 17 - Attorney Position										
	1.00	0	103,787	0	103,787	1.00	0	103,866	0	103,866
DP 200 - Milk Control Study (Biennial)										
	0.00	0	100,000	0	100,000	0.00	0	0	0	0
Total	**1.00**	**$0**	**$203,787**	**$0**	**$203,787**	**1.00**	**$0**	**$103,866**	**$0**	**$103,866**

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 17 - Attorney Position -

The executive is requesting an additional 1.00 FTE for a full-time attorney. The position would replace *ad hoc* attorney work from Agency Legal Services from the Department of Justice.

LFD COMMENT The proposal adds a new position but does not reduce the budget by the amount of the Agency Legal Services expenses paid to the Department of Justice. In FY 2016, these costs amounted to $85,778.

DP 200 - Milk Control Study (Biennial) -

The executive is requesting additional funding to conduct a study into the price formulas and methodology behind the milk control system.