

**Program Budget Comparison**

The following table summarizes the total legislative budget for the program by year, type of expenditure, and source of funding.

Program Budget Comparison								
Budget Item	Base Fiscal 2012	Approp. Fiscal 2013	Budget Fiscal 2014	Budget Fiscal 2015	Biennium Fiscal 12-13	Biennium Fiscal 14-15	Biennium Change	Biennium % Change
FTE	4.00	4.00	4.00	4.00	4.00	4.00	0.00	0.00%
Personal Services	290,508	278,634	303,945	304,042	569,142	607,987	38,845	6.83%
Operating Expenses	52,696	51,057	105,899	79,377	103,753	185,276	81,523	78.57%
<b>Total Costs</b>	<b>\$343,204</b>	<b>\$329,691</b>	<b>\$409,844</b>	<b>\$383,419</b>	<b>\$672,895</b>	<b>\$793,263</b>	<b>\$120,368</b>	<b>17.89%</b>
General Fund	343,204	329,691	409,844	383,419	672,895	793,263	120,368	17.89%
<b>Total Funds</b>	<b>\$343,204</b>	<b>\$329,691</b>	<b>\$409,844</b>	<b>\$383,419</b>	<b>\$672,895</b>	<b>\$793,263</b>	<b>\$120,368</b>	<b>17.89%</b>

**Program Description**

The Centralized Services Program provides business services to all programs within the Governor's Office. Services include payroll and personnel, accounting, central asset management and computer replacement, data processing, and budget preparation and monitoring for the entire office.

**Program Highlights**

<b>The Centralized Services Program Major Budget Highlights</b>
<ul style="list-style-type: none"> <li>◆ Budget increases in the 2015 biennium result primarily from:                             <ul style="list-style-type: none"> <li>• Moving the computer replacement schedule into the base</li> <li>• Present law adjustments for personal services, driven by raises provided in the 2013 biennium</li> </ul> </li> </ul>

**Program Narrative**

The legislature approved the budget for the Centralized Services Division in the 2015 biennium with an increase of 17.9% from the 2013 biennium. Over half of the budgetary increase results from the approval of computer replacement funding. Computer replacement in the Governor’s Office is managed in the program on a five-year revolving schedule, and in past biennia the funding for the scheduled replacements has been made one-time-only. In the 2015 biennium, the funding will become a base expenditure. The legislature also provided present law increases, including the increases for personal services that were driven by raises given to the staff in the 2013 biennium.

**Funding**

The following table shows program funding by source of authority for the 2015 biennium as adopted by the legislature.

Total Governor's Office Funding by Source of Authority 2015 Biennium Budget - Centralized Services Division							
Funds	HB 2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	MCA Reference	Statutory Category
General Fund	\$793,263	\$0	\$0	\$793,263	100.0%		
Total All Funds	\$793,263	\$0	\$0	\$793,263	100.0%		
<b>Percent - Total All Sources</b>	<b>100.0%</b>	<b>0.0%</b>	<b>0.0%</b>				

The Centralized Services Program is entirely funded with general fund.

**Budget Summary by Category**

The following summarizes the total budget by base, present law adjustments, and new proposals.

Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2014	Budget Fiscal 2015	Biennium Fiscal 14-15	Percent of Budget	Budget Fiscal 2014	Budget Fiscal 2015	Biennium Fiscal 14-15	Percent of Budget
Base Budget	343,204	343,204	686,408	86.53%	343,204	343,204	686,408	86.53%
Statewide PL Adjustments	40,640	2,165	42,805	5.40%	40,640	2,165	42,805	5.40%
Other PL Adjustments	0	0	0	0.00%	0	0	0	0.00%
New Proposals	26,000	38,050	64,050	8.07%	26,000	38,050	64,050	8.07%
<b>Total Budget</b>	<b>\$409,844</b>	<b>\$383,419</b>	<b>\$793,263</b>		<b>\$409,844</b>	<b>\$383,419</b>	<b>\$793,263</b>	

**Present Law Adjustments**

The "Present Law Adjustments" table shows the changes to the base budget adopted by the legislature.

Present Law Adjustments	-----Fiscal 2014-----				-----Fiscal 2015-----					
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					26,102					26,203
Vacancy Savings					(12,665)					(12,669)
Inflation/Deflation					3					5
Fixed Costs					27,200					(11,374)
<b>Total Statewide Present Law Adjustments</b>		<b>\$40,640</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,640</b>		<b>\$2,165</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,165</b>
DP 50 - Initial Motion to FY 2012 Base	0.00	(40,640)	0	0	(40,640)	0.00	(2,165)	0	0	(2,165)
DP 51 - Adjustment for Statewide Personal Services	0.00	13,437	0	0	13,437	0.00	13,534	0	0	13,534
DP 52 - Adjustment for Statewide Operations	0.00	27,203	0	0	27,203	0.00	(11,369)	0	0	(11,369)
<b>Total Other Present Law Adjustments</b>	<b>0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Grand Total All Present Law Adjustments</b>	<b>0.00</b>	<b>\$40,640</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,640</b>	<b>0.00</b>	<b>\$2,165</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,165</b>

P 50 - Initial Motion to FY 2012 Base - The legislature adopted a motion to establish the starting point for budget deliberations as the FY 2012 base. This adjustment removes statewide present law adjustments for personal services, vacancy savings, fixed costs, and inflation/deflation.

DP 51 - Adjustment for Statewide Personal Services - This adjustment funds statewide personal services and vacancy savings.

DP 52 - Adjustment for Statewide Operations - This adjustment establishes the fixed cost and inflation/deflation rates as approved by the General Government subcommittee.

**New Proposals**

New Proposals										
Program	FTE	-----Fiscal 2014-----				-----Fiscal 2015-----				
		General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 102 - Computer Equipment Replacement										
06	0.00	26,000	0	0	26,000	0.00	38,050	0	0	38,050
<b>Total</b>	<b>0.00</b>	<b>\$26,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,000</b>	<b>0.00</b>	<b>\$38,050</b>	<b>\$0</b>	<b>\$0</b>	<b>\$38,050</b>

DP 102 - Computer Equipment Replacement - The legislature approved replacement costs for the computer equipment used within the Governor's Office but not included in the base budget. The program has implemented a five year replacement schedule for such equipment and will be continued as a base expenditure in future years.