

Program Budget Comparison

The following table summarizes the total executive budget for the program by year, type of expenditure, and source of funding.

Program Budget Comparison								
Budget Item	Base Fiscal 2012	Approp. Fiscal 2013	Budget Fiscal 2014	Budget Fiscal 2015	Biennium Fiscal 12-13	Biennium Fiscal 14-15	Biennium Change	Biennium % Change
FTE	20.63	20.63	20.63	20.63	20.63	20.63	0.00	0.00%
Personal Services	1,586,727	1,601,945	1,673,051	1,678,738	3,188,672	3,351,789	163,117	5.12%
Operating Expenses	736,645	984,210	759,306	756,448	1,720,855	1,515,754	(205,101)	(11.92%)
Transfers	0	0	0	0	0	0	0	n/a
Total Costs	\$2,323,372	\$2,586,155	\$2,432,357	\$2,435,186	\$4,909,527	\$4,867,543	(\$41,984)	(0.86%)
General Fund	2,323,372	2,586,155	2,432,357	2,435,186	4,909,527	4,867,543	(41,984)	(0.86%)
State Special	0	0	0	0	0	0	0	n/a
Federal Special	0	0	0	0	0	0	0	n/a
Total Funds	\$2,323,372	\$2,586,155	\$2,432,357	\$2,435,186	\$4,909,527	\$4,867,543	(\$41,984)	(0.86%)

Program Description

The Executive Office Program aids the Governor in overseeing and coordinating the activities of the Executive Branch of Montana state government. The program provides administrative, legal, and press support for the Office of the Governor. The Executive Office Program also administers programs with special impact on the citizens and governmental concerns of Montana. Special programs include the Office of Economic Development, which was created to strengthen the foundations of the state's business environment and diversify and expand existing economic endeavors to achieve long-term economic stability.

Program Highlights

Executive Office Program Major Budget Highlights
<ul style="list-style-type: none"> ◆ The Executive Office Program budget requests a reduction of 0.9% from the previous biennium. <ul style="list-style-type: none"> • Personal services are requested to increase by 5.1%, primarily due to raises provided in the base year • Pay rate increases for staff of this program averaged 8.8% • Requested reductions in operational costs of 11.6%, which include a transfer of Professional Development Training costs to the Centralized Services Division, offset the increases in personal services

Program Discussion

The 2015 biennium Executive Office Program budget is requested at a reduced level for the second consecutive biennium. The requested personal service increase of 5.1% is the result of raises provided in the base year and is offset by requested reductions in operating expenses, including a reduction or transfer of Professional Development Center training costs to the Centralized Services Division. If this transfer was not included, operating expenses would increase slightly. The reduction in operating expenses also reflects the wind down of program costs from the Schweitzer administration.

LFD COMMENT	<p>Increased Pay Rates All exempt staff members in the Executive Office Program, which are often appointed positions, were given raises in FY 2012 that averaged 8.8%. Raises were provided as a flat amount, but as percentages the increases varied from a low of 3.6% to a high of 23.6%. Therefore, personal services funding for the exempt staff of the incoming administration reflect the higher salaries. The agency noted that pay increases were made for retention purposes.</p>
--------------------	--

Funding

The following table shows program funding, by source for the 2015 biennium as recommended by the Governor.

Total Governor's Office Funding by Source of Authority 2015 Biennium Budget - Executive Office Program							
Funds	HB 2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	MCA Reference	Statutory Category
General Fund	\$4,867,543	\$0	\$0	\$4,867,543	100.0%		
Total All Funds	\$4,867,543	\$0	\$0	\$4,867,543	100.0%		
Percent - Total All Sources	100.0%	0.0%	0.0%				

The Executive Office Program is entirely funded with general fund.

Budget Summary by Category

The following summarizes the total budget by base, present law adjustments, and new proposals.

Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2014	Budget Fiscal 2015	Biennium Fiscal 14-15	Percent of Budget	Budget Fiscal 2014	Budget Fiscal 2015	Biennium Fiscal 14-15	Percent of Budget
Base Budget	2,323,372	2,323,372	4,646,744	95.46%	2,323,372	2,323,372	4,646,744	95.46%
Statewide PL Adjustments	106,790	109,340	216,130	4.44%	106,790	109,340	216,130	4.44%
Other PL Adjustments	2,470	2,749	5,219	0.11%	2,470	2,749	5,219	0.11%
New Proposals	(275)	(275)	(550)	(0.01%)	(275)	(275)	(550)	(0.01%)
Total Budget	\$2,432,357	\$2,435,186	\$4,867,543		\$2,432,357	\$2,435,186	\$4,867,543	

Present Law Adjustments

The “Present Law Adjustments” table shows the changes to the adjusted base budget proposed by the executive. “Statewide Present Law” adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies. The other numbered adjustments in the table correspond to the narrative descriptions.

Present Law Adjustments	-----Fiscal 2014-----					-----Fiscal 2015-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					150,436					156,359
Vacancy Savings					(64,112)					(64,348)
Inflation/Deflation					(185)					102
Fixed Costs					20,651					17,227
Total Statewide Present Law Adjustments		\$106,790	\$0	\$0	\$106,790		\$109,340	\$0	\$0	\$109,340
DP 105 - Motor Pool Leased Vehicle	0.00	2,470	0	0	2,470	0.00	2,749	0	0	2,749
Total Other Present Law Adjustments	0.00	\$2,470	\$0	\$0	\$2,470	0.00	\$2,749	\$0	\$0	\$2,749
Grand Total All Present Law Adjustments	0.00	\$109,260	\$0	\$0	\$109,260	0.00	\$112,089	\$0	\$0	\$112,089

DP 105 - Motor Pool Leased Vehicle - The executive requests at the recommendation of the Department of Justice a large utility vehicle to replace the smaller vehicle currently leased from the Motor Pool for the Governor’s transportation. The larger vehicle would allow the transportation of dignitaries, staff, and guests in a single vehicle, and provide anonymity for the vehicle carrying the elected official. The motor pool lease rates for larger vehicles are greater than the small vehicle now in use by the agency.

New Proposals

New Proposals	-----Fiscal 2014-----					-----Fiscal 2015-----					
	Program	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 6101 - Professional Development Center Fee Allocation	01	0.00	(275)	0	0	(275)	0.00	(275)	0	0	(275)
Total	0.00	(\$275)	\$0	\$0	(\$275)	0.00	(\$275)	\$0	\$0	(\$275)	

DP 6101 - Professional Development Center Fee Allocation - The executive requests an adjustment for training services purchased from the Professional Development Center (PDC) of the Department of Administration. This request transfers funding for PDC costs to the Centralized Services Program. For a discussion of the executive’s proposal to make PDC a fixed cost, see the narrative for the Department of Administration.