

**Program Budget Comparison**

The following table summarizes the total executive budget for the program by year, type of expenditure, and source of funding.

Program Budget Comparison								
Budget Item	Base Fiscal 2012	Approp. Fiscal 2013	Budget Fiscal 2014	Budget Fiscal 2015	Biennium Fiscal 12-13	Biennium Fiscal 14-15	Biennium Change	Biennium % Change
FTE	18.00	18.00	18.00	18.00	18.00	18.00	0.00	0.00%
Personal Services	1,256,263	1,406,015	1,454,600	1,455,111	2,662,278	2,909,711	247,433	9.29%
Operating Expenses	202,598	171,968	214,488	208,027	374,566	422,515	47,949	12.80%
<b>Total Costs</b>	<b>\$1,458,861</b>	<b>\$1,577,983</b>	<b>\$1,669,088</b>	<b>\$1,663,138</b>	<b>\$3,036,844</b>	<b>\$3,332,226</b>	<b>\$295,382</b>	<b>9.73%</b>
General Fund	1,458,861	1,577,983	1,669,088	1,663,138	3,036,844	3,332,226	295,382	9.73%
<b>Total Funds</b>	<b>\$1,458,861</b>	<b>\$1,577,983</b>	<b>\$1,669,088</b>	<b>\$1,663,138</b>	<b>\$3,036,844</b>	<b>\$3,332,226</b>	<b>\$295,382</b>	<b>9.73%</b>

**Program Description**

The Office of Budget and Program Planning (OBPP) assists the Governor in preparing the Governor's Executive Budget and administering the state government budget. In addition, the OBPP prepares and monitors revenue estimates and collections, prepares and publishes fiscal notes on proposed legislation and initiatives, and acts as approving authority for operational plan changes, program transfers, and budget amendments in the Executive Branch, in accordance with Title 17, Chapter 7, MCA. The OBPP acts as the lead Executive Branch agency for compliance with the federal Single Audit Act.

**Program Highlights**

<b>Office of Budget and Program Planning Major Budget Highlights</b>
<ul style="list-style-type: none"> <li>◆ The personal services proposal is an increase of 9.3%                             <ul style="list-style-type: none"> <li>• Average pay rate increases of 4.0% were provided to the non-management staff</li> <li>• Two positions were unfilled in FY 2012</li> <li>• Transfer of PDC training costs to the Central Services Division reduces operational costs</li> </ul> </li> </ul>

**Program Discussion**

The executive budget request for OBPP shows a personal service increase of 9.3% from the 2013 biennium primarily due to two factors:

- o The program had two unfilled positions for the entire base budget year
- o Annualized costs of pay rate increases provided to staff in March 2012

Pay increases for staff, not including management and appointed officials, averaged 4.0%, and brought staff up to an average of 87% of the 2012 market rate survey provided by the Department of Administration. In addition, operating expenses would be increased by \$47,949, or 12.8%. In the base year FY 2012, the Office of Budget and Program Planning transferred appropriation authority from personal services to cover the costs of office supplies and fixed costs of the State Information Technology Services Division.

**Funding**

The following table shows program funding, by source for the 2015 biennium as recommended by the Governor.

Total Governor's Office Funding by Source of Authority 2015 Biennium Budget - Ofc Budget & Program Planning							
Funds	HB 2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	MCA Reference	Statutory Category
General Fund	\$3,332,226	\$0	\$0	\$3,332,226	100.0%		
Total All Funds	\$3,332,226	\$0	\$0	\$3,332,226	100.0%		
<b>Percent - Total All Sources</b>	<b>100.0%</b>	<b>0.0%</b>	<b>0.0%</b>				

**Budget Summary by Category**

The following summarizes the total budget by base, present law adjustments, and new proposals.

Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2014	Budget Fiscal 2015	Biennium Fiscal 14-15	Percent of Budget	Budget Fiscal 2014	Budget Fiscal 2015	Biennium Fiscal 14-15	Percent of Budget
Base Budget	1,458,861	1,458,861	2,917,722	87.56%	1,458,861	1,458,861	2,917,722	87.56%
Statewide PL Adjustments	209,620	191,160	400,780	12.03%	209,620	191,160	400,780	12.03%
Other PL Adjustments	1,671	14,181	15,852	0.48%	1,671	14,181	15,852	0.48%
New Proposals	(1,064)	(1,064)	(2,128)	(0.06%)	(1,064)	(1,064)	(2,128)	(0.06%)
<b>Total Budget</b>	<b>\$1,669,088</b>	<b>\$1,663,138</b>	<b>\$3,332,226</b>		<b>\$1,669,088</b>	<b>\$1,663,138</b>	<b>\$3,332,226</b>	

**Present Law Adjustments**

The “Present Law Adjustments” table shows the changes to the adjusted base budget proposed by the executive. “Statewide Present Law” adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies. The other numbered adjustments in the table correspond to the narrative descriptions.

	-----Fiscal 2014-----					-----Fiscal 2015-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					258,946					259,477
Vacancy Savings					(60,609)					(60,629)
Inflation/Deflation					(36)					(23)
Fixed Costs					11,319					(7,665)
<b>Total Statewide Present Law Adjustments</b>		<b>\$209,620</b>	<b>\$0</b>	<b>\$0</b>	<b>\$209,620</b>		<b>\$191,160</b>	<b>\$0</b>	<b>\$0</b>	<b>\$191,160</b>
DP 103 - Global Insight Contract and Session Costs	0.00	1,671	0	0	1,671	0.00	14,181	0	0	14,181
<b>Total Other Present Law Adjustments</b>	<b>0.00</b>	<b>\$1,671</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,671</b>	<b>0.00</b>	<b>\$14,181</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,181</b>
<b>Grand Total All Present Law Adjustments</b>	<b>0.00</b>	<b>\$211,291</b>	<b>\$0</b>	<b>\$0</b>	<b>\$211,291</b>	<b>0.00</b>	<b>\$205,341</b>	<b>\$0</b>	<b>\$0</b>	<b>\$205,341</b>

DP 103 - Global Insight Contract and Session Costs - The executive requests increased funding for subscription and publication costs. In FY 2013 OBPP will enter into a new contract for the subscription to Global Insight (GI), an economic data service, on behalf of the Legislative Fiscal Division, Department of Transportation, and themselves. The request anticipates a cost increase under a new contract of 5.0% each year. This decision package includes a cyclical adjustment in FY 2015 to cover the increased costs related to the preparation and publication of the executive budget.

**New Proposals**

New Proposals											
		-----Fiscal 2014-----					-----Fiscal 2015-----				
Program	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds	
DP 6101 - Professional Development Center Fee Allocation											
04	0.00	(1,064)	0	0	(1,064)	0.00	(1,064)	0	0	(1,064)	
<b>Total</b>	<b>0.00</b>	<b>(\$1,064)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$1,064)</b>	<b>0.00</b>	<b>(\$1,064)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$1,064)</b>	

DP 6101 - Professional Development Center Fee Allocation - The executive requests to transfer Professional Development Center (PDC) costs from this program to the Centralized Services Program. For a discussion of the executive’s proposal to make PDC a fixed cost, see the narrative for the Department of Administration.