Program Budget Comparison

The following table summarizes the total executive budget for the program by year, type of expenditure, and source of funding.

Program Budget Comparison Budget Item	Base Fiscal 2012	Approp. Fiscal 2013	Budget Fiscal 2014	Budget Fiscal 2015	Biennium Fiscal 12-13	Biennium Fiscal 14-15	Biennium Change	Biennium % Change
FTE	14.87	14.87	15.00	15.00	14.87	15.00	0.13	0.87%
Personal Services	989,461	987,963	1,087,510	1,089,846	1,977,424	2,177,356	199,932	10.11%
Operating Expenses	164,932	166,632	182,758	138,118	331,564	320,876	(10,688)	(3.22%)
Total Costs	**$1,154,393**	**$1,154,595**	**$1,270,268**	**$1,227,964**	**$2,308,988**	**$2,498,232**	**$189,244**	**8.20%**
General Fund	126,572	120,913	146,326	103,010	247,485	249,336	1,851	0.75%
State Special	794,993	795,020	833,607	833,608	1,590,013	1,667,215	77,202	4.86%
Federal Special	109,835	110,134	152,115	152,115	219,969	304,230	84,261	38.31%
Other	122,993	128,528	138,220	139,231	251,521	277,451	25,930	10.31%
Total Funds	**$1,154,393**	**$1,154,595**	**$1,270,268**	**$1,227,964**	**$2,308,988**	**$2,498,232**	**$189,244**	**8.20%**

Program Description

The Central Services Division provides support services for the department, including financial, human resource, information technology, public information, legal, and administrative support activities. Included in this division is the director's office, which provides overall policy development for the department as well as coordination with the agricultural industry and other branches of government.

Program Highlights

Centralized Services Division Major Budget Highlights
♦ The Governor's proposed budget increases by 8.2% from the previous biennium due to statewide present law adjustments and new proposals, primarily to add other funding sources
Major LFD Issues
♦ Budgeted expenditures for legislative audit are funded entirely from the general fund instead of being allocated across all funding sources

Funding

The following table shows program funding, by source for the 2015 biennium as recommended by the Governor.

Total Department Of Agriculture Funding by Source of Authority
2015 Biennium Budget - Centralized Services Division

Funds	HB 2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	MCA Reference	Statutory Category
General Fund	$249,336	$0	$0	$249,336	9.9%		
State Special Total	$1,667,215	$0	$19,225	$1,686,440	67.0%	80-11-518	Direct
02040 Wheat & Barley Research & Mktg	$223,746	$0	$0	$223,746	8.9%		
02068 Noxious Weed Admin Account	$168,208	$0	$0	$168,208	6.7%		
02071 Anhydrous Ammonia Account	$4,190	$0	$0	$4,190	0.2%		
02093 Alfalfa Leaf Cutting Bee	$1,228	$0	$0	$1,228	0.0%		
02178 Cherry Check-off	$0	$0	$486	$486	0.0%		
02192 Pesticide Groundwater Account	$243,451	$0	$0	$243,451	9.7%		
02193 Pesticide Account	$328,636	$0	$0	$328,636	13.1%		
02198 Fert. Groundwater Account	$7,184	$0	$0	$7,184	0.3%		
02205 Pulse Crop Research & Mrktg	$0	$0	$16,055	$16,055	0.6%	80-11-518	Direct
02264 Organic Certification	$56,630	$0	$0	$56,630	2.2%		
02265 Fsi Produce	$65,202	$0	$0	$65,202	2.6%		
02266 Commodity Dealer/warehouse	$21,182	$0	$0	$21,182	0.8%		
02267 Nursery Account	$52,088	$0	$0	$52,088	2.1%		
02268 Produce Account	$125,998	$0	$0	$125,998	5.0%		
02269 Seed Account	$23,486	$0	$0	$23,486	0.9%		
02341 Weed Seed Free Forage Account	$6,188	$0	$0	$6,188	0.2%		
02452 Commercial Fertilizer	$54,626	$0	$0	$54,626	2.2%		
02453 Grain Services	$161,778	$0	$0	$161,778	6.4%		
02454 Commercial Feed	$106,078	$0	$0	$106,078	4.2%		
02792 Apiary Account	$17,316	$0	$0	$17,316	0.7%		
02793 Potato Research & Marketing	$0	$0	$2,684	$2,684	0.1%		
Federal Special Total	$304,230	$0	$0	$304,230	12.1%		
03120 Agriculture Cmd Federal	$304,230	$0	$0	$304,230	12.1%		
Proprietary Total	$277,451	$0	$0	$277,451	11.0%		
06052 Hail Insurance	$277,451	$0	$0	$277,451	11.0%		
Total All Funds	$2,498,232	$0	$19,225	$2,517,457	100.0%		
Percent - Total All Sources	**99.2%**	**0.0%**	**0.8%**				

The Central Services Division (CSD) is funded based on the expenditures of the two divisions of the agency and their funding sources. A portion of the funding is an indirect cost reimbursement from federal grants administered by the agency. The division also uses an administrative assessment charged to the state special and proprietary revenue accounts used by the divisions that are supported by CSD activities. General fund is used to account for any difference between the assessed amount and the budgeted expenditures for the CSD and for the costs associated with the legislative audit.

The division is funded primarily with state special revenue, with general fund accounting for approximately 9.9% of the base budget. Major state special revenue, federal, and proprietary funds are:

- Wheat and Barley Research and Marketing Account
- Pesticide Groundwater Account
- Pesticide Account
- Agricultural CMD Fund (federal)
- Hail Insurance Fund (proprietary)

LFD ISSUE

Legislative Audit Costs Are Not Funded from All Sources Available

The legislative audit costs for this division are funded solely with general fund even though general fund provides 10% of the total funding for the division. Other state agencies with multiple funding sources allocate audit costs to all funds. According to statute (17-2-108, MCA), appropriated non-general fund should be expended before general fund.

The total budgeted legislative audit costs for the 2014 biennium are $43,316. Allocating the budgeted costs of the agency's legislative audit in accord with their total funding distribution would result in a $39,000 reduction in general fund and allow the agency to comply with state law.

The legislature may want to direct staff to fund the legislative audit in accord with the total funding for the program - 9.5% from general fund and 90.5% from other sources.

Budget Summary by Category

The following summarizes the total budget by base, present law adjustments, and new proposals.

Budget Summary by Category

	General Fund				Total Funds			
Budget Item	Budget Fiscal 2014	Budget Fiscal 2015	Biennium Fiscal 14-15	Percent of Budget	Budget Fiscal 2014	Budget Fiscal 2015	Biennium Fiscal 14-15	Percent of Budget
Base Budget	126,572	126,572	253,144	101.53%	1,154,393	1,154,393	2,308,786	92.42%
Statewide PL Adjustments	19,754	(23,562)	(3,808)	(1.53%)	115,983	73,679	189,662	7.59%
Other PL Adjustments	0	0	0	0.00%	0	0	0	0.00%
New Proposals	0	0	0	0.00%	(108)	(108)	(216)	(0.01%)
Total Budget	**$146,326**	**$103,010**	**$249,336**		**$1,270,268**	**$1,227,964**	**$2,498,232**	

Present Law Adjustments

The "Present Law Adjustments" table shows the changes to the adjusted base budget proposed by the executive. "Statewide Present Law" adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies. The other numbered adjustments in the table correspond to the narrative descriptions.

Present Law Adjustments

	Fiscal 2014					Fiscal 2015				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					133,900					136,348
Vacancy Savings					(44,935)					(45,032)
Inflation/Deflation					(21)					12
Fixed Costs					27,039					(17,649)
Total Statewide Present Law Adjustments		**$19,754**	**$38,722**	**$42,280**	**$115,983***		**($23,562)**	**$38,723**	**$42,280**	**$73,679***
Grand Total All Present Law Adjustments	**0.00**	**$19,754**	**$38,722**	**$42,280**	**$115,983***	**0.00**	**($23,562)**	**$38,723**	**$42,280**	**$73,679***

* "Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

New Proposals

New Proposals	Fiscal 2014					Fiscal 2015				
Program	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1503 - Central Services Division FTE										
15	0.13	0	0	0	0	0.13	0	0	0	0
DP 6101 - Professional Development Center Fee Allocation										
15	0.00	0	(108)	0	(108)	0.00	0	(108)	0	(108)
Total	**0.13**	**$0**	**($108)**	**$0**	**($108)**	**0.13**	**$0**	**($108)**	**$0**	**($108)**

DP 1503 - Central services division FTE authority – The executive is requesting to add 0.13 FTE. In the 2011 legislative session, the department erroneously funded a portion (0.13 FTE) of an existing permanent, full time position with statutory authority, causing the position to be split into two position numbers. Operational expenses would be transferred to statutory authority, resulting in a net zero change to the HB 2 budget. DP 1504 is a statutory appropriation adjustment, which deletes the 0.13 FTE to balance DP 1503.

DP 6101 - Professional development center training fee alloc - The executive requests an increase for training services purchased from the Professional Development Center (PDC) of the Department of Administration. This request reflects the difference between the amount paid in the base for PDC services and a fixed cost allocation based on agency FTE counts. Starting in the 2015 biennium and beyond, the executive recommends funding the PDC as a fixed cost item. For a further discussion, see the narrative for the Department of Administration.