



MONTANA LEGISLATIVE BRANCH

Legislative Fiscal Division

Room 110 Capitol Building * P.O. Box 201711 * Helena, MT 59620-1711 * (406) 444-2986 * FAX (406) 444-3036

Director
AMY CARLSON

DATE: March 5, 2012
TO: Legislative Finance Committee
FROM: Barbara Smith, Fiscal Specialist
RE: Required Reports

The legislature, through statute or bill language requires certain reports to be submitted to the Legislative Finance Committee (LFC) and the Legislative Fiscal Division (LFD). State agencies and other entities have been requested to provide this information on various subjects of interest to facilitate the decision making process.

The reports fit into two categories: 1) reports required to be submitted to the LFC are generally to monitor compliance or progress with legislative policy/initiatives; and 2) reports required to be submitted to the LFD are primarily to provide data relative for staff analysis of budget issues.

For the March 2012 meeting of the LFC, only three reports were required to be submitted. They are:

1. Exceptions to information technology policy, standard or other requirement as per 2-17-515, MCA. This report is part of the standard CIO report delivered at each LFC meeting.
2. Updates to the state strategic information technology plan to be provided to the LFC at the first meeting following March 1st of each even-numbered year per 2-17-522, MCA. This was received prior to March 1 and will be heard as a separate item.
3. Semi-annually the Office of Budget and Program planning reports on appropriations transferred from one agency to another, as per 17-8-101(5), MCA. This report is on file.
4. Beginning November 15 of each year through June 15 of the following year, the Department of Public Health and Human Services shall provide to the LFC monthly reports containing estimates of the cost for Medicaid services and a budget status report for all department programs per 53-6-110, MCA. The monthly report due to the LFD on February 15, 2012 was received on February 14, 2012.

One additional report has been added to the tracking mechanism. Passage and approval of SB 338 of the 2011 session requires that agencies annually report expenditures for the production and distribution of public service announcements. The first report is not due until September 15, 2012.

If you have questions, please feel free to contact me at basmith@mt.gov or 444-5347.