

CIO Report to the Legislative Finance Committee

November, 2012

A. MITA Compliance and Exceptions to Information Technology (IT) Standards, Policies and Statute (2-17-515, MCA)

a. MITA Compliance

No compliance issues were noted during this reporting period.

b. Exception Requests Granted

No exception requests were granted during this reporting period.

c. Exception Requests Rescinded

No exception requests were rescinded during this reporting period.

B. Extension of Agency Protection of Personal Information (2-6-503, MCA)

Agency requests approved:

FWP – 9/19/12 - FWP needed more time to assemble the appropriate resources to devote appropriate time and attention to provide a consistent and comprehensive process, etc.

MDT – 10/12/12 - MDT has had significant changeover in administrative staff in the past year; specifically the person tasked with this responsibility has left MDT.

The sheer volume of the changeover to new process for right of way property purchases and securing the information previously in MDT's possession will take a significant amount of time. A new process will have to be developed and training will have to be done in five districts across the state.

C. IT Projects (2-17-526, MCA)

There is no IT Portfolio report for this meeting. As requested, a representative from DPHHS will be present to discuss the CHIMES and MMIS projects.

D. Policies (5-12-205, MCA)

1. Enterprise Policies, Standards, and Procedures Published.

On October 1st, 2012, the State Information Technology Service Division (SITSD) along with the Information Technology Manager's Council (ITMC), the Information Technology Board (ITB), and the Director of the Department of Administration completed a project to clarify and streamline enterprise policies, standards, and

procedures. At the end of the project, the following ten policies and standards replaced the existing sixty-six policies, standards, and procedures.

- Enterprise Solutions Policy
- Continuity Standard
- Data Standard
- Employee Use of Information Technology Standard
- Information Technology Asset Management Standard
- Information Technology Infrastructure Standard
- Information Technology Planning Standard
- Information Technology Project Management Standard
- Information Technology Risk Management Standard
- Social Media Standard

2. Enterprise Policies, Standards, and Procedures – In Development.

No enterprise policies, standards, and procedures are currently in development.

3. CIO Advisories

- a. CIO advisory to limit Non-Essential Use of Network Leading Up to Election sent out on October 31, 2012.

E. State of Montana Biennial Report of Information Technology 2013 (2-17-521, MCA)

The development process for the Biennial Report began on July 1, 2012. Publishing of the report is anticipated for December 2012.

F. State Strategic IT Plan (2-17-522, MCA)

Development for the 2014 State Strategic Plan for IT will begin April 1, 2013.

G. Agency IT Plans (2-17-523, MCA)

The Agency IT Plans were either approved, or conditionally approved on June 31, 2012. SITSD is working with the agencies that received conditional approval letters, to address concerns with their IT Plans. SITSD has received all Agency IT Plans.

H. Agency IT Biennial Reports (2-17-524, MCA)

All 2012 Agency IT Biennial Reports have been received by SITSD.

I. Coordination with OBPP

OBPP and DOA/SITSD continue working toward the goal of coordinating the IT planning and budgeting cycles. Agencies will be updating information in MBARS as part of their IT planning process.