

**Legislative Finance Committee: IT Project Portfolio  
Supplemental Report**

LFC Meeting Date: September 2014

## **A. General Project Information**

1. Agency: DPHHS152
2. Project Title: Healthcare Facility Licensing System (HFLS)
3. Date Prepared: August 28, 2014
4. Prepared By: Justyn Katsilas, IT Section Supervisor, Project Management Bureau, TSD

## **B. Project Status**

1. Overall Health: Yellow
2. Brief description of current project status

The Implementation Schedule is currently being updated. The update is necessary due to the work for the HFLS VO public facing web application being put on hold. The current project phase for HFLS VO is End User Acceptance Testing. The decision to put HFLS VO on hold was due to departmental staff resource limitations and the need for dedicated staff resources to resolve approved but time-intensive processes in the production HFLS internal facing system.

3. Major milestones completed so far:
4. Next milestone(s):
  - Complete UAT for HFLS VO
  - End to End Testing for HFLS VO
  - HFLS VO Production Go Live
  - Requirements Document for HFLS to CAPS Interface
  - UAT HFLS to CAPS Interface
  - Requirements Document for CAPS to HFLS Interface
  - UAT HFLS to CAPS Interface

## **C. Scope Changes**

<b>Title and Brief Description</b>	<b>Date Approved</b>	<b>Schedule Impact (weeks)</b>	<b>Budget Impact (\$ amount)</b>
Statewide Search in Public Search		2	\$5600
Adding info to Summary Review Results		2	\$7700
Add Street Address to Public Search Results		2	\$5600
Adding License Effective Date to Public Search Results		Unknown	Unknown
Removing Effective Rank Date from Public Search Results		1	\$2100

**Legislative Finance Committee: IT Project Portfolio  
Supplemental Report**

LFC Meeting Date: September 2014

**D. Issues and Risks**

<b>Title and Brief Description</b>	<b>Date Identified</b>	<b>Planned Resolution</b>	<b>Responsible for Resolution</b>
Development Resources – Working to manage the timing and efforts of separate contractors for the CAPS-HFLS Interface	2014	Work with Iron Data and NG project teams to ensure priority and timing of effort	Justyn Katsilas
Scope changes	2013	Monitor closely the relationship of outstanding items to the work described in the SOW. Thoroughly discuss options, ramifications, and priority before scope changes are made.	Justyn Katsilas
Department Resources – Limited Department resources for requirements, testing, and decisions	2014	Work closely with QAD to better plan and prepare for upcoming events that will require resources.  Schedule and participate in regular meetings to provide medium for more frequent communication on project tasks.	Justyn Katsilas

**E. Additional Comments**

*Please consider including any diagrams, charts, pictures or other visuals that will help the committee better understand the project.*