



Montana State Senate

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64th Legislature

-----IT Sub-Committee-----

Senator Mark Blasdel - Chairman

Senator Roger Webb

Senator Mike Phillips

Representative Kelly McCarthy

Representative Nancy Ballance

Representative Rob Cook

To: Chairman Llew Jones
From: IT Sub-Committee/Scot Conrady
Date: March 27, 2015

Chairman Jones,

Please find the below recommendations from the Information Technology (IT) subcommittee that was formed during the 2015 legislative session. As you well may be aware, the IT subcommittee was formed to evaluate IT expenditures and the budgeting process. The following was passed as a recommendation for the Legislative Finance Committee (LFC) to consider and monitor during the interim:

1. ITSD and Agencies will work towards transparency in understanding the State's total investment in technology.
2. An effort to standardize full cost for IT expenditures by agencies and SITSD with reporting on that progress during the quarterly meetings of LFC.
3. Using the information gathered from implementing 1 and 2, the Legislature can begin to map utilization of technology for increased functionality and efficiency and cost saving measurement

Additionally, points for your consideration are:

- Continue to develop a budgeting reporting structure that is specific and constant and across all state agencies. This work will be led by SITSD and Agencies along with the Legislative Fiscal Division. An initial structure has been developed to explain IT budgets. This includes separation and costing for:
 - Private Contracts
 - Internal IT
 - SITSD Costs
 - HB 10
 - Other OTO



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- Create a statewide standard of accounting for information technology. This includes specifying account codes, specifying and delineating personal services and operating costs associated with IT. This accounting structure shall be built so all agencies' IT expenditures are standardized so that information is transparent and is easily accessible and reportable.
- Data Center – continue to use this resource as follows: (1) all state agencies should be transitioned into the data center unless there is a documented financial or security justification for not doing so; (2) leverage the state data center for local governments, school districts, and/or the university system to utilize; and (3) to the extent there is excess capacity, market to other states or third parties.
- Statewide network efficiencies: (1) continue to research network efficiencies; and (2) leverage federal funds to the maximum extent possible to assist with infrastructure obligations associated with federal programs.
- Enterprise Content Management Solution: continue to create an enterprise-wide ECM solution. It builds upon the 2013 HB 10 ECM pilot appropriation and incentivizes the use of an enterprise solution for the migration of agency records in both paper and electronic form to a modern and cost effective solution for the State of Montana.
- Enterprise Assets: engage in planning and implementation strategies to leverage enterprise assets among agencies, within an agency, or in a public-private partnership.

The Legislative Fiscal Division will continue to monitor and work with agencies in achieving the before mentioned goals and objectives. Please feel free to contact me or another of the sub-committee members with any questions concerning this request. Thank you for your consideration.

Best Regards,

Senator Blasdel