

CIO Report to the Legislative Finance Committee

December 5, 2011

A. MITA Compliance and Exceptions to Information Technology (IT) Standards, Policies and Statute (2-17-515, MCA)

a. MITA Compliance

No compliance issues to report.

b. Exception Requests Granted

Department of Labor and Industries was granted an exception to the requirement that only State owned computers could be connected to the state's network (Workstation, Portable Computer and Personal Digital Assistant Security Policy) for the purpose of their vendor's troubleshooting of the OSHA Integrated Systems application. DLI was still required to meet the other requirements outlined in the policy; therefore risks were minimized to an acceptable level by all parties. The exception was granted for a maximum of one year on October 28th, 2011.

c. Exception Requests Rescinded

No exceptions were rescinded during this reporting period.

B. IT Projects (2-17-526, MCA)

Information can be found in the attached IT Portfolio Report.

C. Policies (5-12-205, MCA)

1. Enterprise Policies, Standards, and Procedures Published.

No enterprise policies were published during this reporting period.

2. Enterprise Policies, Standards, and Procedures – In Development.

- a. **Information Technology Project Management Standard** - defines requirements for the management of Information Technology (IT) projects.
- b. **Geographic Information Systems (GIS) Data Standard** – defines requirements for the development, maintenance, and use of geographic information systems data.
- c. **Interim: Mass Electronic Email Standard** – defines the requirements for sending electronic mail to large numbers of users on the State of Montana network.

3. CIO Advisories

No CIO Advisories were published during this reporting period.

D. State of Montana Biennial Report of Information Technology 2011 (2-17-521, MCA)

SITSD will begin the development process for the Biennial Report for Information Technology 2013 on July 1, 2012

E. State Strategic IT Plan (2-17-522, MCA)

1. State Strategic IT Plan – SITSD has developed the draft strategic goals and objectives aligned with the ITMC, Agency IT mission statements, and the National Association of State CIOs (NASCIO). The Information Technology Board will be requested to approve the final draft of the State IT Strategic Planning document. The final approval of the document is April 2012. The approval by ITB allows SITSD to publish the documents for use by the agencies in developing their Agency IT Plans.
2. Agency IT Plans –Publishing of the IT Plan Templates, Instructions, and Guidance for the next biennium is slated to occur in December 2011 to coincide with the publishing of the final draft of the State Strategic IT Plan.

F. Coordination with OBPP

OBPP and DOA/ITSD continue working toward the goal of coordinating the IT planning and budgeting cycles. Agencies will be updating information in MBARS to capture changes from the legislative process.