

## Budget Change Document

### Program Transfers (HB 2 Authority ONLY)

Last Updated: July 25, 2005

line

st1 Agency number:  example: 31010 five digit business unit (bu) number

st2 Agency name: Dept. of Natural Resources/Conservation automatically fills in when bu is entered

st3 Reference number:  example: PT003 Instructions for extensions nbr. All related documents for a PT should have the same ref nbr.

st4 Program number:   example: 01 450 two digit program no in the first box, first 3 digits of subclass in the second box

\* st5 Program name: \*  Automatically will fill in when two-digit program no is entered

st6 Ref.# related docs: 555 PT644 & 555 FS643 Ref. number of other BCDs that do not share this ref.#, but have some relationship to this one.

st7  New Subclass  Renaming an existing subclass

\*A subclass can not be renamed and used for a different purpose if there is a current or reverted approp on SABHRS using the subclass.

st8 Subclass no:  example: 110H3 If a new subclass is needed or a subclass is being renamed, list the no.

st9 Subclass name:  Limited to 27 characters, OBPP will add -XX

st10 New Fund:  example: 02409 If a new fund was created, what is the DofA number?

#### Brief Summary (Provide more detail on specific or FTE sheet as needed)

st19 BCD REQUESTS A PROGRAM TRANSFER TO MOVE \$2 MILLION OF GENERAL FUND FROM WATER RESOURCES TO FORESTRY DIVISION. A REQUEST WILL THEN BE MADE TO MOVE THOSE FUNDS FORWARD TO FY06 IN ORDER TO PAY FISCAL YEAR 2006 FIRE COSTS. DNRC WILL REQUEST A SUPPLEMENTAL APPROPRIATION WITHIN THE 2007 LEGISLATURE TO REIMBURSE WATER RESOURCES. DNRC HAS NO APPROPRIATION FOR FIRE SUPPRESSION AND LOOKS TO A SUPPLEMENTAL FOR THIS FUNDING

These sheets will automatically fill in when the Planning and FTE sheets are complete AND you Refresh the data.

	Fiscal Year 2006	Fiscal Year 2007
st23 FTE	0.00	0.00
Sum of Amount	Budget Period	
	First level	2007
	61000	-\$1,800,000.00
	62000	-\$200,000.00
* Grand Total	-\$2,000,000.00	-\$2,000,000.00
	Grand Total	

There will also be a supplemental transfer to move this \$2M from 2007 to 2006 once it is in the forestry division.

ENVIRONMENTAL QUALITY COUNCIL  
March 17, 2006  
Exhibit 4

**Program Transfers (HB 2 Authority ONLY)**

MCA 17-7-139

MCA 17-7-138

If there are federal or state restrictions in statute or HB2 on the expenditures of these funds, please reference and explain the restrictions.

sp1 FUNDS WERE APPROVED FOR GENERAL OPERATING OF THE WATER RESOURCES DIVISION IN FY07, HOWEVER GENERAL FUND IS NEEDED TO PAY FY06 FIRE COSTS. DNRC WILL REQUEST A SUPPLEMENTAL APPROPRIATION FROM THE 2007 LEGISLATURE TO REIMBURSE THE DEPT. FOR THESE COSTS.

tips on using these boxes

sp2  Certify that the operating plan does not violate substantive law or HB 2.

If this request includes moving budget authority between first level accounts (eg. 61000,62000,63000, etc), explain why the change is necessary.

sp3 N/A

Why does excess authority exist in one program? Why is there not enough authority in the other?

sp4 NO EXCESS AUTHORITY EXISTS IN WATER RESOURCES... THIS IS CONSIDERED A LOAN UNTIL THE 2007 LEGISLATURE IS CONVENED.

sp5  17-7-138/139, MCA, spreadsheet has been updated in the Agency Folder, and copied into the 17-7-138 sheet of this BCD.

sp6 17-7-139, MCA determination  
 Change in first level HB2/13, but does NOT trigger 17-7-138/139. Stop here on this sheet.  
 Change in first level HB2/13 and DOES trigger 17-7-138/139. Answer remaining questions.

If program transfer authority was approved earlier in the fiscal year and is now being requested to be returned to the original program, please explain why.

sp7 N/A

If there is a significant change in agency scope and/or objectives, as defined by MCA 17-7-139, (i.e. \$1 million OR \$25,000 AND 25% of total budget operating plan) explain the change and the reason for the change in agency program scope and objectives.

sp8 FUNDS WERE APPROVED FOR GENERAL OPERATING OF THE WATER RESOURCES DIVISION IN FY07, HOWEVER GENERAL FUND IS NEEDED TO PAY FY06 FIRE COSTS. DNRC WILL REQUEST A SUPPLEMENTAL APPROPRIATION FROM THE 2007 LEGISLATURE TO REIMBURSE THE DEPT. FOR THESE COSTS.

Can processing be delayed until after the next Legislative Finance Committee meeting? If you are unable to wait for LFC review, please explain the time sensitive nature of the request.

sp9 DNRC CAN WAIT UNTIL THE NEXT LFC MEETING FOR PROCESSING.

Legislative  
Finance  
Committee

**Note:**

sp10 17-7-139, MCA, requires that program transfers be within the same fund type.

sp11

The Program Transfer of FTE must be completed by April 1, 2006. NO PTs of FTE are allowed in the odd numbered fiscal year. If a transfer of FTE is desired in the odd numbered fiscal year, personal services dollarated can be transferred and a modified miscellaneous FTE can be established in the receiving program. A set of PT BCD's must be submitted to OBPP at the start of the next biennium to move the HB2 FTE.

PLANNING SHEET

Leading zeros must be typed in on Journal ID column.

line	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	First level	Org journals
	Business Unit	Journal ID	Journal Line No.	Ledger/Source Journal	Budget Period	Account	Fund	Org	Program Year	Subclass	Amount	Continuing? (Y/N)	Reference Number	Subclass Name	Transaction Description		
1	57060	0001325045	1	ORG	2007	61000	01100	4000	2007	545H1	-1,800,000.00		PT644	WATER RESOURCES - HB2	MOVE TO FORESTRY-FY06 FIRE	61000	#####
2	57060	0001325045	2	ORG	2007	62000	01100	4000	2007	545H1	-200,000.00		PT644	WATER RESOURCES - HB2	MOVE TO FORESTRY-FY06 FIRE	62000	#####
3	57060	0001325048	1	APPROP	2007	ALL	01100	ALL	2007	545H1	-2,000,000.00 N		PT644	WATER RESOURCES - HB2	MOVE TO FORESTRY-FY06 FIRE	0	-
4																0	-
5																0	-
6																0	-
7																0	-
8																0	-
9																0	-
10																0	-
11																0	-
12																0	-
13																0	-
14																0	-
15																0	-
16																0	-
17																0	-
18																0	-
19																0	-
20																0	-
21																0	-
22																0	-
23																0	-
24																0	-
25																0	-
26																0	-
27																0	-
28																0	-
29																0	-
30																0	-
31																0	-
32																0	-
33																0	-
34																0	-
35																0	-
36																0	-
37																0	-
38																0	-
39																0	-
40																0	-
Sum											-4,000,000.00						-2,000,000.00

↓  
base appropriation