



MONTANA LEGISLATIVE BRANCH

Legislative Fiscal Division

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Legislative Fiscal Analyst
CLAYTON SCHENCK

September 28, 2005

Judy Edwards, Director
MT Consensus Council
PO Box 200146
Helena, MT 59620

Dear Ms. Edwards:

At the June meeting of the Legislative Finance Committee (LFC), the committee voted to request information from each agency on the status of certain FTE for which funding was added in HB 2. This letter is our request for this information. Specifically, the committee wishes to know:

- 1) Which positions have been filled
- 2) The status or projected hire date of positions that have not been filled
- 3) Issues encountered in attempting to fill the positions

Attached to this letter is a form(s) for the positions for which the LFC requests this information. Please complete and return the form via email to the analyst listed on the form and to Diane McDuffie at dimcduffie@mt.gov in the Legislative Fiscal Division by October 14, 2005.

Thank you for your attention to this matter. If you have any general questions about this request, please contact Taryn Purdy at 5383, or at tpurdy@mt.gov. If you have questions about a particular update, please contact the LFD staff person listed.

Sincerely,

Clayton Schenck
Legislative Fiscal Analyst

FTE Information Requested by the Legislative Finance Committee
For the 2007 Biennium

General Information

Agency Name: MT Consensus Council
 Due Date: 14-Oct-05
 LFD Contact: DeWitt, Greg
 Agency Contact:

Specific Information

Decision Package: NP-2
 # of FTE: 0.50

FTE Purpose: Administrative support

FTE Information Required

Position FTE Hired For (Please provide position name e.g., Program Manager for Small Business Insurance Pool)	Hire Date
Administrative Assistant	2/04

If the FTE have not been hired:
 When will the FTE be hired? (Be specific as possible e.g., December, end of 3rd quarter, etc.)

 If recruitment efforts were unsuccessful, what prevented you from hiring? (e.g. didn't get qualified applicants, vacancy savings, etc.) _____