



MONTANA LEGISLATIVE BRANCH

Legislative Fiscal Division

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Legislative Fiscal Analyst
CLAYTON SCHENCK

September 28, 2005

Chief Justice, Karla Gray
Judicial Branch
PO Box 203001
Helena, MT 59620

Dear Chief Justice Gray:

At the June meeting of the Legislative Finance Committee (LFC), the committee voted to request information from each agency on the status of certain FTE for which funding was added in HB 2. This letter is our request for this information. Specifically, the committee wishes to know:

- 1) Which positions have been filled
- 2) The status or projected hire date of positions that have not been filled
- 3) Issues encountered in attempting to fill the positions

Attached to this letter is a form(s) for the positions for which the LFC requests this information. Please complete and return the form via email to the analyst listed on the form and to Diane McDuffie at dimcduffie@mt.gov in the Legislative Fiscal Division by October 14, 2005.

Thank you for your attention to this matter. If you have any general questions about this request, please contact Taryn Purdy at 5383, or at tpurdy@mt.gov. If you have questions about a particular update, please contact the LFD staff person listed.

Sincerely,

Clayton Schenck
Legislative Fiscal Analyst

FTE Information Requested by the Legislative Finance Committee
For the 2007 Biennium

General Information

Agency Name: Judiciary
Due Date: 14-Oct-05
LFD Contact: Gervais, Pat
Agency Contact:

Specific Information

Decision Package: 111
of FTE: 3.00

FTE Purpose: Additional IT Support Personnel

FTE Information Required

| Position FTE Hired For (Please provide position name e.g., Program Manager for Small Business Insurance Pool) | Hire Date |
|---|------------------------|
| Training and Development Specialist | Anticipate 10/31/05 |
| Information System Analyst | ? Vacancy Savings |
| Courtroom Technology Manager | Anticipate 11/14/05 |
| | |

If the FTE have not been hired:

When will the FTE be hired? (Be specific as possible e.g., December, end of 3rd quarter, etc.)

If recruitment efforts were unsuccessful, what prevented you from hiring? (e.g. didn't get qualified applicants, vacancy savings, etc.) _____

For the 2007 Biennium

General Information

Agency Name: Judiciary
Due Date: 14-Oct-05
LFD Contact: Gervais, Pat
Agency Contact:

Specific Information

Decision Package: 1
of FTE: 4.95

FTE Purpose: Judicial Support Staff

FTE Information Required

| Position FTE Hired For (Please provide position name e.g., Program Manager for Small Business Insurance Pool) | Hire Date |
|---|------------------------|
| 1.0 FTE Judicial Assistant JD 3 | Anticipate 11/14/05 |
| .2 FTE Increase Judicial Assistant to full time JD 5 | 10/01/05 |
| 1.0 FTE Law Clerk JD 5 | Anticipate 10/31/05 |
| 1.0 FTE Probation Program Assistant JD 10 | 10/01/05 |
| 1.0 FTE Law Clerk JD 11 | Anticipate 10/31/05 |
| .75 FTE Judicial Assistant JD 16 | Anticipate 10/31/05 |

If the FTE have not been hired:

When will the FTE be hired? (Be specific as possible e.g., December, end of 3rd quarter, etc.)

If recruitment efforts were unsuccessful, what prevented you from hiring? (e.g. didn't get qualified applicants, vacancy savings, etc.) _____

FTE Information Requested by the Legislative Finance Committee
For the 2007 Biennium

General Information

Agency Name: Judiciary
Due Date: 14-Oct-05
LFD Contact: Gervais, Pat
Agency Contact:

Specific Information

Decision Package: 311
of FTE: 2.00

FTE Purpose: New Judgeship in Bozeman

FTE Information Required

| Position FTE Hired For <small>(Please provide position name e.g., Program Manager for Small Business Insurance Pool)</small> | Hire Date |
|--|------------------|
| .5 FTE – District Court Judge JD18 | 01/03/06 |
| .5 FTE – Law Clerk JD 18 | 01/03/06 |
| .5 FTE – Judicial Assistant JD 18 | 01/03/06 |
| .5 FTE - Court Reporter JD 18 | 01/03/06 |
| | |

If the FTE have not been hired:

When will the FTE be hired? (Be specific as possible e.g., December, end of 3rd quarter, etc.)

If recruitment efforts were unsuccessful, what prevented you from hiring? (e.g. didn't get qualified applicants, vacancy savings, etc.) _____

FTE Information Requested by the Legislative Finance Committee For the 2007 Biennium

General Information

Agency Name: Judiciary
 Due Date: 14-Oct-05
 LFD Contact: Gervais, Pat
 Agency Contact:

Specific Information

Decision Package: 307
 # of FTE: 6.50

FTE Purpose: Accelerate Water Adjudication

FTE Information Required

| Position FTE Hired For | Hire Date |
|---|--------------------|
| <small>(Please provide position name e.g., Program Manager for Small Business Insurance Pool)</small> | |
| Deputy Clerk – 1 FTE | 10/05 |
| Water Master – 1 FTE | Anticipated -12/05 |
| Water Master – 1 FTE | Anticipated -12/05 |
| Water Master – 1 FTE | Anticipated -2/06 |
| Water Master – 1 FTE | Anticipated -2/06 |
| Deputy Clerk – 0.5 FTE | Anticipated -2/06 |
| Water Master – 1 FTE | Anticipated -4/06 |
| | |
| | |

If the FTE have not been hired:

When will the FTE be hired? (Be specific as possible e.g., December, end of 3rd quarter, etc.)

See Hire Date

If recruitment efforts were unsuccessful, what prevented you from hiring? (e.g. didn't get qualified applicants, vacancy savings, etc.) Concern over availability of funding as detailed in July 18, 2005 letter to Budget Director David Ewer delayed recruitment. Posting of announcement in The Montana Lawer was initiated upon verification of fund availability. Position closing dates for initial hires was set to accommodate publication date of The Montana Lawer. Announcements continue to run for Water Master positions with the first set of positions closing on October 31, 2005. Position hiring plan has been staggered to accommodate workload associated with court scheduling, training requirments and selection pool.

