

Agency Legislative Budget

The following table summarizes the total legislative budget for the agency by year, type of expenditure, and source of funding.

Agency Legislative Budget								
Budget Item	Base Budget Fiscal 2006	PL Base Adjustment Fiscal 2008	New Proposals Fiscal 2008	Total Leg. Budget Fiscal 2008	PL Base Adjustment Fiscal 2009	New Proposals Fiscal 2009	Total Leg. Budget Fiscal 2009	Total Leg. Budget Fiscal 08-09
FTE	59.07	0.00	1.00	60.07	0.00	1.00	60.07	60.07
Personal Services	3,638,215	369,923	245,252	4,253,390	377,915	430,867	4,446,997	8,700,387
Operating Expenses	1,433,528	170,557	7,500	1,611,585	170,936	7,500	1,611,964	3,223,549
Equipment	0	0	0	0	630,000	0	630,000	630,000
Transfers	0	0	0	0	0	0	0	0
Total Costs	\$5,071,743	\$540,480	\$252,752	\$5,864,975	\$1,178,851	\$438,367	\$6,688,961	\$12,553,936
General Fund	5,044,574	539,849	252,752	5,837,175	1,178,220	438,367	6,661,161	12,498,336
State/Other Special	6,711	21,089	0	27,800	21,089	0	27,800	55,600
Federal Special	20,458	(20,458)	0	0	(20,458)	0	0	0
Proprietary	0	0	0	0	0	0	0	0
Total Funds	\$5,071,743	\$540,480	\$252,752	\$5,864,975	\$1,178,851	\$438,367	\$6,688,961	\$12,553,936

Agency Description

The Office of the Governor (office) exists under authority granted in Article VI of the Montana Constitution. The Governor has constitutional and statutory authority to administer the affairs of the State of Montana. The Governor appoints all military and civil officers of the state whose appointments are provided for by statute or the constitution, grants reprieves and pardons, and serves on various boards and commissions. The Governor approves or vetoes legislation, reports to the legislature on the condition of the state, and submits a biennial executive budget. The Governor also represents the state in relations with other governments and the public.

Agency Highlights

Governor's Office Major Budget Highlights
<p>The majority of the increases are due to statewide present law adjustments. Other adjustments include:</p> <ul style="list-style-type: none"> ◆ In FY 2009 \$630,000 is included to purchase new engines for the Governor's plane ◆ The legislature transferred the executive protection function from the Governor's Office to the Department of Justice, reducing general fund base expenditures by \$187,826 ◆ A funding switch from federal funds to state special revenue based on legislative audit recommendations is included ◆ A new proposal for information technology staff in the Centralized Services Division was approved

Summary of Legislative Action

The legislature approved a budget increase over the base that includes \$1.7 million in statewide and present law adjustments and \$145,000 in new proposals.

Statewide present law adjustments of just over \$1 million for personal services increases were in addition to the pay plan increases included in HB 13. \$630,000 of general fund was included in FY 2009 to provide new engines in the Governor's plane. The executive had requested \$429,000 in FY 2008 for an engine overhaul. However, the legislature determined new engines at a slightly higher cost could extend the life of the plane up to 20 additional years.

The legislature continued the Marketing Montana and Business Recruitment Program at \$600,000 over the biennium, the funding level established by the 2005 Legislature. Proposed increases to the program were not approved by either house.

The executive protection function was transferred to the Department of Justice, reducing 2006 base expenditures by \$93,913 each year of the biennium.

The Legislative Finance Committee (LFC) requested goals and measurable objectives from the Governor's Office in March 2006. LFC did not receive measurable objectives as requested in either March 2006, October 2006, or on the agency template as directed by the LFC. The legislature outlined specific measurable objectives for the Office of Economic Development, Marketing Montana and Business Recruitment Program, and the Coordinator of Indian Affairs. Included in the budget is \$2,500 each year of the biennium for a report to the Legislative Finance Committee on progress towards attainment of the measures. The Governor vetoed both the language relating to the measurable objectives and the funding when he signed HB 2 of the May 2007 special session.

Agency Discussion

During FY 2006, the office reorganized its functions to add the Centralized Services Division. Funding for the division was created through appropriation and FTE transfers from the Executive Office Program and the Office of Budget and Program Planning.

Funding

The following table summarizes funding for the agency, by program and source, as adopted by the legislature. Funding for each program is discussed in detail in the individual program narratives that follow.

Total Agency Funding 2009 Biennium Budget				
Agency Program	General Fund	State Spec.	Grand Total	Total %
01 Executive Office Program	\$ 5,230,647	\$ -	\$ 5,230,647	41.67%
02 Governor'S Residence Operations	245,924	-	245,924	1.96%
03 Air Transportation Program	1,218,564	13,600	1,232,164	9.81%
04 Ofc Budget & Program Planning	3,237,935	-	3,237,935	25.79%
05 Coordinator Of Indian Affairs	317,880	-	317,880	2.53%
06 Centralized Services Division	652,527	-	652,527	5.20%
12 Lieutenant Governor'S Office	691,348	-	691,348	5.51%
16 Citizens' Advocate Office	145,816	42,000	187,816	1.50%
20 Mental Disabilities Bd Visitrs	757,695	-	757,695	6.04%
Grand Total	<u>12,498,336</u>	<u>55,600</u>	<u>12,553,936</u>	<u>100.00%</u>

The Governor's Office is almost entirely funded with general fund. State special revenue is generated through rental charges to other state agencies for use of the Governor's airplane. These revenues declined 69 percent over the FY 2006 base budget request due to increased use of the plane by the Governor. The legislature also approved switching funding for a portion of the Citizen Advocate's Office from federal special revenue to state special revenue due to a recommendation from the Legislative Audit Division.

Other Legislation

Senate Bill 60 of the 2007 regular session clarified the definition of an emergency to include the price of energy that results in the curtailment of essential services, production of goods or disruption of significant sectors of the economy, or imposes a threat to the health and safety of those segments of the population most in need as defined by their economic, social, or medical conditions. This allows the Governor to use up to \$16 million in statutory appropriations for energy emergencies as well as other emergencies as defined in statute.

Senate Bill 173 of the 2007 regular session revises laws relating to the State-Tribal Economic Development Commission and changes the administrative attachment from the Governor's Office to the Department of Commerce. The bill also repealed the termination date for the commission and added one member from the Governor's Office of Economic Development to the commission's membership.

House Bill 4 of the May 2007 special session appropriates \$20,000 in capital projects to the Governor's Office for a historic and cultural properties interim study.

Executive Budget Comparison

The following table compares the legislative budget in the 2009 biennium to the budget requested by the Governor, by type of expenditure and source of funding.

Executive Budget Comparison								
Budget Item	Base Budget Fiscal 2006	Executive Budget Fiscal 2008	Legislative Budget Fiscal 2008	Leg – Exec. Difference Fiscal 2008	Executive Budget Fiscal 2009	Legislative Budget Fiscal 2009	Leg – Exec. Difference Fiscal 2009	Biennium Difference Fiscal 08-09
FTE	59.07	62.37	60.07	(2.30)	62.37	60.07	(2.30)	
Personal Services	3,638,215	4,199,204	4,253,390	54,186	4,207,297	4,446,997	239,700	293,886
Operating Expenses	1,433,528	2,058,953	1,611,585	(447,368)	2,059,351	1,611,964	(447,387)	(894,755)
Equipment	0	0	0	0	0	630,000	630,000	630,000
Transfers	0	429,000	0	(429,000)	0	0	0	(429,000)
Total Costs	\$5,071,743	\$6,687,157	\$5,864,975	(\$822,182)	\$6,266,648	\$6,688,961	\$422,313	(\$399,869)
General Fund	5,044,574	6,659,357	5,837,175	(822,182)	6,238,848	6,661,161	422,313	(399,869)
State/Other Special	6,711	27,800	27,800	0	27,800	27,800	0	0
Federal Special	20,458	0	0	0	0	0	0	0
Proprietary	0	0	0	0	0	0	0	0
Total Funds	\$5,071,743	\$6,687,157	\$5,864,975	(\$822,182)	\$6,266,648	\$6,688,961	\$422,313	(\$399,869)

The legislature did not approve the following proposals included in the proposed executive budget:

- The Federal Relations Office in Washington D.C. (\$299,970 in FY 2008 and \$300,041 in FY 2009)
- Aircraft engine overhaul (\$429,000 in FY 2008 offset by an increase of \$630,000 in FY 2009) to purchase new aircraft engines which will extend the life of the aircraft by up to 20 additional years
- \$200,000 in increases each year of the biennium for the Marketing Montana and Business Recruitment Program
- \$81,472 as requested by the executive in the Governor's amended budget to correct an error in the base
- \$30,000 over the biennium for one-time-only appropriations for the Executive Office Program for on-going maintenance costs for technology updates and staff development training
- The Student Intern Program in the Executive Office Program and the Office of Budget and Program Planning (\$19,634 in FY 2008 and \$19,372 in FY 2009)

The legislature approved \$5,000 general fund over the biennium for the Governor's Office to report on attainment of specific measurements outlined for the Office of Economic Development, Marketing Montana and Business Recruitment, and Coordinator of Indian Affairs. This proposal was not included in the original executive budget proposal made in November of 2006 but was included as part of the budget proposed by the Governor in the May 2007 Special Session. The Governor then struck the language and appropriation for \$5,000 general fund when he signed HB 2.

Program Legislative Budget

The following table summarizes the total legislative budget for the agency by year, type of expenditure, and source of funding.

Program Legislative Budget								
Budget Item	Base Budget Fiscal 2006	PL Base Adjustment Fiscal 2008	New Proposals Fiscal 2008	Total Leg. Budget Fiscal 2008	PL Base Adjustment Fiscal 2009	New Proposals Fiscal 2009	Total Leg. Budget Fiscal 2009	Total Leg. Budget Fiscal 08-09
FTE	21.63	0.00	0.00	21.63	0.00	0.00	21.63	21.63
Personal Services	1,502,817	53,416	82,419	1,638,652	54,263	157,739	1,714,819	3,353,471
Operating Expenses	833,344	99,171	0	932,515	111,317	0	944,661	1,877,176
Total Costs	\$2,336,161	\$152,587	\$82,419	\$2,571,167	\$165,580	\$157,739	\$2,659,480	\$5,230,647
General Fund	2,336,161	152,587	82,419	2,571,167	165,580	157,739	2,659,480	5,230,647
State/Other Special	0	0	0	0	0	0	0	0
Federal Special	0	0	0	0	0	0	0	0
Total Funds	\$2,336,161	\$152,587	\$82,419	\$2,571,167	\$165,580	\$157,739	\$2,659,480	\$5,230,647

Program Description

The Executive Office Program aids the Governor in overseeing and coordinating the activities of the executive branch of Montana state government. The program provides administrative, legal, and press support for the Office of the Governor. The Executive Office Program also administers programs with special impact on the citizens and governmental concerns of Montana. Special programs include the Office of Economic Development, which was created to strengthen the foundations of the state's business environment and diversify and expand existing economic endeavors to achieve long-term economic stability.

Program Highlights

Executive Office Program Major Budget Highlights
<ul style="list-style-type: none"> ◆ Statewide present law adjustments for personal services account for the majority of the increases in the program ◆ The executive protection function was transferred to the Department of Justice ◆ Funding for reporting on progress towards attainment of goals outlined by the legislature

Program Narrative

The Executive Office Program 2009 biennium budget request is \$300,000 higher each year of the biennium as compared to the FY 2006 base budget. The base was reduced by \$243,724 due to a transfer of appropriation authority for prisoner extradition to the Department of Corrections. The base was also reduced by \$134,144 due to an office reorganization that created the Centralized Services Division, transferring 2.00 FTE and related personal services and operating costs. Finally, the legislature transferred the executive protection function and related expenditures to the Department of Justice which offsets a portion of the present law adjustments.

The Office of Economic Development's funding of \$2.2 million over the biennium is included in the Executive Office Program. A portion of the funding is a biennial appropriation for marketing and business recruitment of \$600,000.

The legislature included funding for a report on progress on attaining specific measurable objectives outlined in language tied to the appropriation for the reports. The measurements for the Office of Economic Development and the Marketing Montana and Business Recruitment Program include:

1. Creating 1,160 new jobs, 12 out-of-state visitations each year, 2 overseas visits each year, and creation of 3 Montana ambassador satellite units each year through the Marketing Montana and Business Recruitment Program; and
2. The goal of achieving 30 percent more businesses operating in Montana in each of the cluster areas through the Office of Economic Development.

The Legislative Finance Committee had requested specific measurements for the programs within the Governor’s Office since March 2006. Since the Governor’s Office still did not provide the information requested the legislature outlined specific measures and goals for two of the programs in the 2009 biennium. The Governor stuck the appropriation for the report and the language for reports on specific measurable objectives when he signed HB 2.

Funding

The following table shows program funding, by source, for the base year and for the 2009 biennium as adopted by the legislature.

Program Funding Table						
Executive Office Program						
Program Funding	Base FY 2006	% of Base FY 2006	Budget FY 2008	% of Budget FY 2008	Budget FY 2009	% of Budget FY 2009
01000 Total General Fund	\$ 2,336,161	100.0%	\$ 2,571,167	100.0%	\$ 2,659,480	100.0%
01100 General Fund	2,336,161	100.0%	2,571,167	100.0%	2,659,480	100.0%
Grand Total	2,336,161	100.0%	2,571,167	100.0%	2,659,480	100.0%

The Executive Office Program is funded entirely with general fund, which increases only slightly due to the reduction for the transfer of executive protection to the Department of Justice.

Present Law Adjustments

The “Present Law Adjustments” table shows the primary changes to the adjusted base budget approved by the legislature. “Statewide Present Law” adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies. The other numbered adjustments in the table correspond to the narrative descriptions.

Present Law Adjustments	Fiscal 2008					Fiscal 2009				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					113,122					113,996
Vacancy Savings					(59,706)					(59,733)
Inflation/Deflation					5,285					5,572
Fixed Costs					14,474					26,344
Total Statewide Present Law Adjustments					\$73,175					\$86,179
DP 1 - Marketing Montana and Business Recruitment										
0.00	173,695	0	0	173,695	0.00	173,695	0	0	173,695	
DP 5 - Executive Protection Reduction										
0.00	(93,913)	0	0	(93,913)	0.00	(93,913)	0	0	(93,913)	
DP 6015 - State Motor Pool Rate Change										
0.00	(370)	0	0	(370)	0.00	(381)	0	0	(381)	
Total Other Present Law Adjustments	0.00	\$79,412	\$0	\$0	\$79,412	0.00	\$79,401	\$0	\$0	\$79,401
Grand Total All Present Law Adjustments					\$152,587					\$165,580

DP 1 - Marketing Montana and Business Recruitment - The legislature included \$173,695 each year of the biennium to keep the appropriation for this program at \$300,000 annually.

DP 5 - Executive Protection Reduction - The legislature removed \$93,913 each year of the biennium from the Executive Office Program. These funds were used to pay the Department of Justice for expenses incurred by the Montana Highway Patrol for their executive protection duties. Funding for this function is now included in the Department of Justice budget.

DP 6015 - State Motor Pool Rate Change - The funding for vehicle rentals and leases from the State Motor Pool was reduced from the level requested by the Governor.

New Proposals

Program	FTE	Fiscal 2008				Fiscal 2009				
		General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 6013 - 2009 Biennium Pay Plan - HB 13										
01	0.00	80,693	0	0	80,693	0.00	155,909	0	0	155,909
DP 6014 - Retirement Employer Contributions - HB 131										
01	0.00	1,726	0	0	1,726	0.00	1,830	0	0	1,830
Total	0.00	\$82,419	\$0	\$0	\$82,419	0.00	\$157,739	\$0	\$0	\$157,739

DP 6013 - 2009 Biennium Pay Plan - HB 13 - The legislature passed a pay plan (HB 13 of the 2007 regular session) that provides an additional 3.0 percent in FY 2008 and FY 2009, a 0.5 percent increase in the 10-year longevity increment, an additional 0.6 percent discretionary allocation, as well as an additional \$33 per month in health insurance contribution in FY 2008 and an additional \$36 per month in FY 2009. These amounts represent this program's allocation of costs to fund this pay plan.

DP 6014 - Retirement Employer Contributions - HB 131 - The legislature adopted HB 131, which increases the employer contribution to retirement systems. The amounts shown represent this program's allocation of costs to fund this increased contribution.

Language

The legislature approved including the following language in HB 2:

"Agency's Goals and Objectives Reporting provides funding for a report to the legislative finance committee relevant to:
 (1) progress from July 1, 2007, through May 1, 2008, toward the goals of creating 1,160 new jobs over the 2009 biennium, 12 out-of-state visitations each year, 2 overseas visits each year, and creating 3 Montana ambassador satellite units each year through the marketing Montana and business recruitment program;
 (2) progress from July 1, 2007, through May 1, 2008, toward the goal of achieving 30% more businesses operating in Montana in each of the cluster areas, including life sciences, information technology, creative enterprise, aerospace, agri-food, and wood-based products, through the office of economic development;
 (3) progress from July 1, 2007, through May 1, 2008, toward the goals of meeting once each month with each of the seven recognized tribal governments in Montana, identifying issues for legislative consideration in the 2009 session, such as unemployment and dropout rates for Native Americans, and endeavoring to resolve the class III gaming dispute with affected tribal governments by June 30, 2009, through the coordinator of Indian affairs.

If the reports are not received by the legislative finance committee by June 30, 2008, the fiscal year 2009 appropriation is void."

The Governor struck the language when he signed HB 2.

Program Legislative Budget

The following table summarizes the total legislative budget for the agency by year, type of expenditure, and source of funding.

Program Legislative Budget									
Budget Item	Base Budget Fiscal 2006	PL Base Adjustment Fiscal 2008	New Proposals Fiscal 2008	Total Leg. Budget Fiscal 2008	PL Base Adjustment Fiscal 2009	New Proposals Fiscal 2009	Total Leg. Budget Fiscal 2009	Total Leg. Budget Fiscal 08-09	
FTE	1.50	0.00	0.00	1.50	0.00	0.00	1.50	1.50	
Personal Services	56,061	1,693	1,865	59,619	1,928	4,407	62,396	122,015	
Operating Expenses	32,275	29,432	0	61,707	29,927	0	62,202	123,909	
Total Costs	\$88,336	\$31,125	\$1,865	\$121,326	\$31,855	\$4,407	\$124,598	\$245,924	
General Fund	88,336	31,125	1,865	121,326	31,855	4,407	124,598	245,924	
Total Funds	\$88,336	\$31,125	\$1,865	\$121,326	\$31,855	\$4,407	\$124,598	\$245,924	

Program Description

The Governor's Residence Operations Program provides for the day-to-day operations of the official state executive residence.

Program Highlights

Governor's Residence Operations Program Major Budget Highlights	
◆	Increases to the program's budget are the result of statewide present law adjustments
◆	Other increases are for the maintenance of OTO appropriations for increased program costs

Program Narrative

The Governor's Residence Operation Program 2009 biennium budget is about 34 percent when compared to 2007 biennium. The majority of the increase is for costs due to the current Governor and his family spending more time in the mansion. The program received a one-time-only appropriation of \$25,000 for increased activities and related costs of the Governor's mansion.

Funding

The following table shows program funding, by source, for the base year and for the 2009 biennium as adopted by the legislature.

Program Funding Table Governor'S Residence Ope						
Program Funding	Base FY 2006	% of Base FY 2006	Budget FY 2008	% of Budget FY 2008	Budget FY 2009	% of Budget FY 2009
01000 Total General Fund	\$ 88,336	100.0%	\$ 121,326	100.0%	\$ 124,598	100.0%
01100 General Fund	88,336	100.0%	121,326	100.0%	124,598	100.0%
Grand Total	\$ 88,336	100.0%	\$ 121,326	100.0%	\$ 124,598	100.0%

This program is funded with general fund.

Present Law Adjustments

The “Present Law Adjustments” table shows the primary changes to the adjusted base budget approved by the legislature. “Statewide Present Law” adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies. The other numbered adjustments in the table correspond to the narrative descriptions.

Present Law Adjustments	-----Fiscal 2008-----					-----Fiscal 2009-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					4,100					4,344
Vacancy Savings					(2,407)					(2,416)
Inflation/Deflation					784					1,091
Fixed Costs					3,648					3,836
Total Statewide Present Law Adjustments					\$6,125					\$6,855
DP 3 - Re-authorize Governor's Residence OTO Appropriation	0.00	25,000	0	0	25,000	0.00	25,000	0	0	25,000
Total Other Present Law Adjustments	0.00	\$25,000	\$0	\$0	\$25,000	0.00	\$25,000	\$0	\$0	\$25,000
Grand Total All Present Law Adjustments					\$31,125					\$31,855

DP 3 - Re-authorize Governor's Residence OTO Appropriation - The legislature provided a one-time-only appropriation of \$25,000 per year for operations of the residence.

New Proposals

New Proposals	-----Fiscal 2008-----					-----Fiscal 2009-----					
	Program	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 6013 - 2009 Biennium Pay Plan - HB 13											
02	0.00	1,806	0	0	1,806	0.00	4,345	0	0	4,345	
DP 6014 - Retirement Employer Contributions - HB 131											
02	0.00	59	0	0	59	0.00	62	0	0	62	
Total	0.00	\$1,865	\$0	\$0	\$1,865	0.00	\$4,407	\$0	\$0	\$4,407	

DP 6013 - 2009 Biennium Pay Plan - HB 13 - The legislature passed a pay plan (HB 13 of the 2007 regular session) that provides an additional 3.0 percent in FY 2008 and FY 2009, a 0.5 percent increase in the 10-year longevity increment, an additional 0.6 percent discretionary allocation, as well as an additional \$33 per month in health insurance contribution in FY 2008 and an additional \$36 per month in FY 2009. These amounts represent this program’s allocation of costs to fund this pay plan.

DP 6014 - Retirement Employer Contributions - HB 131 - The legislature adopted HB 131, which increases the employer contribution to retirement systems. The amounts shown represent this program's allocation of costs to fund this increased contribution.

Program Legislative Budget

The following table summarizes the total legislative budget for the agency by year, type of expenditure, and source of funding.

Program Legislative Budget								
Budget Item	Base Budget Fiscal 2006	PL Base Adjustment Fiscal 2008	New Proposals Fiscal 2008	Total Leg. Budget Fiscal 2008	PL Base Adjustment Fiscal 2009	New Proposals Fiscal 2009	Total Leg. Budget Fiscal 2009	Total Leg. Budget Fiscal 08-09
FTE	1.50	0.00	0.00	1.50	0.00	0.00	1.50	1.50
Personal Services	89,567	9,386	2,916	101,869	9,797	7,019	106,383	208,252
Operating Expenses	197,716	(797)	0	196,919	(723)	0	196,993	393,912
Equipment	0	0	0	0	630,000	0	630,000	630,000
Transfers	0	0	0	0	0	0	0	0
Total Costs	\$287,283	\$8,589	\$2,916	\$298,788	\$639,074	\$7,019	\$933,376	\$1,232,164
General Fund	280,572	8,500	2,916	291,988	638,985	7,019	926,576	1,218,564
State/Other Special	6,711	89	0	6,800	89	0	6,800	13,600
Total Funds	\$287,283	\$8,589	\$2,916	\$298,788	\$639,074	\$7,019	\$933,376	\$1,232,164

Program Description

The Air Transportation Program provides the Governor with air transportation.

Program Highlights

Air Transportation Program Major Budget Highlights
<ul style="list-style-type: none"> ◆ Increases to the program’s budget are the result of statewide present law adjustments ◆ The legislature approved a one-time-only restricted general fund appropriation to purchase new airplane engines for the Governor’s plane in FY 2009

Program Narrative

The Air Transportation Program biennium budget increases \$645,718 as compared to the 2007 biennium. The majority of the increase is due to a one-time-only appropriation of \$630,000 in general fund for purchase of new airplane engines and the cost of their installation in FY 2009.

Funding

The following table shows program funding, by source, for the base year and for the 2009 biennium as adopted by the legislature.

Program Funding Table Air Transportation Progr						
Program Funding	Base FY 2006	% of Base FY 2006	Budget FY 2008	% of Budget FY 2008	Budget FY 2009	% of Budget FY 2009
01000 Total General Fund	\$ 280,572	97.7%	\$ 291,988	97.7%	\$ 926,576	99.3%
01100 General Fund	280,572	97.7%	291,988	97.7%	926,576	99.3%
02000 Total State Special Funds	6,711	2.3%	6,800	2.3%	6,800	0.7%
02693 Air Transportation Special Rev	6,711	2.3%	6,800	2.3%	6,800	0.7%
Grand Total	\$ 287,283	100.0%	\$ 298,788	100.0%	\$ 933,376	100.0%

The majority of this program is funded with general fund. State special revenue generated from rental charges to other state agencies for use of the Governor’s airplane offsets about \$6,700 of the program costs. The amount budgeted for state special revenue is lower than in previous biennia due to the increased use of the plane by the Governor.

Present Law Adjustments

The “Present Law Adjustments” table shows the primary changes to the adjusted base budget approved by the legislature. “Statewide Present Law” adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies. The other numbered adjustments in the table correspond to the narrative descriptions.

Present Law Adjustments	Fiscal 2008					Fiscal 2009				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					13,510					13,937
Vacancy Savings					(4,124)					(4,140)
Fixed Costs					(797)					(723)
Total Statewide Present Law Adjustments					\$8,589					\$9,074
DP 9 - Aircraft Engine Overhaul Contingency (Rst/OTO)	0.00	0	0	0	0	0.00	630,000	0	0	630,000
Total Other Present Law Adjustments	0.00	\$0	\$0	\$0	\$0	0.00	\$630,000	\$0	\$0	\$630,000
Grand Total All Present Law Adjustments					\$8,589					\$639,074

DP 9 - Aircraft Engine Overhaul Contingency (Rst/OTO) - The legislature provided for a one-time-only restricted general fund appropriation of \$595,000 to purchase 2 Pratt & Whitney PT6A-135A engines and up to \$35,000 in general fund for installation of the engines in the Governor's plane in FY 2009.

New Proposals

New Proposals	Fiscal 2008					Fiscal 2009					
	Program	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 6013 - 2009 Biennium Pay Plan - HB 13											
03	0.00	2,805	0	0	2,805	0.00	6,902	0	0	6,902	
DP 6014 - Retirement Employer Contributions - HB 131											
03	0.00	111	0	0	111	0.00	117	0	0	117	
Total	0.00	\$2,916	\$0	\$0	\$2,916	0.00	\$7,019	\$0	\$0	\$7,019	

DP 6013 - 2009 Biennium Pay Plan - HB 13 - The legislature passed a pay plan (HB 13 of the 2007 regular session) that provides an additional 3.0 percent in FY 2008 and FY 2009, a 0.5 percent increase in the 10-year longevity increment, an additional 0.6 percent discretionary allocation, as well as an additional \$33 per month in health insurance contribution in FY 2008 and an additional \$36 per month in FY 2009. These amounts represent this program’s allocation of costs to fund this pay plan.

DP 6014 - Retirement Employer Contributions - HB 131 - The legislature adopted HB 131, which increases the employer contribution to retirement systems. The amounts shown represent this program's allocation of costs to fund this increased contribution.

Program Legislative Budget

The following table summarizes the total legislative budget for the agency by year, type of expenditure, and source of funding.

Program Legislative Budget								
Budget Item	Base Budget Fiscal 2006	PL Base Adjustment Fiscal 2008	New Proposals Fiscal 2008	Total Leg. Budget Fiscal 2008	PL Base Adjustment Fiscal 2009	New Proposals Fiscal 2009	Total Leg. Budget Fiscal 2009	Total Leg. Budget Fiscal 08-09
FTE	19.00	0.00	0.00	19.00	0.00	0.00	19.00	19.00
Personal Services	1,138,869	208,469	46,973	1,394,311	213,133	103,392	1,455,394	2,849,705
Operating Expenses	171,853	21,793	0	193,646	22,731	0	194,584	388,230
Total Costs	\$1,310,722	\$230,262	\$46,973	\$1,587,957	\$235,864	\$103,392	\$1,649,978	\$3,237,935
General Fund	1,310,722	230,262	46,973	1,587,957	235,864	103,392	1,649,978	3,237,935
State/Other Special	0	0	0	0	0	0	0	0
Federal Special	0	0	0	0	0	0	0	0
Proprietary	0	0	0	0	0	0	0	0
Total Funds	\$1,310,722	\$230,262	\$46,973	\$1,587,957	\$235,864	\$103,392	\$1,649,978	\$3,237,935

Program Description

The Office of Budget and Program Planning (OBPP) assists the Governor in preparing the Governor's executive budget and administering the state government budget. In addition, OBPP prepares and monitors revenue estimates and collections, prepares and publishes fiscal notes on proposed legislation and initiatives, and acts as the approving authority for operational plan changes, program transfers, and budget amendments in the executive branch, in accordance with Title 17, Chapter 7, MCA. OBPP also acts as the lead executive branch agency for compliance with the federal Single Audit Act.

Program Highlights

Office of Budget and Program Planning Major Budget Highlights	
◆	Increases are attributed to statewide present law adjustments and legislative session costs

Program Narrative

In FY 2006, OBPP's base was reduced by \$48,156 due to a reorganization which created the Centralized Services Division. Transfers included 1.0 FTE and the related personal services and operating costs associated with the position.

Funding

The following table shows program funding, by source, for the base year and for the 2009 biennium as adopted by the legislature.

Program Funding Table Ofc Budget & Program Pla						
Program Funding	Base FY 2006	% of Base FY 2006	Budget FY 2008	% of Budget FY 2008	Budget FY 2009	% of Budget FY 2009
01000 Total General Fund	\$ 1,310,722	100.0%	\$ 1,587,957	100.0%	\$ 1,649,978	100.0%
01100 General Fund	1,310,722	100.0%	1,587,957	100.0%	1,649,978	100.0%
Grand Total	\$ 1,310,722	100.0%	\$ 1,587,957	100.0%	\$ 1,649,978	100.0%

This program is funded with general fund.

Present Law Adjustments

The “Present Law Adjustments” table shows the primary changes to the adjusted base budget approved by the legislature. “Statewide Present Law” adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies. The other numbered adjustments in the table correspond to the narrative descriptions.

Present Law Adjustments	-----Fiscal 2008-----					-----Fiscal 2009-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					264,887					269,746
Vacancy Savings					(56,418)					(56,613)
Inflation/Deflation					230					248
Fixed Costs					21,580					10,000
Total Statewide Present Law Adjustments					\$230,279					\$223,381
DP 1 - OBPP Session Costs	0.00	0	0	0	0	0.00	12,500	0	0	12,500
DP 6015 - State Motor Pool Rate Change	0.00	(17)	0	0	(17)	0.00	(17)	0	0	(17)
Total Other Present Law Adjustments	0.00	(\$17)	\$0	\$0	(\$17)	0.00	\$12,483	\$0	\$0	\$12,483
Grand Total All Present Law Adjustments					\$230,262					\$235,864

DP 1 - OBPP Session Costs - The legislature provided \$12,500 in general fund in the second year of the biennium for costs associated with cyclical printing of the executive budget.

DP 6015 - State Motor Pool Rate Change - The funding for vehicle rentals and leases from the State Motor Pool was reduced from the level requested by the Governor.

New Proposals

New Proposals	-----Fiscal 2008-----					-----Fiscal 2009-----					
	Program	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 6013 - 2009 Biennium Pay Plan - HB 13											
04	0.00	45,350	0	0	45,350	0.00	101,670	0	0	101,670	
DP 6014 - Retirement Employer Contributions - HB 131											
04	0.00	1,623	0	0	1,623	0.00	1,722	0	0	1,722	
Total	0.00	\$46,973	\$0	\$0	\$46,973	0.00	\$103,392	\$0	\$0	\$103,392	

DP 6013 - 2009 Biennium Pay Plan - HB 13 - The legislature passed a pay plan (HB 13 of the 2007 regular session) that provides an additional 3.0 percent in FY 2008 and FY 2009, a 0.5 percent increase in the 10-year longevity increment, an additional 0.6 percent discretionary allocation, as well as an additional \$33 per month in health insurance contribution in FY 2008 and an additional \$36 per month in FY 2009. These amounts represent this program’s allocation of costs to fund this pay plan.

DP 6014 - Retirement Employer Contributions - HB 131 - The legislature adopted HB 131, which increases the employer contribution to retirement systems. The amounts shown represent this program's allocation of costs to fund this increased contribution.

Program Legislative Budget

The following table summarizes the total legislative budget for the agency by year, type of expenditure, and source of funding.

Program Legislative Budget								
Budget Item	Base Budget Fiscal 2006	PL Base Adjustment Fiscal 2008	New Proposals Fiscal 2008	Total Leg. Budget Fiscal 2008	PL Base Adjustment Fiscal 2009	New Proposals Fiscal 2009	Total Leg. Budget Fiscal 2009	Total Leg. Budget Fiscal 08-09
FTE	2.00	0.00	0.00	2.00	0.00	0.00	2.00	2.00
Personal Services	118,228	16,227	3,963	138,418	16,288	9,383	143,899	282,317
Operating Expenses	16,202	1,349	0	17,551	1,810	0	18,012	35,563
Total Costs	\$134,430	\$17,576	\$3,963	\$155,969	\$18,098	\$9,383	\$161,911	\$317,880
General Fund	134,430	17,576	3,963	155,969	18,098	9,383	161,911	317,880
State/Other Special	0	0	0	0	0	0	0	0
Federal Special	0	0	0	0	0	0	0	0
Total Funds	\$134,430	\$17,576	\$3,963	\$155,969	\$18,098	\$9,383	\$161,911	\$317,880

Program Description

The Coordinator of Indian Affairs Program serves as the Governor's liaison with state Indian tribes, provides information and policy support on issues confronting the Indians of Montana, and advises and makes recommendations on these issues to the legislative and executive branches. The coordinator also serves the Montana congressional delegation as an advisor and intermediary in the field of Indian affairs and acts as spokesperson for representative Native American organizations and groups, both public and private, whenever that support is requested. The program is mandated by 2-15-217 and 90-11-101, MCA.

Program Highlights

<p>Coordinator of Indian Affairs Major Budget Highlights</p>
<p>◆ General fund increases due to statewide present law adjustments</p>

Program Narrative

The legislature approved eliminating the sunset clause for the State-Tribal Economic Development Commission, expanding the funding and commission participants, and transferring it to the Department of Commerce.

As discussed in the Executive Office Program, the legislature outlined specific measurable goals and objectives for various programs with in the Governor’s Office including the Coordinator of Indian Affairs. The legislature requested a report on progress towards the goals of:

- Meeting once each month with each of the seven recognized tribal governments in Montana
- Identifying issues for legislative consideration in the 2009 session, such as unemployment and dropout rates for Native Americans
- Endeavoring to resolve the class III gaming dispute with affected tribal governments by June 30, 2009

The Governor vetoed the language in HB 2 outlining the goals and objectives for this program.

Funding

The following table shows program funding, by source, for the base year and for the 2009 biennium as adopted by the legislature.

Program Funding Table Coordinator Of Indian Af						
Program Funding	Base	% of Base	Budget	% of Budget	Budget	% of Budget
	FY 2006	FY 2006	FY 2008	FY 2008	FY 2009	FY 2009
01000 Total General Fund	\$ 134,430	100.0%	\$ 155,969	100.0%	\$ 161,911	100.0%
01100 General Fund	134,430	100.0%	155,969	100.0%	161,911	100.0%
Grand Total	\$ 134,430	100.0%	\$ 155,969	100.0%	\$ 161,911	100.0%

The Indian Affairs Program is funded with general fund.

Present Law Adjustments

The “Present Law Adjustments” table shows the primary changes to the adjusted base budget approved by the legislature. “Statewide Present Law” adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies. The other numbered adjustments in the table correspond to the narrative descriptions.

Present Law Adjustments	-----Fiscal 2008-----					-----Fiscal 2009-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					21,830					21,892
Vacancy Savings					(5,603)					(5,604)
Inflation/Deflation					108					129
Fixed Costs					1,247					1,687
Total Statewide Present Law Adjustments					\$17,582					\$18,104
DP 6015 - State Motor Pool Rate Change	0.00	(6)	0	0	(6)	0.00	(6)	0	0	(6)
Total Other Present Law Adjustments	0.00	(\$6)	\$0	\$0	(\$6)	0.00	(\$6)	\$0	\$0	(\$6)
Grand Total All Present Law Adjustments					\$17,576					\$18,098

DP 6015 - State Motor Pool Rate Change - The funding for vehicle rentals and leases from the State Motor Pool was reduced from the level requested by the Governor.

New Proposals

New Proposals	-----Fiscal 2008-----					-----Fiscal 2009-----					
	Program	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 6013 - 2009 Biennium Pay Plan - HB 13	05	0.00	3,797	0	0	3,797	0.00	9,207	0	0	9,207
DP 6014 - Retirement Employer Contributions - HB 131	05	0.00	166	0	0	166	0.00	176	0	0	176
Total		0.00	\$3,963	\$0	\$0	\$3,963	0.00	\$9,383	\$0	\$0	\$9,383

DP 6013 - 2009 Biennium Pay Plan - HB 13 - The legislature passed a pay plan (HB 13 of the 2007 regular session) that provides an additional 3.0 percent in FY 2008 and FY 2009, a 0.5 percent increase in the 10-year longevity increment, an additional 0.6 percent discretionary allocation, as well as an additional \$33 per month in health insurance contribution in FY 2008 and an additional \$36 per month in FY 2009. These amounts represent this program’s allocation of costs to fund this pay plan.

DP 6014 - Retirement Employer Contributions - HB 131 - The legislature adopted HB 131, which increases the employer contribution to retirement systems. The amounts shown represent this program's allocation of costs to fund this increased contribution.

Program Legislative Budget

The following table summarizes the total legislative budget for the agency by year, type of expenditure, and source of funding.

Program Legislative Budget								
Budget Item	Base Budget Fiscal 2006	PL Base Adjustment Fiscal 2008	New Proposals Fiscal 2008	Total Leg. Budget Fiscal 2008	PL Base Adjustment Fiscal 2009	New Proposals Fiscal 2009	Total Leg. Budget Fiscal 2009	Total Leg. Budget Fiscal 08-09
FTE	3.00	0.00	1.00	4.00	0.00	1.00	4.00	4.00
Personal Services	164,527	17,810	70,442	252,779	18,392	80,454	263,373	516,152
Operating Expenses	55,778	12,822	7,500	76,100	(3,003)	7,500	60,275	136,375
Total Costs	\$220,305	\$30,632	\$77,942	\$328,879	\$15,389	\$87,954	\$323,648	\$652,527
General Fund	220,305	30,632	77,942	328,879	15,389	87,954	323,648	652,527
Total Funds	\$220,305	\$30,632	\$77,942	\$328,879	\$15,389	\$87,954	\$323,648	\$652,527

Program Description

The Centralized Services Division provides business services to all programs within the Governor's Office. Services include payroll and personnel, accounting, central asset management and computer replacement, data processing, and budget preparation and monitoring for the entire office.

Program Highlights

Centralized Services Division Major Budget Highlights
<ul style="list-style-type: none"> ◆ General fund increases are primarily due to statewide present law adjustments ◆ Funding was provided for computer replacements for various programs within the Governor’s Office each year of the biennium ◆ New proposals include IT support for the Governor’s Office

Program Narrative

The Governor’s Office reorganized its operations in FY 2006 and created the Centralized Services Division. FTE and funding were transferred from the Executive Office Program and the Office of Budget and Program Planning Program. The transfers included:

- 2.0 FTE, \$124,002 in personal services, and \$50,878 in operating costs from the Executive Office Program. A portion of the operating costs were for computer equipment and were funded using a one-time-only appropriation
- 1.0 FTE, \$42,745 in personal services, and \$5,411 in operating costs from the Office of Budget and Program Planning Program

Funding

The following table shows program funding, by source, for the base year and for the 2009 biennium as adopted by the legislature.

Program Funding Table Centralized Services Div							
Program Funding	Base FY 2006	% of Base FY 2006	Budget FY 2008	% of Budget FY 2008	Budget FY 2009	% of Budget FY 2009	
01000 Total General Fund	\$ 220,305	100.0%	\$ 328,879	100.0%	\$ 323,648	100.0%	
01100 General Fund	220,305	100.0%	328,879	100.0%	323,648	100.0%	
Grand Total	\$ 220,305	100.0%	\$ 328,879	100.0%	\$ 323,648	100.0%	

This program is funded with general fund.

Present Law Adjustments

The “Present Law Adjustments” table shows the primary changes to the adjusted base budget approved by the legislature. “Statewide Present Law” adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies. The other numbered adjustments in the table correspond to the narrative descriptions.

Present Law Adjustments	-----Fiscal 2008-----					-----Fiscal 2009-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					25,407					26,013
Vacancy Savings					(7,597)					(7,621)
Fixed Costs					36,458					1,933
Total Statewide Present Law Adjustments					\$54,268					\$20,325
DP 2 - Computer Replacement	0.00	17,100	0	0	17,100	0.00	35,800	0	0	35,800
DP 12 - Amendments to Budget - Remove one-time-only	0.00	(40,736)	0	0	(40,736)	0.00	(40,736)	0	0	(40,736)
Total Other Present Law Adjustments	0.00	(\$23,636)	\$0	\$0	(\$23,636)	0.00	(\$4,936)	\$0	\$0	(\$4,936)
Grand Total All Present Law Adjustments					\$30,632					\$15,389

DP 2 - Computer Replacement – The legislature provided one-time-only, restricted general fund increases of \$17,100 in FY 2008 and \$35,800 in FY 2009 for computer replacement in several programs of the Governor’s Office.

DP 12 - Amendments to Budget - Remove one-time-only - The legislature reduced the Centralized Services Division base budget by \$40,736 in each year of the biennium to eliminate a one-time-only appropriation inadvertently included.

New Proposals

New Proposals	-----Fiscal 2008-----					-----Fiscal 2009-----					
	Program	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 4 - Additional IT Support for Governor's Office	06	1.00	70,232	0	0	70,232	1.00	70,254	0	0	70,254
DP 6013 - 2009 Biennium Pay Plan - HB 13	06	0.00	7,500	0	0	7,500	0.00	17,478	0	0	17,478
DP 6014 - Retirement Employer Contributions - HB 131	06	0.00	210	0	0	210	0.00	222	0	0	222
Total		1.00	\$77,942	\$0	\$0	\$77,942	1.00	\$87,954	\$0	\$0	\$87,954

DP 4 - Additional IT Support for Governor's Office – The legislature provided general fund support for 1.00 FTE, personal services, and operating costs to provide IT support for the Governor's Office's operations. This proposal adds a programmer/analyst position to provide support for web design, database design and maintenance for OPBB, support with templates for fiscal notes, and bill status and financial impact tracking.

The following information was utilized as part of the legislative decision making process, and will be used for ongoing program evaluation. It was submitted by the agency, edited by LFD staff for brevity and to include any legislative changes.

Justification –The Governor’s Office currently does not have staff to provide support for data analysis, web development, or computer software. This proposal would add a position that will assist the Governor’s Office in information technology needs and development. Current staff does not have the knowledge or skills for database development, web

development, general information management, or high-level software support.

Goals: Provide the Governor's Office with internal support for commercial software, design customized databases and other software applications, and provide tools for information analysis.

Performance Criteria:

- Identify critical information technology needs. Identify how processes are managed and how they can be improved to make the office more efficient within its limited resources.
- Do necessary program development to support office in areas such as:
 - Bill and legislation tracking
 - Fiscal note formats and tracking fiscal impact of bills
 - E-mail
 - Web services
 - Database management
 - Boards and commissions appointments tracking
 - Mental Disabilities Board of Visitors caseload and issue tracking
 - Executive Office correspondence tracking
 - Identify office requirements for future information technology projects.

Milestones:

- December 2006 – Complete needs assessment.
- March 2007 – Prioritize and develop tentative timeline.
- Ongoing: - Project development.

FTE: We are requesting a 1.00 FTE Programmer Analyst position.

Funding: General fund

Obstacles: We do not anticipate major obstacles to any efforts to streamline processes and make them more efficient. Staff training and training resources would be the only potential obstacle.

Risk: If we add resources for this purpose, the office needs and requirements for IT solutions will again outpace the resources available.

DP 6013 - 2009 Biennium Pay Plan - HB 13 - The legislature passed a pay plan (HB 13 of the 2007 regular session) that provides an additional 3.0 percent in FY 2008 and FY 2009, a 0.5 percent increase in the 10-year longevity increment, an additional 0.6 percent discretionary allocation, as well as an additional \$33 per month in health insurance contribution in FY 2008 and an additional \$36 per month in FY 2009. These amounts represent this program's allocation of costs to fund this pay plan.

DP 6014 - Retirement Employer Contributions - HB 131 - The legislature adopted HB 131, which increases the employer contribution to retirement systems. The amounts shown represent this program's allocation of costs to fund this increased contribution.

Program Legislative Budget

The following table summarizes the total legislative budget for the agency by year, type of expenditure, and source of funding.

Program Legislative Budget								
Budget Item	Base Budget Fiscal 2006	PL Base Adjustment Fiscal 2008	New Proposals Fiscal 2008	Total Leg. Budget Fiscal 2008	PL Base Adjustment Fiscal 2009	New Proposals Fiscal 2009	Total Leg. Budget Fiscal 2009	Total Leg. Budget Fiscal 08-09
FTE	3.94	0.00	0.00	3.94	0.00	0.00	3.94	3.94
Personal Services	244,018	30,084	16,052	290,154	30,287	29,629	303,934	594,088
Operating Expenses	43,310	4,676	0	47,986	5,964	0	49,274	97,260
Total Costs	\$287,328	\$34,760	\$16,052	\$338,140	\$36,251	\$29,629	\$353,208	\$691,348
General Fund	287,328	34,760	16,052	338,140	36,251	29,629	353,208	691,348
Total Funds	\$287,328	\$34,760	\$16,052	\$338,140	\$36,251	\$29,629	\$353,208	\$691,348

Program Description

The Office of the Lieutenant Governor is responsible for carrying out duties prescribed by statute established by Article VI, Section 4 of the Montana Constitution, as well as those delegated by the Governor. Statutory authority is Title 2, Chapter 15, part 3, MCA.

Program Highlights

Lieutenant Governor Program Major Budget Highlights	
◆	Statewide present law adjustments increase general fund each year of the biennium

Funding

The following table shows program funding, by source, for the base year and for the 2009 biennium as adopted by the legislature.

Program Funding Table Lieutenant Governor'S Of						
Program Funding	Base FY 2006	% of Base FY 2006	Budget FY 2008	% of Budget FY 2008	Budget FY 2009	% of Budget FY 2009
01000 Total General Fund	\$ 287,328	100.0%	\$ 338,140	100.0%	\$ 353,208	100.0%
01100 General Fund	287,328	100.0%	338,140	100.0%	353,208	100.0%
Grand Total	\$ 287,328	100.0%	\$ 338,140	100.0%	\$ 353,208	100.0%

This program is funded with general fund.

Present Law Adjustments

The "Present Law Adjustments" table shows the primary changes to the adjusted base budget approved by the legislature. "Statewide Present Law" adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies. The other numbered adjustments in the table correspond to the narrative descriptions.

Present Law Adjustments	-----Fiscal 2008-----					-----Fiscal 2009-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					37,538					37,745
Vacancy Savings					(7,454)					(7,458)
Inflation/Deflation					2,619					2,766
Fixed Costs					2,283					3,431
Total Statewide Present Law Adjustments					\$34,986					\$36,484
DP 6015 - State Motor Pool Rate Change										
	0.00	(226)	0	0	(226)	0.00	(233)	0	0	(233)
Total Other Present Law Adjustments	0.00	(\$226)	\$0	\$0	(\$226)	0.00	(\$233)	\$0	\$0	(\$233)
Grand Total All Present Law Adjustments					\$34,760					\$36,251

DP 6015 - State Motor Pool Rate Change - The funding for vehicle rentals and leases from the State Motor Pool was reduced from the level requested by the Governor.

New Proposals

New Proposals	-----Fiscal 2008-----					-----Fiscal 2009-----					
	Program	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 6013 - 2009 Biennium Pay Plan - HB 13											
12	0.00	15,709	0	0	15,709	0.00	29,267	0	0	29,267	
DP 6014 - Retirement Employer Contributions - HB 131											
12	0.00	343	0	0	343	0.00	362	0	0	362	
Total	0.00	\$16,052	\$0	\$0	\$16,052	0.00	\$29,629	\$0	\$0	\$29,629	

DP 6013 - 2009 Biennium Pay Plan - HB 13 - The legislature passed a pay plan (HB 13 of the 2007 regular session) that provides an additional 3.0 percent in FY 2008 and FY 2009, a 0.5 percent increase in the 10-year longevity increment, an additional 0.6 percent discretionary allocation, as well as an additional \$33 per month in health insurance contribution in FY 2008 and an additional \$36 per month in FY 2009. These amounts represent this program's allocation of costs to fund this pay plan.

DP 6014 - Retirement Employer Contributions - HB 131 - The legislature adopted HB 131, which increases the employer contribution to retirement systems. The amounts shown represent this program's allocation of costs to fund this increased contribution.

Program Legislative Budget

The following table summarizes the total legislative budget for the agency by year, type of expenditure, and source of funding.

Program Legislative Budget								
Budget Item	Base Budget Fiscal 2006	PL Base Adjustment Fiscal 2008	New Proposals Fiscal 2008	Total Leg. Budget Fiscal 2008	PL Base Adjustment Fiscal 2009	New Proposals Fiscal 2009	Total Leg. Budget Fiscal 2009	Total Leg. Budget Fiscal 08-09
FTE	1.50	0.00	0.00	1.50	0.00	0.00	1.50	1.50
Personal Services	80,094	(3,267)	2,522	79,349	(3,229)	5,775	82,640	161,989
Operating Expenses	12,593	255	0	12,848	386	0	12,979	25,827
Total Costs	\$92,687	(\$3,012)	\$2,522	\$92,197	(\$2,843)	\$5,775	\$95,619	\$187,816
General Fund	72,229	(3,554)	2,522	71,197	(3,385)	5,775	74,619	145,816
State/Other Special	0	21,000	0	21,000	21,000	0	21,000	42,000
Federal Special	20,458	(20,458)	0	0	(20,458)	0	0	0
Total Funds	\$92,687	(\$3,012)	\$2,522	\$92,197	(\$2,843)	\$5,775	\$95,619	\$187,816

Program Description

The Citizens' Advocate Office (office) exists to provide access to state government for Montana citizens. The office provides information to citizens and functions as a referral service for public comments, suggestions, and requests for information. The office provides a toll-free number to the public.

Program Highlights

Citizens Advocate Office Major Budget Highlights	
◆	Funding decreases due to statewide present law adjustments
◆	Funding switch between federal special revenue and state special revenue from calls related to federally funded functions at DPHHS

Funding

The following table shows program funding, by source, for the base year and for the 2009 biennium as adopted by the legislature.

Program Funding Table Citizens' Advocate Office							
Program Funding	Base FY 2006	% of Base FY 2006	Budget FY 2008	% of Budget FY 2008	Budget FY 2009	% of Budget FY 2009	
01000 Total General Fund	\$ 72,229	77.9%	\$ 71,197	77.2%	\$ 74,619	78.0%	
01100 General Fund	72,229	77.9%	71,197	77.2%	74,619	78.0%	
02000 Total State Special Funds	-	-	21,000	22.8%	21,000	22.0%	
02253 Citizen'S Advocate State Special Re	-	-	21,000	22.8%	21,000	22.0%	
03000 Total Federal Special Funds	20,458	22.1%	-	-	-	-	
03001 Governors Office Federal Grnts	20,458	22.1%	-	-	-	-	
Grand Total	\$ 92,687	100.0%	\$ 92,197	100.0%	\$ 95,619	100.0%	

This program is funded with general fund and state special revenue funds in the 2009 biennium. The legislature approved a funding switch from federal revenue to state special revenue. The Citizen's Advocate Office is the first point of contact for several Department of Health and Human Services (DPHHS) programs. The office tracks the number of calls received and the programs affected and bills the DPHHS programs for the services. The programs billed are frequently funded through federal grants. The office recorded these revenues as federal revenues. A recent legislative audit recommended the revenues be recorded as state special revenue as the federal designation does not apply to the revenues that the office receives.

Present Law Adjustments

The “Present Law Adjustments” table shows the primary changes to the adjusted base budget approved by the legislature. “Statewide Present Law” adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies. The other numbered adjustments in the table correspond to the narrative descriptions.

Present Law Adjustments	-----Fiscal 2008-----					-----Fiscal 2009-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					(66)					(27)
Vacancy Savings					(3,201)					(3,202)
Fixed Costs					255					386
Total Statewide Present Law Adjustments					(\$3,012)					(\$2,843)
DP 9 - Funding Switch from Federal to State Special Revenue	0.00	0	21,000	(21,000)	0	0.00	0	21,000	(21,000)	0
Total Other Present Law Adjustments	0.00	\$0	\$21,000	(\$21,000)	\$0	0.00	\$0	\$21,000	(\$21,000)	\$0
Grand Total All Present Law Adjustments					(\$3,012)					(\$2,843)

DP 9 - Funding Switch from Federal to State Special Revenue - The legislature switched the appropriation authority for the Citizens Advocate’s Office from federal special revenue to state special revenue due to a legislative audit recommendation.

New Proposals

New Proposals	-----Fiscal 2008-----					-----Fiscal 2009-----					
	Program	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 6013 - 2009 Biennium Pay Plan - HB 13											
16	0.00	2,453	0	0	2,453	0.00	5,702	0	0	5,702	
DP 6014 - Retirement Employer Contributions - HB 131											
16	0.00	69	0	0	69	0.00	73	0	0	73	
Total	0.00	\$2,522	\$0	\$0	\$2,522	0.00	\$5,775	\$0	\$0	\$5,775	

DP 6013 - 2009 Biennium Pay Plan - HB 13 - The legislature passed a pay plan (HB 13 of the 2007 regular session) that provides an additional 3.0 percent in FY 2008 and FY 2009, a 0.5 percent increase in the 10-year longevity increment, an additional 0.6 percent discretionary allocation, as well as an additional \$33 per month in health insurance contribution in FY 2008 and an additional \$36 per month in FY 2009. These amounts represent this program’s allocation of costs to fund this pay plan.

DP 6014 - Retirement Employer Contributions - HB 131 - The legislature adopted HB 131, which increases the employer contribution to retirement systems. The amounts shown represent this program's allocation of costs to fund this increased contribution.

Program Legislative Budget

The following table summarizes the total legislative budget for the agency by year, type of expenditure, and source of funding.

Program Legislative Budget								
Budget Item	Base Budget Fiscal 2006	PL Base Adjustment Fiscal 2008	New Proposals Fiscal 2008	Total Leg. Budget Fiscal 2008	PL Base Adjustment Fiscal 2009	New Proposals Fiscal 2009	Total Leg. Budget Fiscal 2009	Total Leg. Budget Fiscal 08-09
FTE	5.00	0.00	0.00	5.00	0.00	0.00	5.00	5.00
Personal Services	244,034	36,105	18,100	298,239	37,056	33,069	314,159	612,398
Operating Expenses	70,457	1,856	0	72,313	2,527	0	72,984	145,297
Total Costs	\$314,491	\$37,961	\$18,100	\$370,552	\$39,583	\$33,069	\$387,143	\$757,695
General Fund	314,491	37,961	18,100	370,552	39,583	33,069	387,143	757,695
Total Funds	\$314,491	\$37,961	\$18,100	\$370,552	\$39,583	\$33,069	\$387,143	\$757,695

Program Description

The Mental Disabilities Board of Visitors is charged with reviewing patient care at Montana's community mental health centers, and at the institutions for the mentally ill and the developmentally disabled. The board provides legal services for the residents at those institutions. The Governor appoints six board members. Statute defines the requirements for the members, including the number of professionals to be appointed and their disciplines. The board employs administrative and legal staff and contracts with medical professionals to carry out its responsibilities for patient representation and facility review. The Mental Disabilities Board of Visitors Program was created by the Developmental Disabilities Act of 1975 and the Mental Commitment and Treatment Act of 1975 and exists as a state mandate.

The Mental Health Ombudsman is also a part of this program. The ombudsman, appointed by the Governor for a four year term, represents the interests of individuals with regard to the need for public mental health services, including individuals in transition from public to private services.

Program Highlights

<p>Mental Disabilities Board of Visitors Major Budget Highlights</p>
<p>◆ Statewide present law adjustments add approximately \$38,000 per year</p>

Funding

The following table shows program funding, by source, for the base year and for the 2009 biennium as adopted by the legislature.

Program Funding Table Mental Disabilities Bd V						
Program Funding	Base FY 2006	% of Base FY 2006	Budget FY 2008	% of Budget FY 2008	Budget FY 2009	% of Budget FY 2009
01000 Total General Fund	\$ 314,491	100.0%	\$ 370,552	100.0%	\$ 387,143	100.0%
01100 General Fund	314,491	100.0%	370,552	100.0%	387,143	100.0%
Grand Total	\$ 314,491	100.0%	\$ 370,552	100.0%	\$ 387,143	100.0%

This program is funded entirely with general fund.

Present Law Adjustments

The “Present Law Adjustments” table shows the primary changes to the adjusted base budget approved by the legislature. “Statewide Present Law” adjustments are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies. The other numbered adjustments in the table correspond to the narrative descriptions.

Present Law Adjustments	-----Fiscal 2008-----					-----Fiscal 2009-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Personal Services					47,807					48,797
Vacancy Savings					(11,702)					(11,741)
Inflation/Deflation					379					428
Fixed Costs					1,490					2,113
Total Statewide Present Law Adjustments					\$37,974					\$39,597
DP 6015 - State Motor Pool Rate Change	0.00	(13)	0	0	(13)	0.00	(14)	0	0	(14)
Total Other Present Law Adjustments	0.00	(\$13)	\$0	\$0	(\$13)	0.00	(\$14)	\$0	\$0	(\$14)
Grand Total All Present Law Adjustments					\$37,961					\$39,583

DP 6015 - State Motor Pool Rate Change - The funding for vehicle rentals and leases from the State Motor Pool was reduced from the level requested by the Governor.

New Proposals

New Proposals	-----Fiscal 2008-----					-----Fiscal 2009-----					
	Program	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 6013 - 2009 Biennium Pay Plan - HB 13	20	0.00	17,774	0	0	17,774	0.00	32,724	0	0	32,724
DP 6014 - Retirement Employer Contributions - HB 131	20	0.00	326	0	0	326	0.00	345	0	0	345
Total	0.00	\$18,100	\$0	\$0	\$18,100	0.00	\$33,069	\$0	\$0	\$33,069	

DP 6013 - 2009 Biennium Pay Plan - HB 13 - The legislature passed a pay plan (HB 13 of the 2007 regular session) that provides an additional 3.0 percent in FY 2008 and FY 2009, a 0.5 percent increase in the 10-year longevity increment, an additional 0.6 percent discretionary allocation, as well as an additional \$33 per month in health insurance contribution in FY 2008 and an additional \$36 per month in FY 2009. These amounts represent this program’s allocation of costs to fund this pay plan.

DP 6014 - Retirement Employer Contributions - HB 131 - The legislature adopted HB 131, which increases the employer contribution to retirement systems. The amounts shown represent this program's allocation of costs to fund this increased contribution.