



# MONTANA LEGISLATIVE BRANCH

## Legislative Fiscal Division

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Legislative Fiscal Analyst  
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Date: September 23, 2005

To: Legislative Finance Committee

From: Jon Moe  
Fiscal Specialist

Subject: Required Reports for October 2005 LFC Meeting

The legislature (through statute, language in bills, or committee action) requires certain reports to be submitted to the Legislative Finance Committee (LFC) and the Legislative Fiscal Division (LFD). State agencies and other entities have been requested to provide information on various subjects of interest to facilitate the decision-making process.

The reports fit into two categories: 1) reports required to be submitted to the LFC are generally to monitor compliance or progress with legislative policy/initiatives; and 2) reports required to be submitted to the LFD are primarily to provide data relevant for staff analysis of budget issues for the next legislative session. The attached report lists the required reports identified and the occurrences of the reports received or expected to be received during the 2007 biennium. Ten reports, received since the last LFC meeting (June 2005), are also included under this cover. One other (#16-State Fund's Strategic Business Plan and Budget for FY 2006) is not included because it is mailed directly to legislators.

Generally, this report on "required reports" is provided to the committee simply for information purposes. Although it is on the LFC meeting agenda, there are typically no oral reports provided unless there is an issue identified by the staff that needs to be brought to the committee's attention. If a committee member has a question, he or she can contact the indicated staff member directly or raise the question in the meeting.

If you have questions, please feel free to contact Jon Moe by e-mail at [jonmoe@mt.gov](mailto:jonmoe@mt.gov) or by telephone at 406-444-2986.

*[NOTE: This website version only includes the list of reports, but does not include copies of the individual reports mentioned above. Copies are available upon request from the Legislative Fiscal Division.]*

# Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>1</b> House Bill 2	Governor's Office	Per HB2	LFC	Daumiller	
<b>Short Description: Interim reports by the Marketing and Business Recruitment program as required in HB 2, by July 31, 2005, July 1, 2006, and November 15, 2006.</b>					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	Governor's Office	7/31/2005	9/22/2005	On file
	2007		7/1/2006		Not due yet
	2007		11/15/2006		Not due yet

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>2</b> 2-17-515	Administration	Upon Occur.	LFC	DeWitt	
<b>Short Description: Exceptions to information technology policy, standard, or other requirement.</b>					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006				No reported occurrences

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>3</b> 2-17-522	Administration	March, Even Yr	LFC	DeWitt	
<b>Short Description: Updates to state strategic information technology plan. It is to be provided to the LFC at its first meeting following March 1st of even year.</b>					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006		3/9/2006		Not due yet

# Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>4</b> 17-1-505(2)	Agencies	Upon Occur.	LFD	Moe	
<b>Short Description: Report on the identification of the use of a dedicated revenue provision that does not satisfy the criteria established in statute. The Legislative Fiscal Analyst will report these to the LFC no later than Oct. 31 of the year preceding a regular session.</b>					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006				None reported

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>5</b> 17-1-102(4)	Administration	FY End	LFC	DeWitt	
<b>Short Description: Reports on general fund/non-general fund encumbrances remaining at fiscal year-end. After 3 years, approved extensions must be reported.</b>					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	Administration	9/15/2005	9/21/2005	On file - GF Encumbr extensions
	2006	Administration	9/15/2005	9/21/2005	On file - NonGF Encumbr extensions

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>6</b> 17-2-107(5)	CHE/Administration	Annual	LFC	Peura	DeWitt
<b>Short Description: Loans or loan extensions authorized for two consecutive fiscal years to same accounting entity - due 9/1 of the next year.</b>					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	CHE	9/1/2005		Not received yet - usually not until Oct
	2006	Administration	9/1/2005	9/21/2005	On file

# Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>7</b> 17-2-107(6)	Commissioner Higher Ed	Annual	LFC	Peura	
<b>Short Description: Negative cash balances for any two consecutive fiscal years - due 9/1 of the next year.</b>					

Reports Scheduled / Rec'd:	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	Fiscal Year				
	2006	CHE	9/1/2005	9/7/2005	On file

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>8</b> 17-2-111	Administration	Feb. 1, 2006	LFC	Moe	
<b>Short Description: Information of state special revenue accounts as requested by the LFC.</b>					

Reports Scheduled / Rec'd:	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	Fiscal Year				
	2006				Not requested at this time

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>9</b> 17-2-304(1)	Approving Authority	Sept 15	LFC	Purdy	
<b>Short Description: Information concerning accounts with cash balances in excess of statutory limits; certification of statutory exceptions.</b>					

Reports Scheduled / Rec'd:	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	Fiscal Year				
	2006	OBPP	9/15/2005	9/13/2005	On file

# Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>10</b> 17-7-140(1)(b)	Agencies	Upon Occur.	LFD	Purdy	
<b>Short Description:</b> Analyze if GF program is mandatory and analyze the impact of the proposed reduction in spending in instances in which the Governor is proposing reductions in spending of up to 10 percent. The "trigger" for this to occur is in statute.					

Reports Scheduled / Rec'd:	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006				No reported occurrences

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>11</b> 17-7-140(1)(b)	Budget Director	Upon Occur.	LFD	Purdy	
<b>Short Description:</b> Copy of the recommendations for reductions in spending. The "trigger" for this to occur is in statute.					

Reports Scheduled / Rec'd:	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006				No reported occurrences

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>12</b> 17-7-304(2)	USystem (Bd of Regents)	If Requested	LFC	Peura	
<b>Short Description:</b> Long-term plan for major and deferred maintenance expenditures and equipment or fixed assets.					

Reports Scheduled / Rec'd:	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006				Not requested at this time

# Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>13</b> 17-8-101 (5)	OBPP	Semi-Annual	LFC	Purdy	
<b>Short Description: Appropriations transferred from one state agency to another if original purpose is maintained.</b>					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	OBPP	9/15/2006	9/7/2005	On file

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>14</b> 17-8-101 (7)	Administration	Annually	LFC	DeWitt	
<b>Short Description: Nature, status, and justification for all new accounts in the enterprise fund and the internal service fund.</b>					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	Administration	9/30/2005	9/21/2005	On file

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>15</b> 33-22-1514(4)	Lead Carrier (BC/BS)	Semi-Annual	LFC	Daumiller	
<b>Short Description: Report on the operation of the Montana Comprehensive Health Association plan by selected lead carrier, which is Blue Cross/Blue Shield.</b>					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	BlueCross/BlueShield	10/15/2005		FY05 annual report when available

# Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>16</b> 39-71-2363(2c)	State Fund	October 1	LFC	Daumiller	
<b>Short Description: Submit for review the approved annual budget for State Fund for the succeeding fiscal year.</b>					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	State Fund	10/1/2005	9/21/2005	On file

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>17</b> 53-6-110(4)	DPHHS	Monthly	LFC	Steinbeck	
<b>Short Description: Monthly (11/15 - 6/15) reports containing estimates of the cost for Medicaid services and a budget status report for all department programs, and a fiscal year-end summary of Medicaid costs and department budget status report.</b>					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006		11/15/2005		Not due yet

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
<b>18</b> 53-6-116(5)	DPHHS	Upon Occur.	LFC	Steinbeck	
<b>Short Description: Managed-care and capitated health care systems for medicaid recipients if developed.</b>					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006				No reported occurrences

# Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

	<b>Authority</b>	<b>Reporting Entity</b>	<b>Frequency</b>	<b>To</b>	<b>Staff Review 1</b>	<b>Staff Review 2</b>
<b>19</b>	61-5-121(1)(a)	Justice	October, even year	LFC	Gervais	
	<b>Short Description: Report on deposit and transfer of amounts from drivers licence fees to the highway patrol officers' retirement pension trust fund.</b>					

<b>Reports Scheduled / Rec'd:</b>	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	<u>Fiscal Year</u>				
	2007	Justice	10/31/2006		Not due yet

	<b>Authority</b>	<b>Reporting Entity</b>	<b>Frequency</b>	<b>To</b>	<b>Staff Review 1</b>	<b>Staff Review 2</b>
<b>20</b>	85-1-605(4)	Nat Resources & Cons	Upon Occur.	LFC	Duncan	
	<b>Short Description: Allocation of renewable resource grants and loans for emergencies.</b>					

<b>Reports Scheduled / Rec'd:</b>	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	<u>Fiscal Year</u>				
	2006	DNRC		9/21/2005	On file - report as of 6/30/05

	<b>Authority</b>	<b>Reporting Entity</b>	<b>Frequency</b>	<b>To</b>	<b>Staff Review 1</b>	<b>Staff Review 2</b>
<b>21</b>	90-6-703	Commerce	Upon Occur.	LFC	Duncan	
	<b>Short Description: Report on emergency grants awarded from an appropriation from the treasure state endowment special revenue account for emergency grants.</b>					

<b>Reports Scheduled / Rec'd:</b>	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	<u>Fiscal Year</u>				
	2006	Commerce		9/21/2005	On file