



GOVERNOR'S OFFICE OF  
BUDGET AND PROGRAM PLANNING

## Fiscal Note 2021 Biennium

**Bill #** SB0209

**Title:** Require provision of DPHHS services in certain counties

**Primary Sponsor:** Esp, John

**Status:** As Amended

Significant Local Gov Impact

Needs to be included in HB 2

Technical Concerns

Included in the Executive Budget

Significant Long-Term Impacts

Dedicated Revenue Form Attached

### FISCAL SUMMARY

	<u>FY 2020</u> <u>Difference</u>	<u>FY 2021</u> <u>Difference</u>	<u>FY 2022</u> <u>Difference</u>	<u>FY 2023</u> <u>Difference</u>
<b>Expenditures:</b>				
General Fund	\$100,730	\$94,549	\$95,972	\$96,448
State Special Revenue	\$1,384	\$1,358	\$1,359	\$1,361
Federal Special Revenue	\$64,930	\$61,866	\$62,503	\$62,732
<b>Revenue:</b>				
General Fund	\$0	\$0	\$0	\$0
State Special Revenue	\$0	\$0	\$0	\$0
Federal Special Revenue	\$64,930	\$61,866	\$62,503	\$62,732
<b>Net Impact-General Fund Balance:</b>	<u>(\$100,730)</u>	<u>(\$94,549)</u>	<u>(\$95,972)</u>	<u>(\$96,448)</u>

**Description of fiscal impact:** SB 209 requires the Department of Public Health and Human Services (DPHHS) to have or to ensure a physical presence for certain services in counties with populations exceeding a specific level.

### FISCAL ANALYSIS

#### Assumptions:

1. The Child and Family Services Division (CFSD) currently maintains physical presence in all counties with a population greater than 9,000, apart from two counties. CFSD estimates the need to establish a physical presence in two additional counties to meet the population threshold criteria.
2. The Human and Community Services Division (HCSO) estimates the need to establish a physical presence in an additional eight counties to meet the population threshold criteria to provide local offices of public assistance.

3. DPHHS assumes community partners will provide adequate office space for department programs to operate and establish office hours as proposed in the bill. DPHHS anticipates that the office space provided by community partners will be provided free of charge.

**Child and Family Services Division (CFSD)**

4. CFSD estimates that 0.25 FTE is necessary to provide coverage in Boulder, MT. Currently, Boulder is the only location without dedicated staff in a county with a population of 9,000 to 12,000.
5. The 0.25 FTE serving Boulder will be based in Helena and will commute to Boulder twice a month.
6. Travel costs are calculated using the following calculations:
  - a. 16 hours X \$1.081 for a mid-sized compact motor pool car, class 06 = \$17.30 monthly X 12 months = \$207.60.
  - b. Motor pool charges for mileage: 120 miles per month X \$0.106 per mile = \$12.72 monthly X 12 month \$152.64.
  - c. Per Diem associated with travel is estimated at \$552
  - d. The total annual travel costs for .25 FTE is \$912.
7. Should the FTE be a resident of Boulder, then no motor pool, per diem, or travel costs would be incurred.
8. CFSD estimates 1.60 FTE are necessary to provide coverage in Park County (Livingston) four days a week or 32 hours (2 X .80 FTE). Currently, it is the only location with a population over 15,000 that has less than four employees. Staff would be located in Livingston.
9. Personal services costs are estimated at the following levels: \$108,794 in FY 2020, \$108,794 in FY 2021, \$110,741 in FY 2022, and \$111,375 in FY 2023.
10. One-time costs for computer equipment and office furniture in FY 2020 is calculated at \$5,600 for 1.85 FTE.
11. Operating costs associated with new FTE are estimated 3% of personal service costs.
12. Funding for CFSD FTE is 70% general fund and 30% federal funds.

**Human and Community Services Division (HCSD)**

13. A total of 0.5 FTE client service coordinators are necessary to provide coverage two days per month in Livingston and one day per month coverage in Boulder, Thompson Falls, Sidney, Red Lodge, Dillon, Columbus, and Glendive.
14. Personal services costs for 0.50 FTE are \$30,122 in FY 2020, \$30,636 in FY 2021, \$30,688 in FY 2022, and \$30,742 in FY 2023.
15. One-time computer equipment and office furniture in FY 2020 is estimated at \$1,400.
16. Operating costs associated with the new FTE are estimated 3% of personal service costs.
17. The total annual travel cost = \$13,248. This includes transportation, hotel for one night if the distance between the OPA office and county seat is more than one hour, and per diem.
18. The individuals traveling to each office would commute from closest OPA office.

County Seat	Closest OPA Office	Motor Pool Hours/ Month	Motor Pool Hourly Rate	Motor Pool Annual Cost	Miles to closest OPA	Miles per Month	Motor Pool Total Mileage	Annual Hotel Cost	Annual Per Diem	Annual Total Travel
Boulder	Helena	8	\$1.081	\$104	29	58	\$74		\$275	\$453
Thompson Falls	Polson	16	\$1.081	\$208	89	178	\$226	\$1,128	\$552	\$2,114
Sidney	Wolf Point	173	\$1.081	\$2,244	97	194	\$247	\$1,128	\$552	\$4,171
Red Lodge	Billings	16	\$1.081	\$208	61	122	\$155	\$1,128	\$552	\$2,043
Dillon	Butte	8	\$1.081	\$104	18	36	\$46		\$552	\$702
Columbus	Billings	8	\$1.081	\$104	43	86	\$109		\$552	\$765
Glendive	Miles City	16	\$1.081	\$208	77	154	\$196	\$1,128	\$552	\$2,083
Livingston	Bozeman	16	\$1.081	\$208	31	124	\$158		\$552	\$917
<b>TOTAL</b>										<b>\$ 13,248</b>

12. Funding for HCSD is 34.53% general fund, 3.03% State special and 62.44% federal funds.

**Fiscal Impact:**

<b>FTE</b>	2.35	2.35	2.35	2.35
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**Expenditures:**

Personal Services	\$138,916	\$139,430	\$141,429	\$142,117
Operating Expenses	\$25,329	\$18,344	\$18,404	\$18,424
<b>TOTAL Expenditures</b>	<u>\$164,244</u>	<u>\$157,773</u>	<u>\$159,834</u>	<u>\$160,541</u>

**Funding of Expenditures:**

General Fund (01)	\$100,730	\$94,549	\$95,972	\$96,448
State Special Revenue (02)	\$1,384	\$1,358	\$1,359	\$1,361
Federal Special Revenue (03)	\$64,930	\$61,866	\$62,503	\$62,732
<b>TOTAL Funding of Exp.</b>	<u>\$167,044</u>	<u>\$157,773</u>	<u>\$159,834</u>	<u>\$160,541</u>

**Revenues:**


General Fund (01)	\$0	\$0	\$0	\$0
State Special Revenue (02)	\$0	\$0	\$0	\$0
Federal Special Revenue (03)	\$0	\$0	\$0	\$0
<b>TOTAL Revenues</b>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**Net Impact to Fund Balance (Revenue minus Funding of Expenditures):**

General Fund (01)	(\$100,730)	(\$94,549)	(\$95,972)	(\$96,448)
State Special Revenue (02)	(\$1,384)	(\$1,358)	(\$1,359)	(\$1,361)
Federal Special Revenue (03)	(\$64,930)	(\$61,866)	(\$62,503)	(\$62,732)

**Technical Notes:**

1. DPHHS assumes community partners will provide adequate office space for the department programs to operate and establish office hours as proposed in the bill. DPHHS anticipates that the office space provided by community partners will be provided free of charge. If community partners are unable to assist with office space needs, DPHHS would need to enter into leases, thus increasing the costs of implementing SB 209.

	3/7/19	TL	2/28/19
Sponsor's Initials	Date	Budget Director's Initials	Date