

## **Proposed Work Schedule for Legislative Council 2013-2014**

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September, 2013

### **August 22-23, 2013**

- Conduct strategic planning for 2013-14 interim

### **October 23, 2013**

- Receive updates on Legislative Services Division projects and activities
- Develop and implement strategic objectives: adopt work plan
- First installment of : What do other legislatures do? Bill Introduction Limits. Discuss calendar goals, next steps (poll, subcommittee?).
- Communication Office ideas (related to social media and facilitating communications)
- Discuss establishment of any subcommittees, i.e. rules. If no subcommittee, place full committee discussion of rules in work plan.

### **January 8, 2014**

- Second installment of : What do other legislatures do? session structures/calendars, staffing and budget for constituent service, budget processes, training,
- Training Opportunities: Chairman and Committees, Leadership, All
- Propose/Set Caucus, Orientation, and any continuing education schedules for 2014 for 2015 session.
- Receive updates on Legislative Services Division projects and activities

### **March 20, 2014**

- Third installment of : What do other legislatures do? Leadership structures, Legislator topics
- TVMT and Social Media: ideas for more involvement for civic education and communication to assist in fulfilling Legislature's role
- Begin budget development for succeeding biennium
- Identify budget initiatives
- Identify proposed legislation for Legislative Council sponsorship
- Receive updates on Legislative Services Division projects and activities

### **May 14, 2014 (Needs rescheduling to June 9-13)**

- Fourth installment of : What do other legislatures do? Interim Committees
- Stakeholder panel discussion on ways to facilitate and strengthen Legislature's role
- Review preliminary budget proposals for ensuing biennium
- Review Executive Branch agencies' proposed legislation for 2015 session
- Identify/Review proposed Legislative Council legislation
- Rules discussion: Receive or develop proposed rule changes
- Receive updates on Legislative Services Division projects and activities

### **August 21, 2014**

- Review and approve Legislative Branch Computer System Plan
- Receive Code Commissioner Report, request legislation
- Review proposed Legislative Council legislation
- Adopt proposed rules changes for submission to Rules Committee after election/caucus
- Approve budget submission prior to September 30

### **November 12, 2014**

- Set prices for session proceedings
- Set Session Employee Pay Matrix
- Discussion of Leadership opportunities: training, regular meet with each other, regular meet with Governor, regular meetings of Legislative Council (requires immediate appointments) or Legislative Administration Committee.

### **Proposed Work Product**

Based on the work plan, the following work product will be compiled with information about other legislatures (primarily “citizen”), options for consideration, and any recommendations by the Legislative Council:

- Session structure/ calendar
  - ▶ scheduled start
  - ▶ length of session (days or weeks)
  - ▶ weekly schedule of committee meetings and floor sessions
  - ▶ yearly schedule
  - ▶ use of interim or standing committees between sessions
  - ▶ hours devoted to budget hearings/ joint or chamber process
  - ▶ target sine die date and how often achieved
- Staffing and budget for constituent services
  - ▶ leadership staff
  - ▶ legislator staff
  - ▶ Budget – mail, mileage, phone or data, etc.
- Orientation and Training