



MONTANA DEPARTMENT OF ADMINISTRATION

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Director's Office

Steve Bullock, Governor • Sheila Hogan, Director

MEMORANDUM

TO: Sherri Scurr
Montana Legislative Services Division

FROM: Sheila Hogan, Director
Department of Administration

DATE: August 1, 2014

RE: Reports to Legislature

This memo provides the information requested by you for the August 15 meeting of the State Administration and Veterans' Affairs Committee. To save the cost of printing individual documents, the reports will be available electronically on the Department's websites.

Title: Employee Incentive Award Program Report, FY 2013 and 2014

Abstract: The Department of Administration prepares and submits the State of Montana Employee Award Incentive Program Report every other year to the Montana Legislature as mandated by 2-18-1103, MCA. The biennial report contains a list of award recipients granted incentive awards by state agencies, the amounts of the awards, and the resulting or projected savings and improvements in the effectiveness of state government.

Recommended Number of Copies: 0

Reasons for Copy Recommendations: Available electronically on the State Human Resources Division website at <http://hr.mt.gov/content/newdocs/reports/employeeincentiveawardprogram>.

Estimated Cost of a Copy: \$0

Title: Report to the 64th Montana Legislature from the Capitol Complex Advisory Council

Abstract: The content of this report, required by 2-17-804, MCA, contains a brief overview of the purpose of the Capitol Complex Advisory Council, its current membership, staff changes, and a summary of the Council's activities for the past biennium.

Recommended Number of Copies: 0

Reason for Copy Recommendation: Available electronically on the Capitol Complex Advisory Council's website at <http://ccac.mt.gov/content/ReportsToLegislature/2014ReportToLegislature>.

Estimated Cost of a Copy: \$0

Title: e-Government Advisory Council Report

Abstract: The Electronic Government Advisory Council advises the Department of Administration on the creation, management, and administration of electronic government services and information on the Internet. The council is charged with reviewing and advising the department on reports regarding the growth, performance, and use of electronic government services and other measurements that the advisory council considers necessary to implement and enhance the functioning of electronic government services.

Recommended Number of Copies: 0

Reasons for Copy Recommendations: The council's first quarter 2014 report is available at: http://sitsd.mt.gov/content/policy/councils/egov/docs/GM_Report_Jan_Feb_Mar_2014. Prior year reports are available on the Council's webpage at: <http://sitsd.mt.gov/policy/councils/egov/default.mcp.x>.

Estimated Cost of a Copy: \$0

Title: Information Technology Report

Abstract: Section 2-17-512(1)(x), MCA, directs the department to report to the appropriate interim committee on a regular basis and to the legislature as provided in 5-11-210, MCA, on the information technology activities of the department. The State CIO presented the "IT Portfolio Listing and Implementation" report to the Legislative Finance Committee at its June 6, 2014, meeting.

Recommended Number of Copies: 0

Reasons for Copy Recommendation: Available electronically at: http://leg.mt.gov/content/Publications/fiscal/interim/2014_financemty_June/IT-Project-Portfolio.pdf.

Estimated Cost of a Copy: \$0