



Montana Legislative Services Division
Legal Services Office

TO: State Administration and Veterans' Affairs Interim Committee

FROM: K. Virginia Aldrich

DATE: August 29, 2017

RE: Legislative Administrative Rule Review Report

Pursuant to 5-5-228, MCA, the State Administration and Veterans' Affairs Interim Committee is responsible for reviewing administrative rules within its jurisdiction. Staff for the State Administration and Veterans' Affairs Interim Committee has prepared this report for informational purposes only. This report does not represent any action or opinion of the State Administration and Veterans' Affairs Interim Committee and does not preclude additional action that may be taken by the State Administration and Veterans' Affairs Interim Committee pursuant to its authority under the Montana Administrative Procedure Act (Title 2, chapter 4, MCA).

MAR NOTICE NUMBER: 2-21-557

AGENCY/BOARD: Department of Administration

RULE CLASSIFICATION: (e.g. substantive/interpretive/emergency/temporary): Substantive

SUBJECT: Recruitment and Selection Policy

NOTICE DESCRIPTION: (e.g. proposal notice/adoption notice): Notice of Public Hearing on Proposed Amendment

SUMMARY OF RULE(S):

The Department of Administration (DOA) proposes to amend eight rules and repeal one rule pertaining to the recruitment and selection policy.

DOA proposes to revise and update definitions to make them more concise. DOA proposes to reorganize several rules for clarity and to update citations (including website citations) for materials adopted by reference. DOA also updates terminology and revises some citations from materials adopted by reference to ARM cross references. The proposed amendments also make minor changes in style and phrasing.

DOA proposes to specify that a temporary employee not hired originally through a competitive process is not eligible to participate in an internal recruitment process.

DOA proposes to repeal one rule which contains the requirements for a vacancy announcement, although it proposes to concurrently insert a new definition for "vacancy announcement" that describes the contents of a vacancy announcement.

NOTES: A public hearing is scheduled for September 7, 2017, at 9:30 a.m. in Room 136, Mitchell Building, 125 N. Roberts Street, Helena, Montana. The public comment period ends on September 15, 2017.

FULL TEXT OF NOTICE: The full text of the notice proposal may be found online at http://www.mtrules.org/gateway/Cycle_Home.asp?CID=2553.

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