

**2019-2020 Law and Justice Interim Committee
Work Plan Decision Matrix**

Topic	Why is this a topic?	Option A	Option B	Option C	Option D	Resources Allocated
The following studies were assigned to the LJIC by Legislative Council.						
Study Montana Board of Crime Control (MBCC)	HJ 31	<p>0.35 FTE</p> <ul style="list-style-type: none"> ◦ Option B ◦ Staff attend MBCC meetings as possible ◦ Staff gathers and analyzes data relating to grants, including applications for funding, allocations before/after transfer, and performance evaluations of grantees ◦ Additional panels on topics specified by the committee <p>Deliverables:</p> <ul style="list-style-type: none"> ◦ Final report ◦ Staff papers ◦ Legislation 	<p>0.25 FTE</p> <p>Option C</p> <ul style="list-style-type: none"> ◦ Staff paper on current structure and functions of MBCC, existing number and functions of MBCC staff ◦ Staff paper on structure of other states' crime prevention planning agencies ◦ <u>Staff attend MBCC meetings as possible</u> ◦ Stakeholder panels: MBCC grant decision-making/<u>data</u>, board and staff roles/authority <p>Deliverables:</p> <ul style="list-style-type: none"> ◦ Staff papers ◦ Study summary ◦ Legislation 	<p>0.05 FTE</p> <ul style="list-style-type: none"> ◦ Legislative history of MBCC and 2017 transfer ◦ Legal analysis of Board's authority and legislative oversight before/after transfer ◦ Stakeholder panel to discuss MBCC's work and performance before/after transfer <p>Deliverables:</p> <ul style="list-style-type: none"> ◦ Staff analyses, papers ◦ Legislation 	No Action	0.25
Study compensation for wrongfully convicted persons	HJ 36		<p>0.15 FTE</p> <ul style="list-style-type: none"> ◦ Option C ◦ Legislative history of existing educational aid statute ◦ Staff papers on existing educational aid statute, summary of other states models ◦ Estimates of potential costs with various compensation amounts and structures <p>Deliverables:</p> <ul style="list-style-type: none"> ◦ Study summary ◦ Staff papers ◦ Legislation 	<p>0.02 FTE</p> <ul style="list-style-type: none"> ◦ Panel discussion(s) to review: <ul style="list-style-type: none"> ◦ post-exoneration experiences of individuals who were wrongfully convicted ◦ number and unique needs of individuals reentering society after a wrongful conviction ◦ ideas for reentry assistance and compensation types, including models from other states <p>Deliverables:</p> <ul style="list-style-type: none"> ◦ Study summary ◦ Legislation 	No Action	0.02
Study of post-conviction procedures and DNA evidence	HJ 43	<p>0.4 FTE</p> <ul style="list-style-type: none"> ◦ Option B ◦ Expand analysis to DNA collection and retention statutes and best practices related to DNA use <p>Deliverables:</p> <ul style="list-style-type: none"> ◦ Final report ◦ Legislation 	<p>0.30 FTE</p> <ul style="list-style-type: none"> ◦ Option C ◦ Staff papers on evidence types and admissibility in criminal cases; post-conviction models used in other states ◦ Additional panel discussions <p>Deliverables:</p> <ul style="list-style-type: none"> ◦ Study summary ◦ Legislation 	<p>0.15 FTE</p> <ul style="list-style-type: none"> ◦ Staff paper on Montana processes and legal standards used for post-conviction appeals ◦ 1-2 panel discussions with stakeholders on other states' models, Montana's system strengths/weaknesses, and stakeholders' experiences with system <p>Deliverables:</p> <ul style="list-style-type: none"> ◦ Staff paper ◦ Legislation 	No Action	0.15
Study sex offender and violent offender registries	SJ 19	<p>0.45 FTE</p> <ul style="list-style-type: none"> ◦ Option B ◦ Staff review of research on recidivism reduction, effectiveness of tier-based classification systems, and national best practices for sex offender management 	<p>0.25 FTE</p> <ul style="list-style-type: none"> ◦ Option C ◦ Staff papers on removal process and assessment/treatment, 1-2 other topics as requested ◦ 1-2 panels on LJIC suggested topics (existing assessment, treatment, monitoring of sex offenders, community education, or victim services, etc) 	<p>0.2 FTE</p> <ul style="list-style-type: none"> ◦ Staff paper(s) on existing statutory structure, both federal and state, legislative history ◦ Legal review of case law governing sentencing, registration, monitoring of sex offenders ◦ 1-2 panel discussions on possible changes to 	No Action	0.25

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		<ul style="list-style-type: none"> ° 1-2 panels on LJIC suggested topics <p>Deliverables:</p> <ul style="list-style-type: none"> ° Final report ° Legislation 	<p>Deliverables:</p> <ul style="list-style-type: none"> ° Final report ° Legislation 	<ul style="list-style-type: none"> registry, elements to retain <p>Deliverables:</p> <ul style="list-style-type: none"> ° Study summary ° Legislation 		
The following are the LJIC's statutory duties						
Monitor agency operations	Statute	<p>0.25 to 0.3 FTE</p> <ul style="list-style-type: none"> ° Option B ° Receive agency update at most meetings if possible ° Committee field trip to a site or agency selected by the LJIC ° Field trip could be held in conjunction with an off-site meeting 	<p>0.20 FTE</p> <ul style="list-style-type: none"> ° Option C ° Staff attends Helena-area agency meetings and presentations as possible, focusing on issues or topics raised by LJIC members or during meetings (priority to MBCC meetings) ° Additional research into aspects of selected programs or agencies, as requested ° Panel discussion or speakers during LJIC meeting to further address the program or agency <p>Deliverables:</p> <ul style="list-style-type: none"> ° Written summaries of research and monitoring activities ° Legislation 	<p>0.05 FTE</p> <ul style="list-style-type: none"> ° Introductory presentation by agency at 1st or 2nd meeting ° Follow up presentations as requested by LJIC ° Limited monitoring or research into aspects of a program or agency (if LJIC chooses) 		0.20
Agency monitoring: required reports *See page 14 of the work plan for a list of required reports	Statute		<p>0.01 FTE</p> <ul style="list-style-type: none"> ° Option C ° Agency presents report during LJIC meeting ° Follow-up information or presentations provided upon request of LJIC <p>Deliverables:</p> <ul style="list-style-type: none"> ° Printed and electronic copies of required report ° Legislation 	<p>0.005 FTE</p> <ul style="list-style-type: none"> ° Receive written staff overview of required reports ° Receive copy of any required report <p>Deliverables:</p> <ul style="list-style-type: none"> ° Printed and electronic copies of required report ° Legislation 		0.005
Review administrative rules	Statute		<p>0.1 FTE</p> <ul style="list-style-type: none"> ° Legal staff monitors agency adoption of rules and provides LJIC periodic rule reports ° Staff will note issues of concern ° LJIC may flag rules as important or of concern and may ask that additional information be provided 			0.1
Review agency legislation	Statute		<p>0.005 FTE</p> <ul style="list-style-type: none"> ° Committee reviews proposals from the agencies and Judicial Branch in early summer 2020; may authorize staff to draft legislation for preintroduction 			0.005
Agency monitoring: advisory councils and commissions, if requested by an LJIC member	Statute	<p>Add 0.01 FTE for each advisory council or commission selected by the LJIC for further review</p>	<p>0.01 FTE</p> <ul style="list-style-type: none"> ° Option C ° Written summary of specific council or commission's duties, functions, operations ° Agency presentation on work of the council or commission <p>Deliverables:</p> <ul style="list-style-type: none"> ° Staff overview ° Written summary ° Legislation 	<p>0.005 FTE</p> <ul style="list-style-type: none"> ° Receive written staff overview of advisory councils and commissions at fall 2019 meeting <p>Deliverables:</p> <ul style="list-style-type: none"> ° Staff overview ° Legislation 	No Action	Combined with required report FTE

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<p>The following topics are <u>optional</u>, and it is up to LJIC committee members whether to pursue them as studies or as potential agenda items and what information it would like to receive. Topics were initially suggested by LJIC members and staff. It is not an exhaustive list and members can suggest additional topics during the organizational meeting. During the work session, LJIC members will direct staff on the topics it wants to pursue, if any. When the LJIC has decided the issues of interest and how it will study the topic, this section of the draft work plan will be updated to reflect those choices and FTE allocations. The LJIC may revise this work plan at any meeting in the interim.</p>						
HJ 64 DUI study topics	Rep. Kelker request	0.25 FTE ° Option B ° Staff research, summary of 3-4 study topics selected by committee Deliverables: ° Written summary ° Legislation	0.1 FTE ° Panel discussion of 2-3 study topics selected by committee ° Staff research, summary of 2 study topics selected by committee Deliverables: ° Written summary ° Legislation	0.01 FTE ° Panel discussion of 2 study topics selected by committee Deliverables: ° Legislation	No Action	Share remaining 0.019 FTE with HJ 57
HJ 57 study of homelessness, behavioral health disorders, and law enforcement topics	Rep. Kelker request	0.3 FTE ° Option B ° Staff research, summary of 1-2 study topics selected by committee Deliverables: ° Written summary ° Legislation	0.1 FTE ° Option C ° Panel discussion of CIT model and MT needs ° Staff research on crisis intervention training (CIT) statute and funding in state Deliverables: ° Written summary ° Legislation	0.01 FTE ° Panel discussion on local collaborations between law enforcement and behavioral health community stakeholders and local jail diversion efforts (Billings, Bozeman, Lewis & Clark County) Deliverables: ° Legislation	No Action	Share remaining 0.019 FTE with HJ 64
HB 715 study of long-term state financial stability	Leg. Finance Committee request (see letter)			0.001 FTE ° LFC staff present initial information at fall 2019 meeting, follow ups as requested	No Action	0.001
Total Resources Available						0.0 FTE

FTE Available to LJIC

FTE	Hours	Days
1 FTE	2,080	260
.75 FTE	1,560	195
.5 FTE	1,040	130
.25 FTE	520	65
.1 FTE	208	26
.05 FTE	104	13
.02 FTE	42	5
.01 FTE	21	3
.005 FTE	10	1

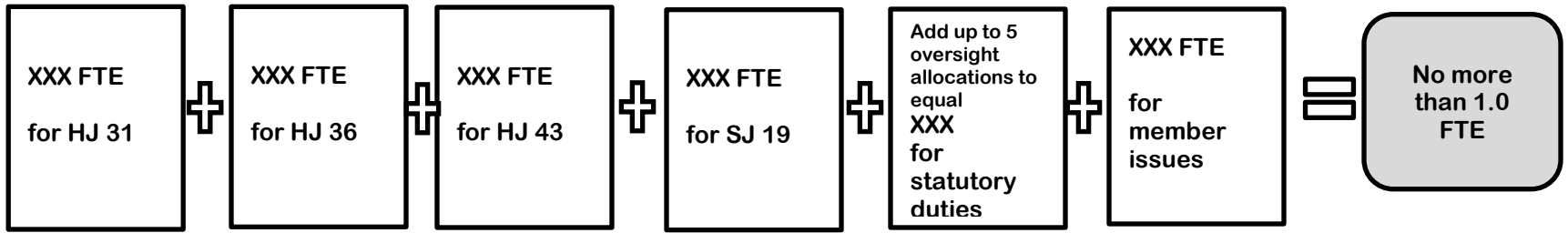
Individual members of the committee may seek additional information on issues that fall under the jurisdiction of the LJIC.

Under rules adopted by the Legislative Council, a staff member may provide up to 16 hours of research for a request that is not included in a committee's work plan unless the presiding officer of the interim committee approves additional research time.

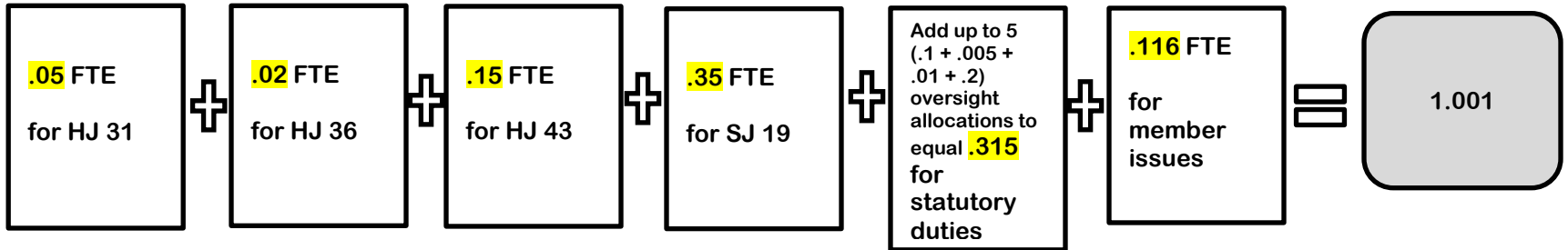
*Calculation used to arrive at the FTE availability number: The total number of work hours in an interim is 2800. Holidays, known vacation, conference, and meeting hours are subtracted from that total, along with hours for other duties and an estimate of sick time that might be used. In this case, one FTE totals 2,080 hours.

Example resource allocation

Using the resource allocation equation:



An example allocation could be:



Templates for your calculations

