

## Proposed Work Plan Timeline – *Revised as of Jan. 15, 2020*

The following timeline provides an outline of how the LGIC will accomplish the items in its work plan. The timeline may be updated or revised to address scheduling, emerging issues, or to reallocate staff time to other topics.

Date	Activities	Tasks/Policy Decisions
<b>July 2019</b>	►Organizational	<ul style="list-style-type: none"> <li>◊Elect officers</li> <li>◊Review, adopt work plan</li> <li>◊Review, adopt calendar</li> </ul>
	►Assigned Studies	<b>SJ3 Septic drain fields</b> <ul style="list-style-type: none"> <li>◊Introduction</li> <li>◊Engage stakeholders</li> </ul>
	►Member Topics	<ul style="list-style-type: none"> <li>◊Introduce and explain</li> </ul>
	►Other Issues	<ul style="list-style-type: none"> <li>◊MACo/MLCT introductions</li> <li>◊Assign preliminary priorities</li> </ul>
Date	Activities	Tasks/Policy Decisions
<b>September 2019</b>	►Organizational	<ul style="list-style-type: none"> <li>◊Adopt final work plan</li> <li>◊Review budget</li> <li>◊Review and adopt calendar</li> </ul>
	►Assigned Study	<b>SJ3 Septic systems</b> <ul style="list-style-type: none"> <li>◊ Introduction to topic</li> <li>◊ Overview of state regulations governing types of systems</li> <li>◊ Staff analysis of current optional septic drain field choices</li> </ul>
	►Member/ Educational Topics	<b>Entitlement Share</b> <ul style="list-style-type: none"> <li>◊ Staff summary</li> <li>◊ Panel Presentation – 1999-2000 LGFSC members</li> </ul> <b>Local Gov’t budget and accounting</b> <ul style="list-style-type: none"> <li>◊ Budget Workshop – MACo and DOA Local Government Services Bureau</li> <li>◊ SB 302 &amp; SB 2 -DOA panel discussion</li> </ul>
	►Other Issues	<b>LFC Update – HB 715</b>  <b>MSU Local Government Center</b>

		<ul style="list-style-type: none"> <li>◇ Introduction and action to pursue funding options</li> </ul>
Date	Activity	Tasks/Policy Decisions
<b>November 2019</b>	►Assigned Study	<b>SJ3 Septic systems</b> <ul style="list-style-type: none"> <li>◇ Panel discussion - Local sanitarian perspectives</li> <li>◇ Analysis of current systems – determine what systems work well and areas where regulations could be revised/expanded</li> <li>◇ Septic Maintenance program overview – Lewis &amp; Clark County</li> <li>◇ Discussion and direction of further research</li> </ul>
	►Member/ Educational Topics	<b>Regional Fire Authorities</b> <ul style="list-style-type: none"> <li>◇ Introduction to topic</li> <li>◇ Review of SB17, 2019</li> <li>◇ Panel discussion with stakeholders</li> </ul>
	►Other Issues	<b>Entitlement Share</b> <ul style="list-style-type: none"> <li>◇ Analysis of HB124 (2001) and HB33 (2015) history</li> <li>◇ LFD explanation and analysis of historical and future fiscal impacts and trends</li> </ul> <b>Pensions and local gov’t effects</b> <ul style="list-style-type: none"> <li>◇ Explanation of TSEP and interaction with pension system</li> <li>◇ Pension overview from SAVA and LFD staff</li> </ul> <b>Opportunity Zones</b> <ul style="list-style-type: none"> <li>◇ Introduction and explanation from Department of Commerce</li> </ul> <b>Whitefish Lake Institute</b> <ul style="list-style-type: none"> <li>◇ Impacts of Failing Onsite Wastewater Treatment Systems</li> </ul>
Date	Activity	Tasks/Policy Decisions
<b>January 2020</b> <i>(half-day meeting due to Legislative Week)</i>	►Assigned Study	<b>SJ3 Septic systems</b> <ul style="list-style-type: none"> <li>◇ Staff report on other states’ systems and regulations</li> <li>◇ Panel discussion – Engineers and industry representatives</li> <li>◇ Continued analysis of current regulations</li> </ul>
	►Member/ Educational Topics	<b>Entitlement Share</b> <ul style="list-style-type: none"> <li>◇ Introduction and analysis of growth rate calculation and policy change history</li> </ul>

	►Other Issues	◇ Potential Legislative Week Activities  <b>MSU LG Center</b> – Compare services offered through DOA and LG Center ◇ Possible funding proposal from LG Center Advisory Committee
Date	Activity	Tasks/Policy Decisions
<b>March 2020</b>	►Assigned Study	<b>SJ3 Septic systems</b> ◇ Continued analysis of alternative systems ◇ Staff report of possible sources of funding to aid homeowners ◇ Discussion and direction of possible legislation ◇ SDAC meeting review  <b>Entitlement Share</b> ◇ Further analysis – possibly use HB 715 results ◇ Discussion of base calculation ◇ Discussion and direction of possible legislation and/or work product  <b>Special District Tax Review</b> ◇ Introduction ◇ White paper – types of districts and respective statutory guidance  <b>Affordable Housing</b> ◇ Review materials from last interim ◇ Staff report on current issues ◇ Possible panel presentation?  <b>Regional Fire Authorities</b> ◇ Review possible fee models ◇ Discussion and direction of possible legislation  ◇ HJ 35 update ◇ Review MSU LG Center funding proposal  <i>Other issues as determined</i>
	►Member/ Educational Topics	
	►Other Issues	
Date	Activity	Tasks/Policy Decisions
<b>May 2020</b>	►Assigned Study	<b>SJ3 Septic drain fields</b> ◇ Review draft report ◇ Discussion of findings and recommendations  <b>Entitlement Share</b> ◇ Review white paper and other work product ◇ Discussion of findings and recommendations
	►Member/ Educational Topics	

	<p>►Other Issues</p>	<p><b>Special District Tax Review</b></p> <ul style="list-style-type: none"> <li>◊ Discussion of fee vs. levied districts and city/county district use trends</li> <li>◊ Discussion of findings and recommendations</li> </ul> <p><b>Subdivision Exemptions</b></p> <ul style="list-style-type: none"> <li>◊ Staff report of current allowable exemptions</li> <li>◊ Expand discussion of allowing additional exemptions to subdivision review</li> <li>◊ Possible panel presentation?</li> </ul> <p><b>Affordable Housing</b></p> <ul style="list-style-type: none"> <li>◊ Possible panel discussion?</li> <li>◊ Discussion of findings and recommendations</li> </ul> <p><b>Regional Fire Authorities</b></p> <ul style="list-style-type: none"> <li>◊ Review draft legislation</li> <li>◊ Update on HJ 35</li> </ul> <p><i>Other issues as determined</i></p>
Date	Activity	Tasks/Policy Decisions
<b>July 2020</b>	<p>►Assigned Study</p> <p>►Member/ Educational Topics</p> <p>►Other Issues</p>	<p><b>SJ3 Septic drain fields</b></p> <ul style="list-style-type: none"> <li>◊ Findings and recommendations</li> <li>◊ Proposed draft legislation</li> </ul> <p><b>All Topics</b></p> <ul style="list-style-type: none"> <li>◊ Findings and recommendations</li> <li>◊ Review proposed draft legislation and/or work products</li> </ul> <p><i>Other issues as determined</i></p>
Date	Activity	Tasks/Policy Decisions
<b>September 2020</b>	<p>►Assigned Study</p> <p>►Other Issues</p>	<p><b>SJ3 Septic drain fields</b></p> <ul style="list-style-type: none"> <li>◊Finalize report</li> <li>◊Finalize legislation</li> </ul> <p>◊Finalize all committee legislation</p> <p>◊Finalize committee reports on member topics</p> <p>◊Selection of bill sponsors</p> <p>◊Strategy development</p>

## Draft Meeting Schedule

This draft timeline provides a framework so the LGIC can complete its work on time. It is subject to final approval by the LGIC.

	July 23, 2019	<b>LGIC Meeting.</b> Helena
	September 12, 2019	<b>LGIC Meeting.</b> Helena
	November 12-13, 2019	<b>LGIC Meeting.</b> Helena
	January 15, 2020	<b>LGIC Meeting.</b> Helena
*NEW*	<u>March 17-18, 2020</u>	<b>LGIC Meeting.</b> Helena
*NEW*	<u>May 13-14, 2020</u>	<b>LGIC Meeting.</b> Helena
	July 14, 2020	<b>LGIC Meeting.</b> Helena
	September 9, 2020	<b>LGIC Meeting.</b> Helena

**Committee interim work must be completed by September 15, 2020.**