

**MONTANA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS AND
OFFICE OF PUBLIC INSTRUCTION
ON-GOING TRAINING OPPORTUNITIES**

TRAINING	INTENDED AUDIENCE	TOPICS COVERED	DATES
Spring Regional Workshops	Business officials and staff and some county superintendents	The training agenda is determined by each Region Director. They usually include an hour for Election Updates .	March/April
Summer Conference	Business officials and staff and some county superintendents	Legislative updates in odd-numbered years include new legislation related to Elections. Bond elections are sometimes covered, if requested.	June
Veteran Clerk Workshop	Business officials and staff with 5 or more years' experience	Intermediate/advanced school finance, budgeting and accounting, legislative updates, succession planning, risk management, bond elections .	September
School Facilities Planning & Financing	Business officials, superintendents, facilities supervisors	Facilities project planning, financing options, bonds, bond elections , accounting for construction projects, real-life project presentations.	September
Montana Conference of Education Leadership (MCEL)	Business officials, trustees, superintendents	Election Update from OPI (Nicole Thuotte).	October
Elections	Business officials and staff	Full day workshop on school elections rules, regulations, timeline, roles and responsibilities, election procedures.	November
MASBO Monthly Newsletter	Business officials and staff and some county personnel	Important Dates & Deadlines section includes all regular school election deadlines during December – June. Also provide links to election resource located on the OPI and SOS websites.	Monthly
OPI Monthly Summary	Education community (subscription to emails or webpage)	Important dates and upcoming deadlines regarding school elections, as well as updates to school election processes and procedures.	Monthly
Elections Webinar	Business officials, county superintendents, superintendents, anyone interested in school elections.	Held annually to update on the process and procedures related to school elections.	Annual (more if critical changes)

Link to the OPI Elections Webpage: <http://opi.mt.gov/Leadership/Finance-Grants/School-Finance/Elections>