



**DNRC Ownership Update Numbers, Examples, and Fee Letters**  
**Prepared for Water Policy Interim Committee**  
**January 6, 2019**

Ownership Update Fee Letter Statement

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 Program; ADJ

**State of Montana**  
**Department of Natural Resources and Conservation**  
 (This invoice generated by DNRC)



December 23, 2019

Ownership Update Number:

**WATER RIGHT OWNERSHIP UPDATE FEE STATEMENT**

Amount Due: \$ 10.00

You submitted an Ownership Update Form (608) to the Department on December 13, 2019. The water rights listed below appear to require ownership update based upon this form and Department of Revenue property ownership records. The filing fee for updating ownership on water rights is \$50 for the first water right and \$10 for each additional water right with up to a maximum of \$300 per transaction.



Our records show that only a portion of the update processing fee has been paid \$ 50.00. Please submit the remainder of the processing fee. You must return the payment coupon below along with your payment in order for the payment to be properly credited. Please respond within 30 days of receipt of this letter. The Water Right Ownership Update will be processed upon receipt of the processing fee. If we do not hear from you within 30 days, no change of ownership to the water right record will be made nor will a refund of the original payment be issued.

To view copies of water right abstracts, go to <http://wrqs.dnrc.mt.gov>. If you don't have internet access, feel you received this fee letter in error, or have any other questions, please contact:

DNRC HELENA WATER RESOURCES REGIONAL OFFICE                      406-444-6999

**YOU MUST RETURN THE COUPON BELOW WITH YOUR PAYMENT OR THE PAYMENT WILL NOT BE CREDITED AND THE OWNERSHIP UPDATE WILL NOT BE PROCESSED.**

<p><b>Water Right Ownership Update Payment Coupon</b></p> <p>Make checks payable to MT DNRC  <b>MAIL TO: DNRC / PO Box 201601 // Helena MT 59620-1601</b></p> <p>Fee Letter Date:    December 23, 2019  <b>HELENA REGIONAL OFFICE</b></p>  	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black;">Ownership Fee Due:</td> <td style="text-align: right;">\$ 60.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Amount Paid:</td> <td style="text-align: right;">\$ 50.00</td> </tr> <tr> <td><b>Amount Due:</b></td> <td style="text-align: right;"><b>\$ 10.00</b></td> </tr> <tr> <td>Amount Enclosed:</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Ownership Update Number:</td> <td style="text-align: right;"></td> </tr> </table> <p>Has your address changed?</p> <p>_____</p> <p>_____</p>	Ownership Fee Due:	\$ 60.00	Amount Paid:	\$ 50.00	<b>Amount Due:</b>	<b>\$ 10.00</b>	Amount Enclosed:	_____	Ownership Update Number:	
Ownership Fee Due:	\$ 60.00										
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**State of Montana**  
**Department of Natural Resources and Conservation**  
 (This invoice generated by DNRC)



September 27, 2019

Ownership Update Number:

**WATER RIGHT OWNERSHIP UPDATE FEE STATEMENT**

Amount Due: \$ 200.00

This Statement is being mailed to only the first listed grantee/buyer on behalf of any additional grantees/buyers.

The Department of Revenue has reported the filing of a deed on May 20, 2015 listing you as the property owner to which the water rights listed in the table are appurtenant. At closing, a Water Right Ownership Update fee must be sent to DNRC [§ 85-2-424 & § 85-2-426 Montana Code Annotated (MCA)]. The filing fee for updating ownership on water rights is \$50 for the first water right and \$10 for each additional water right with a maximum of \$300 per transaction. Our records show the update processing fee for these water right(s) has not been paid. Please submit the processing fee for the following water rights:



You must return the payment coupon below along with your payment in order for the payment to be properly credited. Please respond within 30 days of receipt of this letter. The Water Right Ownership Update will be processed upon receipt of the processing fee. If we do not hear from you within 30 days, no change of ownership to the water right record will be made.

To view copies of water right abstracts, go to <http://wrqs.dnrc.mt.gov>. If you don't have internet access, feel you received this fee letter in error, or have any other questions, please contact:

DNRC HELENA WATER RESOURCES REGIONAL OFFICE                      406-444-6999

**YOU MUST RETURN THE COUPON BELOW WITH YOUR PAYMENT OR THE PAYMENT WILL NOT BE CREDITED AND THE OWNERSHIP UPDATE WILL NOT BE PROCESSED.**

<b>Water Right Ownership Update Payment Coupon</b>  Make checks payable to MT DNRC <b>MAIL TO: DNRC / PO Box 201601 // Helena MT 59620-1601</b>  Fee Letter Date:    September 27, 2019 HELENA REGIONAL OFFICE  	<b>Amount Due:            \$ 200.00</b>  Amount Enclosed: _____ Ownership Update Number:
 	<b>Has your address changed?</b>  _____  _____