



## **INFORMATION TECHNOLOGY PLANNING COUNCIL**

### **68th Montana Legislature**

#### **MEMBERSHIP**

Jerry Howe, **Chairperson**  
Sen. JP Pommichowski  
**Rep.** Braxton Mitchell  
Marilyn Miller  
Carolyn Tschida

#### **MEMBERSHIP**

Jason Brown  
Amy Carlson  
Kevin Gilbertson  
Emil Glatz  
Dale Gow  
Angus Maciver

#### **COMMITTEE STAFF**

Angie Carter  
Jaret Coles  
Sky Foster  
Susan Murray  
Katya Grover

# **MINUTES LOG**

August 11, 2022  
Room 102  
Helena, Montana

Please note: This document is a Minutes Log and provides annotation of the time elapsed between the beginning of the meeting and the time at which the item was presented or discussed, a motion was made, or a vote was taken. The narrative presented here is provided only as a guide to the audio or video recording of the meeting. The official discussion, motion, or vote is available on the audio or video archive of this meeting. The Legislature does not prepare a transcript of the meeting activities. The time designation may be used to locate the referenced discussion on the audio or video recording of this meeting.

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#### **MEMBERS PRESENT:**

Jerry Howe, Chair  
Sen. JP Pommichowski (D)  
Amy Carlson  
Kevin Gilbertson  
Emil Glatz  
Dale Gow  
Angus Maciver  
Marilyn Miller  
Rep. Braxton Mitchell (R)  
Carolyn Tschida

#### **MEMBERS EXCUSED:**

Jason Brown

#### **STAFF PRESENT:**

Angie Carter  
Jaret Coles  
Sky Foster  
Katya Grover  
Susan Murray

**AGENDA (Attachment 1)**

**VISITORS' LIST (Attachment 2)**

**CALL TO ORDER/ROLL CALL**

13:30:10 Jerry Howe, Chair, called the meeting to order at 1:30 p.m. The committee secretary took roll.

**REVIEW AND DISCUSSION OF THE PLANNING COUNCIL STATUTES FOR MEMBERSHIP AND DUTIES**

13:32:26 Jerry Howe, Chair

**UPDATE FROM INFORMATION TECHNOLOGY SERVICES DIVISION, DOA**

13:32:57 Kevin Gilbertson, State Chief Information Officer, Department of Administration

**Council Questions**

13:36:35 Jerry Howe, Chair, asked Mr. Gilbertson about the state contract and requests for proposals.

13:37:32 Sen. Pomnichowski commented on taking to the Governor a request for the proposed budget to include the support that was needed for the state agencies to switch to fully digital processes, as well as on the need for internet and computer access for every Montanan.

13:38:57 Mr. Gilbertson addressed the comment.

13:39:58 Sen. Pomnichowski asked Mr. Gilbertson a follow up question on whether the same interest was expressed to the Judicial Branch and the Legislative Branch.

13:40:44 Jerry Howe, Chair, requested Mr. Gilbertson to respond to the question through him so that he could distribute the answer to the committee members.

**TENANT SPACE PROJECT UPDATE**

13:41:07 Jerry Howe, Chair

13:41:26 Dale Gow, Chief Information Officer, Legislative Services Division

13:42:27 Sky Foster, Advanced Technical Services Manager, Legislative Services Division

**Council Questions**

13:43:19 Jerry Howe, Chair, asked Mr. Foster to elaborate on the reasons as to why this project benefited the legislative branch.

13:45:57 Ms. Miller asked Mr. Gow whether the legislators were aware of the changes with the new domain name.

**FY22/23 PROJECT STATUS REVIEW**

13:47:06 Jerry Howe, Chair

13:47:17 Dale Gow, Chief Information Officer, Legislative Services Division ([Exhibit 1](#))

**LAD Audit Management Software Project**

13:47:49 Dale Gow, Chief Information Officer, Legislative Services Division

**LAWSII Enhancements**

13:48:45 Dale Gow, Chief Information Officer, Legislative Services Division  
13:49:09 Susan Murray, Acting Operations Manager, Legislative Services Division  
13:49:47 Mr. Gow  
13:50:35 Ms. Murray

**FOLIO Upgrade**

13:51:52 Emil Glatz, Application Development Services Manager, Legislative Services Division  
13:54:21 Jerry Howe, Chair, elaborated on the FOLIO code and switching to electronic format of the code.

**Isolated Audio Video Network**

13:55:06 Dale Gow, Chief Information Officer, Legislative Services Division

**Broadcasting Room 1 Upgrade Phase I**

13:56:18 Dale Gow, Chief Information Officer, Legislative Services Division

**Oracle Reports Replacement**

13:57:07 Dale Gow, Chief Information Officer, Legislative Services Division  
13:57:15 Emil Glatz, Application Development Services Manager, Legislative Services Division

**Council Questions**

14:01:14 Ms. Miller asked Mr. Glatz to clarify on the specific replacements.

**Tenant Space**

14:01:45 Dale Gow, Chief Information Officer, Legislative Services Division

**Session Staff System Replacement**

14:01:51 Sky Foster, Advanced Technical Services Manager, Legislative Services Division  
14:02:25 Dale Gow, Chief Information Officer, Legislative Services Division

**Capital Data Display**

14:02:26 Dale Gow, Chief Information Officer, Legislative Services Division

**Information Request Application**

14:03:22 Dale Gow, Chief Information Officer, Legislative Services Division  
14:03:59 Jerry Howe, Chair, emphasized that the LSD had a significant need for electronic programs and elaborated on the project under discussion.

**Website Enhancements**

14:04:31 Emil Glatz, Application Development Services Manager, Legislative Services Division

14:07:09 Dale Gow, Chief Information Officer, Legislative Services Division  
14:08:14 Jerry Howe, Chair

**FY24/25 DRAFT IT PLAN AND BUDGET REVIEW**

14:09:05 Jerry Howe, Chair  
14:10:50 Dale Gow, Chief Information Officer, Legislative Branch [\(Exhibit 2\)](#) [\(Exhibit 3\)](#)

**Council Questions**

14:17:38 Sen. Pomnichowski asked Mr. Gow about savings accrued due to cancellation of the contract with Zimbra for legislative emails.  
14:18:30 Sen. Pomnichowski asked about savings in zoom licenses.

**FY24/25 DRAFT IT PLAN AND BUDGET REVIEW - continued**

14:19:38 Dale Gow, Chief Information Officer, Legislative Services Division  
14:26:53 Emil Glatz, Application Development Services Manager, Legislative Services Division  
14:31:03 Mr. Gow  
14:40:21 Angie Carter, Financial Services Manager, Legislative Services Division  
14:41:33 Mr. Gow

**Council Discussion**

14:42:35 Jerry Howe, Chair  
14:43:40 Ms. Miller  
14:44:34 Kevin Gilbertson  
14:45:13 Jerry Howe, Chair  
14:45:24 Ms. Carlson

**PUBLIC COMMENT**

14:45:47 None

**ADJOURNMENT**

14:46:15 Jerry Howe, Chair, adjourned the meeting at 14:46 p.m.