

2021-2022 Law and Justice Interim Committee (adopted Sept. 14, 2021) Work Plan Decision Matrix						
Topic	Why is this a topic?	Option A	Option B	Option C	Option D	Resources Allocated
The following studies were assigned to the LJIC by a bill or by a study resolution assigned by the Legislative Council.						
Study inmate telecom contracts	SB 303	0.45 FTE <ul style="list-style-type: none"> ◦ All of Option B ◦ Additional staff research on cooperative purchasing in other states ◦ Staff research or expert presentation on recidivism studies and rates Deliverables: <ul style="list-style-type: none"> ◦ Final report ◦ Staff papers ◦ Legislation 	0.25 FTE <ul style="list-style-type: none"> ◦ All of Option C except IWF presentation ◦ Staff research on cooperative purchasing laws in MT, how other states provide telecom services, and the IWF Deliverables: <ul style="list-style-type: none"> ◦ Staff papers ◦ Study summary ◦ Legislation 	0.15 FTE <ul style="list-style-type: none"> ◦ Receive audit report ◦ Direct staff to acquire current rate information for DOC facilities, regional and private prisons, and county detention centers, and on federal caps ◦ Staff research on <u>how other states provide telecom services</u> ◦ Panel presentations to gather stakeholder feedback on the IWF, other topics, options, and any draft legislation Deliverables: <ul style="list-style-type: none"> ◦ Staff papers ◦ Study summary ◦ Legislation 	0.02 FTE <ul style="list-style-type: none"> ◦ Receive audit report ◦ Panel presentations to gather stakeholder feedback on the IWF, other topics, options, and any draft legislation Deliverables <ul style="list-style-type: none"> ◦ Study summary ◦ Legislation 	0.15
Study of criminal proceedings for people with mental illness	HJ 4		0.10 FTE <ul style="list-style-type: none"> ◦ All of Option C ◦ Staff papers on existing Montana laws, legal framework in other states, recent U.S. Supreme Court ruling on topic, data on use and cost of Galen facility ◦ Travel to Galen (if wanted) Deliverables: <ul style="list-style-type: none"> ◦ Staff papers ◦ Study summary ◦ Legislation 	0.02 FTE <ul style="list-style-type: none"> ◦ Panel discussion(s) to review laws in Montana and other states, use of Galen facility, and stakeholder perspectives on alternatives including prior legislation Deliverables: <ul style="list-style-type: none"> ◦ Study summary ◦ Legislation 	0.00 FTE No Action	0.10
Study of victim services and funding	HJ 29		0.10 FTE <ul style="list-style-type: none"> ◦ All of Option C ◦ Staff paper examining how other states fund victim services Deliverables: <ul style="list-style-type: none"> ◦ Study summary ◦ Legislation 	0.02 FTE <ul style="list-style-type: none"> ◦ Panel discussions to summarize stakeholder group meetings, identify current funding sources and allocation levels, projected funding gaps, and opportunities for new sources ◦ Round table discussion to gather feedback on draft legislation, if wanted Deliverables: <ul style="list-style-type: none"> ◦ Study summary ◦ Legislation 	0.00 FTE No Action	Request that Legislative Council ask the Interim Budget Committee to do study

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The following studies were assigned to the LJIC by a bill or by a study resolution assigned by the Legislative Council.						
Study criminal justice system data	HJ 31	0.50 FTE <ul style="list-style-type: none"> ◦ All of Option B except staff research would be on all data elements collected by agencies and not limited to elements from the model legislation ◦ Staff research on best practices ◦ Collect agencies' data reporting policies ◦ Additional panel discussions on topics identified by the LJIC Deliverables: <ul style="list-style-type: none"> ◦ Summary of existing statutes ◦ Other staff papers ◦ Collection of data reporting policies ◦ Final report ◦ Legislation 	0.30 FTE <ul style="list-style-type: none"> ◦ Staff paper on existing statutes requiring collection of data ◦ Staff research into what data elements listed in model legislation agencies collect currently ◦ Review existing model legislation on data collection, direct staff to draft similar legislation ◦ Panel discussions on: <ul style="list-style-type: none"> ◦ best practices ◦ other states' efforts and costs ◦ identification of gaps and solutions to improve collection/dissemination of data ◦ the draft MT legislation based on model bills ◦ other issues identified by the LJIC Deliverables: <ul style="list-style-type: none"> ◦ Summary of existing statutes ◦ Other staff papers ◦ Study summary ◦ Legislation 	0.20 FTE <ul style="list-style-type: none"> ◦ Staff paper on existing statutes requiring data collection ◦ <u>Staff coordinate with LFD and Executive Branch data review efforts</u> ◦ LJIC review existing model legislation on data collection, direct staff to draft similar legislation ◦ 2-3 panel discussion(s) on: <ul style="list-style-type: none"> ◦ current data collected ◦ other states' efforts and costs ◦ identification of gaps and solutions to improve collection/dissemination of data ◦ the draft MT legislation based on model bills Deliverables: <ul style="list-style-type: none"> ◦ Study summary ◦ Legislation 	0.00 FTE No Action	0.20
Study Judicial Standards Commission	HJ 40	0.20 FTE <ul style="list-style-type: none"> ◦ Staff research on methods used in other states to handle complaints ◦ Staff research and panel presentations on other topics selected by LJIC Deliverables: <ul style="list-style-type: none"> ◦ Staff papers ◦ Study summary ◦ Legislation 	0.10 FTE <ul style="list-style-type: none"> ◦ Staff paper on history, structure of commission, including constitutional convention history and legislative history of statutes ◦ Panel discussion or roundtable discussion on structure, history of commission, including panelists' views on current commission operations and ideas for changes ◦ Audit results presentation (if available) Deliverables: <ul style="list-style-type: none"> ◦ Staff papers ◦ Study summary ◦ Legislation 	0.005 FTE <ul style="list-style-type: none"> ◦ Audit results presentation (if available) Deliverables: <ul style="list-style-type: none"> ◦ Study summary ◦ Legislation 	0.00 FTE No Action	0.10
Study of the Montana Women's Prison	SJ 26	0.25 FTE <ul style="list-style-type: none"> ◦ All of Option B ◦ Staff paper(s) on additional topics identified by the committee ◦ Additional panels on topics identified by the committee or roundtables discussing options for new facilities Deliverables: <ul style="list-style-type: none"> ◦ Staff papers ◦ Study summary ◦ Legislation 	0.15 FTE <ul style="list-style-type: none"> ◦ All of Option C ◦ Staff paper(s) on the demographics of inmate population, and PREA background ◦ Tour MWP as committee (if wanted) ◦ Additional panels on topics identified by the LJIC Deliverables: <ul style="list-style-type: none"> ◦ Staff paper(s) ◦ Study summary ◦ Legislation 	0.05 FTE <ul style="list-style-type: none"> ◦ DOC staff or consultant review of recent strategic master plan aspects relating to MWP ◦ Receive DOC report on vocational programming options (HB 693) ◦ 1-2 panel discussion(s) to review available programming at MWP and gaps, adequacy of facility, and proposed solutions/costs Deliverables: <ul style="list-style-type: none"> ◦ Study summary ◦ Legislation 	0.00 FTE No Action	Agreed to incorporate elements of the study into the LJIC's Agency Oversight FTE allocation

The following are the LJIC's statutory duties						
Monitor agency operations	Statute		0.15 FTE ° Option C ° Staff attends Helena-area agency meetings and presentations as possible, focusing on issues or topics raised by LJIC members or during meetings ° Additional research into aspects of selected programs or agencies, as requested ° Panel discussion or speakers during LJIC meeting to further address the program or agency Deliverables: ° Written summaries of research and monitoring activities ° Legislation	0.05 FTE ° Introductory presentation by agency at 1 st or 2 nd meeting ° Follow up presentations as requested by LJIC ° Limited monitoring or research into aspects of a program or agency (if LJIC chooses) ° Panel with DOC staff on MWP facility and programming needs		0.05
Agency monitoring: required reports *See page 8 of the work plan for a list of required reports	Statute		0.02 FTE ° Option C ° Agency presents report during LJIC meeting ° Follow-up information or presentations provided upon request of LJIC Deliverables: ° Printed and electronic copies of required report ° Legislation	0.005 FTE ° Receive written staff overview of required reports ° Receive copy of any required report Deliverables: ° Printed and electronic copies of required report ° Legislation		0.005
Review administrative rules	Statute		0.1 FTE ° Legal staff monitors agency adoption of rules and provides LJIC periodic rule reports ° Staff will note issues of concern ° LJIC may flag rules as important or of concern and may ask that additional information be provided			0.10
Review agency legislation	Statute		0.005 FTE ° Committee reviews proposals from the agencies and Judicial Branch in early summer 2020; may authorize staff to draft legislation for preintroduction			0.005
Agency monitoring: advisory councils and commissions, if requested by an LJIC member	Statute	Add 0.01 FTE for <i>each</i> advisory council or commission selected by the LJIC for further review	0.02 FTE ° Option C ° Written summary of specific council or commission's duties, functions, operations ° Agency presentation on work of the council or commission Deliverables: ° Staff overview ° Written summary ° Legislation	0.005 FTE ° Receive written staff overview of advisory councils and commissions at late fall 2021 meeting Deliverables: ° Staff overview ° Legislation	No Action	

The following topics are optional, and it is up to LJIC committee members whether to pursue them as studies or as potential agenda items and what information it would like to receive. Topics were initially suggested by LJIC members and staff. It is not an exhaustive list and members can suggest additional topics during the organizational meeting. During the work session, LJIC members will direct staff on the topics it wants to pursue, if any. When the LJIC has decided the issues of interest and how it will study the topic, this section of the draft work plan will be updated to reflect those choices and FTE allocations. The LJIC may revise this work plan at any meeting in the interim.						
Update on previous LJIC legislation: SB 39, HB 91, HB 92	Suggestion during SB39 conference committee hearing and Sen. Regier at June 2021 meeting			0.002 FTE ° Agency staff presentations	No Action	0.002
Interact with interim budget subcommittee (IBC)	Suggestion from Section D IBD presiding officer			0.005 FTE ° Shared members (Lynch, Kerr-Carpenter) to update LJIC at most meetings, LJIC staff to coordinate with IBC staff	No Action	
Allocated tentatively						0.712
Total Resources Available						0.75 FTE

FTE Available to LJIC

FTE	Hours	Days
0.75 FTE	1,500	188
0.5 FTE	750	94
.25 FTE	375	47
.1 FTE	150	19
.05 FTE	75	10
.02 FTE	30	4
.01 FTE	15	2
.005 FTE	8	1

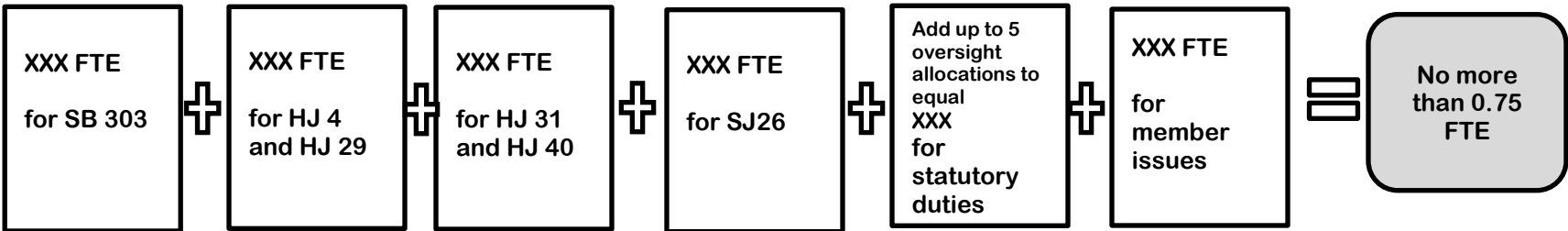
*Calculation used to arrive at the FTE availability number: The total number of work hours in an interim is 2800. Holidays, known vacation, conference, and meeting hours are subtracted from that total, along with hours for other duties and an estimate of sick time that might be used. In this case, 1 FTE is about 2200 hours. However, Because the LJIC shares staff with another entity, the LJIC only has 0.5 FTE available plus about 0.25 for legal staff. The resulting 0.75 FTE is Equal to about 1,500 hours.

Individual members of the committee may seek additional information on issues that fall under the jurisdiction of the LJIC.

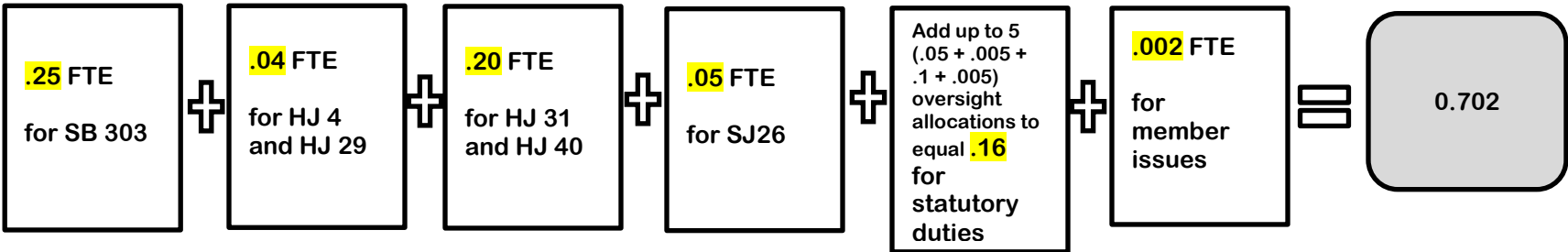
Under rules adopted by the Legislative Council, a staff member may provide up to 16 hours of research for a request that is not included in a committee's work plan unless the presiding officer of the interim committee approves additional research time.

Example resource allocation

Using the resource allocation equation:



An example allocation could be:



Templates for your calculations

