



## **INFORMATION TECHNOLOGY PLANNING COUNCIL**

### **68th Montana Legislature**

#### **SENATE MEMBERS**

Daniel Zolnikov

#### **HOUSE MEMBERS**

Braxton Mitchell

#### **PUBLIC MEMBERS**

Jason Brown - Office of Consumer Counsel  
Amy Carlson- Director, LFD  
Kevin Gilbertson - State Chief Information Officer  
Dale Gow - Chief Information Officer, LSD  
Jerry Howe - Director, LSD  
Angus Maciver - Director, LAD  
Marilyn Miller - Secretary of the Senate  
Carolyn Tschida - Chief Clerk of the House

#### **COMMITTEE STAFF**

Angie Carter - Financial Manager, LSD  
Sky Foster - Advanced Technical Services  
Manager, OLIS  
Audrey Hinman- Operations Manager, OLIS  
Daniel Rosenberg - Secretary  
Alysa Semens - Applications Development  
Manager, OLIS

# **MINUTES LOG**

February 15, 2024  
Capitol Room 102  
Helena, Montana

Please note: This document is a Minutes Log and provides annotation of the time elapsed between the beginning of the meeting and the time at which the item was presented or discussed, a motion was made, or a vote was taken. The narrative presented here is provided only as a guide to the audio or video recording of the meeting. The official discussion, motion, or vote is available on the audio or video archive of this meeting. The Legislature does not prepare a transcript of the meeting activities. The time designation may be used to locate the referenced discussion on the audio or video recording of this meeting.

Access to an electronic copy of these minutes and the audio or video recording is provided from the Legislative Branch home page at <https://leg.mt.gov>. From the home page, select the "Committees" drop down menu at the top, then select Administrative or Interim, and the appropriate committee. The written minutes log can be located by expanding the accordion menu for the date of the meeting. Links to the audio/video files can be located by selecting the Video/Audio button on the same page, then the "past/current recordings" button. From there, use the calendar to select the date of the meeting you wish to view/listen to. The written Minutes Log, along with links to the audio and video recordings, is listed by meeting date on the interim committee's web page. Each of the Exhibits is linked and can be viewed by clicking on the Exhibit of interest. All Exhibits are public information and may be printed. Please contact the Legislative Services Division at 406-444-3064 for more information.

#### **MEMBERS PRESENT:**

Rep. Braxton Mitchell (R)  
Sen. Daniel Zolnikov (R)  
Jerry Howe, Director, LSD, Chair  
Amy Carlson, Director, LFD  
Dale Gow, Chief Information Officer, LSD  
Angus Maciver, Director, LAD  
Carolyn Tschida, Chief Clerk of the House

#### **MEMBERS EXCUSED:**

Jason Brown, Office of Consumer Counsel  
Kevin Gilbertson, State Chief Information Officer  
Marilyn Miller, Secretary of the Senate

#### **MEMBERS ABSENT:**

#### **STAFF PRESENT:**

Angie Carter, Financial Manager, LSD  
Sky Foster, Advanced Technical Services Manager, OLIS

Audrey Hinman, Operations Manager, OLIS  
Daniel Rosenberg, Secretary  
Alysa Semens, Applications Development Manager, OLIS

**AGENDA ([Attachment 1](#))**

**VISITORS' LIST**

**COMMITTEE ACTION**

**CALL TO ORDER/ROLL CALL**

13:04:49 Presiding Officer Jerry Howe called the meeting to order at 1:04 PM. The committee secretary took roll.

**INTRODUCTIONS & REVIEW OF PLANNING COUNCIL'S STATUTORY ROLES AND RESPONSIBILITIES**

13:06:16 Presiding Officer Howe, Director, Legislative Services Division (LSD)  
[EXHIBIT 1](#)  
[EXHIBIT 2](#)

**REVIEW OF 2024/25 OLIS PROJECTS PORTFOLIO**

13:11:01 Dale Gow, Chief Information Officer, Office of Legislative Information Services (OLIS), LSD  
[EXHIBIT 3](#)  
13:11:18 Sen. Zolnikov joined the meeting via Zoom.

**Committee Questions/ Discussion**

13:12:35 Amy Carlson, Director, Legislative Fiscal Division (LFD)  
  
13:13:27 Dale Gow continued the presentation. ([see EXHIBIT 3](#))

**Committee Questions/ Discussion**

13:21:44 Amy Carlson  
  
13:22:48 Dale Gow continued the presentation. ([see EXHIBIT 3](#))  
13:24:48 Alysa Semens, Applications Development Manager, OLIS  
13:27:08 Dale Gow  
13:27:52 Audrey Hinman, Operations Services Manager, OLIS

**Committee Questions/ Discussion**

13:29:00 Jerry Howe  
13:30:20 Amy Carlson  
13:31:21 Audrey Hinman  
  
13:31:31 Dale Gow continued the presentation. ([see EXHIBIT 3](#))  
13:32:05 Audrey Hinman

**Committee Questions/ Discussion**

13:38:53 Amy Carlson  
13:39:51 Dale Gow  
13:42:04 Amy Carlson  
13:42:59 Dale Gow  
13:44:28 Angus Maciver, Director, Legislative Audit Division (LAD)  
13:45:17 Dale Gow  
13:45:38 Audrey Hinman  
13:46:01 Angus Maciver  
13:46:14 Rep. Mitchell  
13:46:36 Dale Gow  
  
13:46:50 Audrey Hinman continued the presentation. ([see EXHIBIT 3](#))

**Committee Questions/ Discussion**

13:51:45 Presiding Officer Howe  
13:52:00 Carolyn Tschida, Chief Clerk of the House  
13:52:05 Audrey Hinman  
  
13:52:28 Audrey Hinman continued the presentation. ([see EXHIBIT 3](#))  
13:54:20 Dale Gow  
13:54:32 Sky Foster, Advanced Technical Services Manager, OLIS

**Committee Questions/ Discussion**

13:55:56 Presiding Officer Howe  
13:56:07 Sky Foster  
13:56:37 Presiding Officer Howe  
13:56:42 Sky Foster  
  
13:56:55 Sky Foster continued the presentation. ([see EXHIBIT 3](#))

**Committee Questions/ Discussion**

13:57:59 Amy Carlson  
13:58:18 Dale Gow  
13:59:34 Presiding Officer Howe  
  
14:00:06 Sky Foster continued the presentation. ([see EXHIBIT 3](#))

**Committee Questions/ Discussion**

14:01:47 Amy Carlson  
14:02:13 Sky Foster

14:03:56 Amy Carlson  
14:04:07 Angus Maciver  
14:04:33 Sky Foster  
14:06:05 Dale Gow  
14:07:27 Sky Foster  
14:07:58 Dale Gow  
14:08:31 Amy Carlson

14:08:54 Dale Gow continued the presentation. ([see EXHIBIT 3](#))

**Committee Questions/ Discussion**

14:10:06 Presiding Officer Howe  
14:10:20 Dale Gow

14:10:47 Dale Gow continued the presentation. ([see EXHIBIT 3](#))

**Committee Questions/ Discussion**

14:15:53 Presiding Officer Howe  
14:16:23 Amy Carlson  
14:17:15 Presiding Officer Howe  
14:17:25 Dale Gow  
14:18:10 Sen. Zolnikov  
14:19:19 Presiding Officer Howe  
14:19:55 Dale Gow

**STRATEGIC PLANNING FOR 2026/27 IT PLAN**

14:20:20 Dale Gow

**Discuss project selection and prioritization for 2026/27 project portfolio**

14:20:38 Audrey Hinman

**Budget preparation**

14:22:17 Dale Gow

**POTENTIAL 2026/27 OLIS PROJECTS**

14:23:38 Dale Gow ([see EXHIBIT 3](#))

**Committee Questions/ Discussion**

14:29:13 Presiding Officer Howe  
14:30:00 Rep. Mitchell  
14:30:38 Sen. Zolnikov

14:33:36 Dale Gow continued the presentation. ([see EXHIBIT 3](#))

**Committee Questions/ Discussion**

14:36:42 Presiding Officer Howe  
14:36:54 Amy Carlson  
14:37:09 Angus Maciver  
14:37:30 Carolyn Tschida  
14:37:40 Audrey Hinman  
14:37:58 Presiding Officer Howe  
14:38:14 Amy Carlson  
14:38:51 Presiding Officer Howe  
14:39:28 Sen. Zolnikov  
14:39:45 Dale Gow  
14:42:00 Angus Maciver  
14:44:45 Dale Gow asked about scheduling the next ITPC meeting.  
14:45:22 Amy Carlson  
14:46:37 Dale Gow

**PUBLIC COMMENT**

14:48:07 None

**ADJOURNMENT**

14:48:25 Presiding Officer Howe adjourned the meeting at 2:48 p.m.