



INFORMATION TECHNOLOGY PLANNING COUNCIL

68th Montana Legislature

SENATE MEMBERS

Daniel Zolnikov

HOUSE MEMBERS

Braxton Mitchell

PUBLIC MEMBERS

Jason Brown
Amy Carlson
Kevin Gilbertson
Dale Gow
Jerry Howe
Angus Maciver
Marilyn Miller
Carolyn Tschida

COMMITTEE STAFF

Angie Carter – Financial Director
Amy Carlson – Legislative Fiscal Analyst
Audrey Hinman – Operations Manager
Sky Foster – Enterprise Infrastructure Manager
Angus Maciver – Legislative Auditor
Alysa Semans – Software Engineering Manager
Jolanda Songer - Secretary

MINUTES LOG

June 04, 2024
Room 137
Helena, Montana

Please note: This document is a Minutes Log and provides annotation of the time elapsed between the beginning of the meeting and the time at which the item was presented or discussed, a motion was made, or a vote was taken. The narrative presented here is provided only as a guide to the audio or video recording of the meeting. The official discussion, motion, or vote is available on the audio or video archive of this meeting. The Legislature does not prepare a transcript of the meeting activities. The time designation may be used to locate the referenced discussion on the audio or video recording of this meeting.

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MEMBERS PRESENT:

Sen. Daniel Zolnikov (R) – Via Zoom
Kevin Gilbertson, State Chief Information Officer
Dale Gow, CIO, Legislative Branch
Jerry Howe, Chair
Angus Maciver, Legislative Auditor
Marilyn Miller, Secretary of the Senate
Rep. Braxton Mitchell (R) – Via Zoom
Carolyn Tschida, Chief Clerk of the House
Joe Triem, Deputy Director, Legislative Fiscal Division (Representing Amy Carlson)

MEMBERS EXCUSED:

Amy Carlson, Legislative Fiscal Analyst

MEMBERS ABSENT:

Jason Brown, Office of Consumer Counsel

STAFF PRESENT:

Alysa Semans, Software Engineering Manager
Sky Foster, Enterprise Infrastructure Manager
Audrey Hinman, Operations manager
Cyndie Lockett, Technical Support Manager
Angie Carter, Financial Director
Angus Maciver, Legislative Auditor
Jolanda Songer, Secretary

AGENDA ([Attachment 1](#))

VISITORS' LIST ([Attachment 2](#))

COMMITTEE ACTION

14:35:19 Action item postponed (MCA 2-15-1021)
14:36:27 Next meeting is scheduled for August 7, 2024, from 1 - 4 p.m.

CALL TO ORDER/ROLL CALL

12:59:13 Presiding Officer Jerry Howe called the meeting to order at 12:59 PM.
(Note: introductions recorded as roll call – Cyndie Lockett was inaudible)

WELCOME AND INTRODUCTIONS

12:59:26 Jerry Howe, Executive Director/Presiding Officer

UPDATE FROM THE INFORMATION TECHNOLOGY SERVICES DIVISION, DEPARTMENT OF ADMINISTRATION (DOA)

13:01:35 Kevin Gilbertson, State Chief Information Officer, Department of Administration (DOA)

ZERO TRUST ARCHITECTURE

13:06:23 Presiding Officer Jerry Howe
13:08:15 Dale Gow, Chief Information Officer, Office of Legislative Information Systems (OLIS)
[EXHIBIT 1](#)

ZERO TRUST ARCHITECTURE - FINANCIAL ANALYSIS

13:09:27 Katherine Guenther, Lead Fiscal Analyst, Legislative Fiscal Division (LFD)
[EXHIBIT 2](#)
13:12:47 CIO Dale Gow

Council Discussion and Questions

13:13:15 Presiding Officer Jerry Howe
13:13:50 Secretary Marilyn Miller
13:13:55 Kevin Gilbertson
13:15:29 Presiding Officer Jerry Howe

REVIEW OLIS ORGANIZATIONAL CHART

13:16:01 CIO Dale Gow, OLIS

[EXHIBIT 3](#)

Council Discussion and Questions

13:18:22 Presiding Officer Jerry Howe

13:19:34 Sen. Zolnikov

REVIEW OF 2024-2025 OLIS PROJECT PORTFOLIO (HB2 and Session Financials, Session Application Suite, Website Modernization, Legislative Public Participation, Room Reservation System, and Audio Video Room Upgrades)

13:20:17 CIO Dale Gow, OLIS

[EXHIBIT 4](#)

13:21:59 Audrey Hinman, Operations Manager, OLIS
(See Exhibit 4)

13:25:31 CIO Dale Gow

Council Discussion and Questions

13:26:08 Presiding Officer Jerry Howe

13:29:04 Audrey Hinman

13:29:36 Secretary Marilyn Miller

13:29:45 Audrey Hinman

13:30:25 Presiding Officer Jerry Howe

13:30:51 CIO Dale Gow

REVIEW OF 2024-2025 OLIS PROJECT PORTFOLIO (Oracle to SQL Project)

13:31:40 Alysa Semans, Software Engineering Manager, OLIS
(See Exhibit 4)

Council Discussion and Questions

13:33:37 Secretary Marilyn Miller requested a list of OLIS' priorities and regular updates.

13:34:24 CIO Dale Gow

13:35:02 Secretary Marilyn Miller

13:35:06 Presiding Officer Jerry Howe

13:35:57 Alysa Semans

REVIEW OF 2024-2025 OLIS PROJECT PORTFOLIO (Staff Laptop Replacement)

13:38:18 Cyndie Lockett, Technical Support Manager, OLIS
(See Exhibit 4)

13:39:40 CIO Dale Gow

REVIEW OF 2024-2025 OLIS PROJECT PORTFOLIO (Vote System Upgrades/Virtualization and Backup Server Replacement Project)

13:40:26 Sky Foster, Enterprise Infrastructure Manager, OLIS
(See Exhibit 4)

Council Discussion and Questions

13:43:01 Presiding Officer Jerry Howe
13:43:55 Sky Foster
13:44:26 Secretary Marilyn Miller
13:44:30 Sky Foster
13:45:16 CIO Dale Gow

REVIEW OF 2024-2025 OLIS PROJECT PORTFOLIO (Security Audit, Capitol Moves, Old Board of Health Project, and House Carpet Replacement Project)

13:46:08 CIO Dale Gow
(See Exhibit 4)

Council Discussion and Questions

13:49:35 Presiding Officer Jerry Howe

REVIEW OF 2024-2025 OLIS PROJECT PORTFOLIO (Projects completed and on hold)

13:51:11 CIO Dale Gow
(See Exhibit 4)

Council Discussion and Questions

13:53:08 Presiding Officer Jerry Howe
13:53:30 CIO Dale Gow
13:55:06 Chief Clerk Tschida
13:55:23 CIO Dale Gow
13:55:42 Presiding Officer Jerry Howe
13:56:02 CIO Dale Gow
13:56:10 Presiding Officer Jerry Howe

REVIEW THE DRAFT STRATEGIC IT PLAN FY26/27

13:57:12 Audrey Hinman, OLIS
[EXHIBIT 5](#)
14:01:36 CIO Dale Gow
[EXHIBIT 5](#) (Pages 18 – 21)
[EXHIBIT 6](#)

Council Discussion and Questions

14:08:55 Secretary Marilyn Miller
[EXHIBIT 7](#)
14:11:01 Chief Clerk Tschida
(See Exhibit 6)

Council Discussion and Questions

14:13:29 CIO Dale Gow
14:14:23 Presiding Officer Jerry Howe
14:14:39 Kevin Gilbertson

14:15:33 CIO Dale Gow
14:15:57 Presiding Officer Jerry Howe
14:18:01 Sen. Zolnikov
14:20:37 Presiding Officer Jerry Howe
14:24:25 CIO Dale Gow

BUDGET DEVELOPMENT DISCUSSION

14:25:29 CIO Dale Gow
14:26:31 Angie Carter, Director, Financial Office

Council Discussion and Questions

14:30:39 Secretary Marilyn Miller
(See Exhibit 5)
14:30:53 CIO Dale Gow

APPOINTMENT TO THE INFORMATION TECHNOLOGY BOARD

14:33:01 Presiding Officer Jerry How
14:33:33 Kevin Gilbertson
14:34:01 Secretary Marilyn Miller
14:34:15 CIO Dale Gow
14:35:11 Secretary Marilyn Miller
14:35:19 The committee postponed the action item.
14:35:21 CIO Dale Gow (MCA 2-15-1021)
14:35:45 Kevin Gilbertson
14:36:00 CIO Dale Gow

PUBLIC COMMENT

14:36:53 None

ADJOURNMENT

Adjournment: 14:37:10