

2023-2024 Revenue Interim Committee Work Plan Decision Matrix			
Statutory Duties			
Topic	Option A	Option B	Resources Allocated
Monitor Department of Revenue	0.003 FTE <ul style="list-style-type: none">Agency updates at each meeting on topics selected by agency, staff, and committee membersQuarterly reports from LFD on agency budget	0.002 FTE <ul style="list-style-type: none">Agency updates at each meeting on topics selected by agency, staff, and committee members	0.002 FTE
Monitor Montana Tax Appeal Board	0.0015 FTE <ul style="list-style-type: none">Agency updates at each meeting on topics selected by agency, staff, and committee membersQuarterly reports from LFD on agency budget	0.001 FTE <ul style="list-style-type: none">Agency updates at <i>alternating meetings</i> on topics selected by agency, staff, and committee members	0.001 FTE
Review administrative rules	0.09 FTE <ul style="list-style-type: none">Legal staff provides RIC a brief written description of each proposed or adopted rule prior to each meeting with issues of concern notedMembers to inform staff or Chair if they want more informationCommittee receives copies of rules from agencies for personal review	0.085 FTE <ul style="list-style-type: none">Legal staff provides RIC a brief written description of each proposed or adopted rule prior to each meeting with issues of concern notedMembers to inform staff or Chair if they want more information	0.09 FTE
Review statutorily established advisory councils	0.005 FTE per advisory council <ul style="list-style-type: none">Review advisory council and make recommendations on retention or eliminationAdvisory councils: Multistate Tax Compact advisory council, Agricultural Advisory Committee, Forest Lands Taxation Advisory Committee	0 FTE* <i>*If no committee member requests review</i>	*Option A if time allows
Review agency legislation	0.005 FTE <ul style="list-style-type: none">Committee reviews proposals from the DOR and MTAB and decides if staff should draft legislation for pre-introduction		0.005 FTE
Revenue estimating and monitoring	0.005 FTE <ul style="list-style-type: none">Option BReceive presentations from economists and forecasters in September 2024 in preparation for November adoption of revenue estimate	0.001 FTE <ul style="list-style-type: none">Quarterly report or General Fund updates, as appropriate2027 Biennium Revenue Outlook (summer 2024)2027 Biennium Revenue Estimate and Comparison to Executive (November 2024)	0.005 FTE
Review proposed ballot initiatives*	0.015 FTE <ul style="list-style-type: none">Committee holds hearing on proposed ballot initiatives within 14 days of receiving final language and votes to either support or not support the placement of the text of an initiative on the ballotCommittee requests background on topic of ballot initiative such as past legislation and initiative proposals or similar proposals in other states	0.001 FTE <ul style="list-style-type: none">Committee holds hearing on proposed ballot initiatives within 14 days of receiving final language and votes to either support or not support the placement of the text of an initiative on the ballot <i>*May require additional committee meetings</i>	0.015 FTE
Department of Revenue required reports (see full list in draft work plan)	0.025 FTE (assuming 2 reports result in legislation) <ul style="list-style-type: none">Have staff provide background info on report topic in advance of receiving reportReview reportMake recommendations about whether to keep receiving reportMake recommendations about topic of report (based on content of report)Request legislation based on recommendations	0.007 FTE (total for all DOR reports) <ul style="list-style-type: none">Review report provided by Department of Revenue	0.025 FTE
Film Tax Credit report	0.005 FTE <ul style="list-style-type: none">Option BRequest legislation on agency or committee recommendations	0.001 FTE <ul style="list-style-type: none">Committee reviews report, receives agency recommendations, and decides whether to make additional committee recommendations	0.005 FTE

Topic	Option A		Option B	Resources Allocated	
Receipts Less Than Revenue Projections report	As needed/0.002 FTE <ul style="list-style-type: none">Committee receives report of receipts less than projected revenue and, within 20 days, provides budget director with recommendations on amount of receipts.			0 FTE	
Review tax credits: <ul style="list-style-type: none">Credit for infrastructure use feesCredit for contributions to a qualified endowmentCredit for property to recycle or manufacture using recycled materialCredit for preservation of historic buildings	0.15 FTE <ul style="list-style-type: none">Option BReview other states for similar credits and compare to Montana	0.10 FTE <ul style="list-style-type: none">Overview of credit including legislative history, intended purposeAnalysis of who benefits from credit (incl. non-residents) and timing of costs and benefitsAnalysis of whether credit changes taxpayer decisions (look to before credit existed)Consider impacts of elimination of creditConsider economic impact of creditStaff report summarizing the credit reviewCommittee legislation to make recommended changes		0.15 FTE	
Member-Suggested Topics					
Topic	Source	Option A	Option B	Option C	Resources Allocated
Statewide sales tax referendum	Suggested by Sens. Beard, Hertz	0.20 FTE <ul style="list-style-type: none">Option BOutline goals of a statewide sales taxReview sales tax literature and policies in other states to develop best practices Deliverables <ul style="list-style-type: none">White papersDecision matrixDraft legislationFinal report	0.15 FTE <ul style="list-style-type: none">Design sales tax, including:<ul style="list-style-type: none">identify tax baseset tax ratetax administrationremote sellersconsider local optiondistribution of revenue Deliverables <ul style="list-style-type: none">Decision matrixDraft legislation	No action	Include in larger property tax study
Local option sales tax	Suggested by Rep. Essmann	0.25 FTE <ul style="list-style-type: none">Option BPanel discussion with interested partiesOutline goals of a local option sales taxReview Alaska as model for local option sales tax with no statewide sales tax Deliverables <ul style="list-style-type: none">White paperDecision matrixDraft legislationFinal report	0.20 FTE <ul style="list-style-type: none">Review recent local option sales tax legislationDesign local option sales tax, including:<ul style="list-style-type: none">identify unit of local government to levy taxidentify tax baseset maximum tax rateelection requirementstax administrationremote sellersdistribution of revenue Deliverables <ul style="list-style-type: none">Decision matrixDraft legislation	No action	Include in larger property tax study
Resort tax data collection	Suggested by Rep. Thane	0.25 FTE <ul style="list-style-type: none">Option BFollow-up on incomplete/missing survey responses (additional requests to complete survey or fill in with Annual Financial Report information)Consider policy changes based on data collected Deliverables <ul style="list-style-type: none">Visualization using resort tax dataDecision matrixWhite paper	0.15 FTE <ul style="list-style-type: none">Identify data to collect:<ul style="list-style-type: none">entity levying tax (resort district, area, etc.)specific description of tax basetax raterevenue collectionsuse of revenueIdentify other available data to include in visualizationIdentify period for which to collect dataCollect data via survey Deliverables <ul style="list-style-type: none">Visualization using resort tax data	No action	Include in larger property tax study

Topic	Source	Option A	Option B	Option C	Resources Allocated
Property tax assistance/relief (residential)	Suggested by Sen. Hertz, Reps. Essmann, Fielder, Thane	0.10+ FTE <ul style="list-style-type: none">Option BReview additional options for property tax assistance <p>Deliverables</p> <ul style="list-style-type: none">White papersDecision matrixPossible draft legislation	0.05 FTE <ul style="list-style-type: none">Review 2023 enacted and proposed property tax assistance for residential propertyReview data on PTAP usage and HB 222 property tax rebates (summer 2024) <p>Deliverables</p> <ul style="list-style-type: none">White paper	No action	Include in larger property tax study
Agricultural property taxation	Suggested by Sen. Beard, Rep. Thane	0.40 FTE <ul style="list-style-type: none">Conduct study within RICOverview of agricultural property taxationReview 2023 legislation on taxation of property traditionally used for agricultural purposesReview literature/data for information on land use changesPanel discussions with stakeholdersReview other state practices <p>Deliverables</p> <ul style="list-style-type: none">White papersDecision matrixPossible draft legislationFinal report	0.10 FTE <ul style="list-style-type: none">Request DOR to take lead on studyRIC receives updates on studyRIC staff attends DOR meetingsReview DOR recommendations <p>Deliverables</p> <ul style="list-style-type: none">Draft legislation to implement DOR recommendations	No action	0.1 FTE
Exempt property	Suggested by Reps. Brewster, Essmann	0.15 FTE <ul style="list-style-type: none">Option BFollow-up on recommendations of auditConsider fee on exempt property <p>Deliverables</p> <ul style="list-style-type: none">White papersDecision matrixPossible draft legislation	0.10 FTE <ul style="list-style-type: none">Request presentation of recent performance audit on exempt real propertyAnalyze impact of property exemptions on state and local governments <p>Deliverables</p> <ul style="list-style-type: none">White paperPossible draft legislation	No action	Include in larger property tax study
Tax increment financing data collection	Suggested by Sens. Beard, Hertz	0.30 FTE <ul style="list-style-type: none">Option BFollow-up on incomplete/missing survey responsesConsider policy changes based on data collected <p>Deliverables</p> <ul style="list-style-type: none">Visualization using TIF dataDecision matrixPossible draft legislationWhite paper	0.15 FTE <ul style="list-style-type: none">Identify data to collect:<ul style="list-style-type: none">bond datause of tax incrementIdentify other available data to include in visualizationIdentify period for which to collect dataCollect data via survey <p>Deliverables</p> <ul style="list-style-type: none">Visualization using TIF data	No action	Include in larger property tax study
Educational materials for legislators and public	Suggested by Sen. O'Brien	0.05 - 0.10 FTE per topic <ul style="list-style-type: none">Identify topic(s) for educational materialsIdentify form of educational material (brochure, dashboard, map, infographic)		No action	*HJ 35 brochure update if time allows (0.005 FTE)
Property tax modernization study	Suggested by Revenue Interim Committee	0.5 FTE <ul style="list-style-type: none">Background on property tax basics, property tax limits, school funding, comparisons to other states and within MontanaIdentify key issues by reviewing taxes by class, exemptions, tax increment financing, residential property tax levels and assistance, 15-10-420Explore options by review policies of other states, research and recommendations from outside groups, and analysis/review of past proposals such as circuit breaker, homestead exemption, revision to levy limit, assessment limit, diversifying revenue stream <p>Deliverables</p> <ul style="list-style-type: none">White papersDecision matrixFinal report			0.5 FTE

		• Possible draft legislation					
Additional agenda items or educational topics							
Agenda Item	Source	Option A		Option B		Option C	Resources Allocated
Review distribution of lodging tax revenue and SB 145	Suggested by Sen. Beard	0.05+ FTE <ul style="list-style-type: none">• Option B• Consider changes to lodging tax distributions		0.025 FTE <ul style="list-style-type: none">• Review SB 145• Review data on lodging tax distributions		No action	
Review legislation revising limits on credits for donations to student scholarship organizations and educational improvement accounts (HB 408 and SB 118)	Suggested by Sen. Beard	0.05+ FTE <ul style="list-style-type: none">• Option B• Consider changes to credit limits and/or distribution of donations		0.025 FTE <ul style="list-style-type: none">• Review HB 408 and SB 118• Review data on credits claimed and donations after limit increase in HB 408 (winter 2024)		No action	
Performance audit on exempt real property * <i>*If no action on exempt property member topic</i>	Staff suggested	0.01+ FTE <ul style="list-style-type: none">• Option B• Follow-up on recommendations of audit• Possible draft legislation		0.001 FTE <ul style="list-style-type: none">• Request LAD presentation of audit		No action	Include in larger property tax study
Hearing on Ballot Measure #2* <i>*If measure advances</i>	Staff suggested	0.015 FTE <ul style="list-style-type: none">• Option B• Staff provides an overview and analysis of Ballot Measure #2		0.001 FTE <ul style="list-style-type: none">• Hold hearing on Ballot Measure #2		No action	Include in review of ballot initiatives
Modernization and Risk Analysis Committee updates	Staff suggested	0.01 FTE <ul style="list-style-type: none">• Receive updates from MARA staff or RIC staff on MARA topics that relate to taxation• Receive updates from RIC presiding officers if they attend MARA meetings				No action	
Total Resources Allocated						0.903 FTE	

FTE available to RIC

.05 FTE = 144 hrs = 18 days
.10 FTE = 288 hrs = 36 days
.25 FTE = 720 hrs = 90 days
.50 FTE = 1440 hrs = 180 days
.75 FTE = 2160 hrs = 270 days
1 Interim FTE = 16.5 months = 2880 hrs

A member may request the committee learn about an issue as an agenda item as opposed to incorporating it into the work plan. Additional topics also may be requested as agenda items that do not need to be incorporated into the work plan.