

Alternative Payment Schedule for Primary Residences

MCA 15-16-122 & 15-16-102(2)(b)

At the request of the owner of a primary residence, a county treasurer shall enter into a written agreement with the owner for the payment of current property taxes on an alternative payment schedule of seven payments.

Attached is a DRAFT of the contract between the Treasurer and the taxpayer. Please note this has not been reviewed by the County Attorney's. This is still a work in progress.

- 1) The Treasurer's will advise the public about the availability of this program most likely in August.
- 2) The intent is to get the contract back in the office by no later than the end of September. This allows enough time to get the automatic payments in place.
- 3) Montana Interactive is also in discussion with us about on-line contract acceptance.

More to come on this!

Thank you, Betty Romo, Roosevelt County

Terri Kunz, Jefferson County

TERMS & CONDITIONS

- Tax year will have seven installment payments: November, December, January, February, March, April & May.
- New enrollments will only be accepted in September.
- **VALID EMAIL ADDRESS IS REQUIRED and taxes must be current.** Enrollment is not allowed for accounts that already have an active escrow.
- **The service fee is \$2.00 per month per account.**
- If the electronic debit is returned this will result in an immediate removal from the program and a \$30.00 returned item fee.
- **To be removed from the automatic payment program,** the Treasurer’s Office must receive the request either in writing or by email at least ten business days prior to the electronic payment withdrawal date.
- Once approved and signed by the Treasurer’s office, a confirmation copy of this document will be emailed to you.
- In November, at least ten days before the withdrawal date, we will let you know what the monthly installment payment will be.
- Please email questions to treasurer@_____county.org or call (406) ____-____.

| OFFICIAL USE ONLY | |
|----------------------------|-------|
| Add ACH | _____ |
| Add to LIS | _____ |
| Added to Excel Spreadsheet | _____ |
| Emailed signed contract | _____ |
| Terminated from ACH | _____ |
| Terminated from LIS | _____ |
| Emailed termination notice | _____ |

TAXPAYER CONTRACT FOR AUTOMATIC MONTHLY PRE-PAYMENTS

I hereby authorize the _____ County Treasurer to initiate electronic debits from my checking account beginning _____ (date) for the monthly pre-payment of property taxes. I agree to the terms listed on this authorization form for payment. If the due date falls on a weekend or holiday, it will be deducted on the following business day.

PLEASE PRINT

Name(s) _____

Daytime Phone () _____

Mailing Address _____

City, State, Zip Code _____

Email Address (required) _____

Attach a voided check for account from which funds will be deducted.

Parcel Number(s) – (If more space is needed, please attach a listing.)

AUTHORIZATION AGREEMENT

All changes to his program must be submitted to the _____ County Treasurer’s Office in writing either in person, by email or by mail at least ten days prior to the payment due date. This means any change to your bank account, email address, phone number or if you wish to cancel out of the program for any reason, including selling the property.

_____ Date _____
Taxpayer Signature

_____ Date _____
Taxpayer Signature

_____ Date _____
Treasurer Staff Signature

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| <p>Complete the contract and authorization agreement and return to: _____ COUNTY TREASURER, ADDRESS</p> |
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