

REQUIRED AGENCY REPORTS

Agencies are required to submit certain reports to the State Administration and Veterans' Affairs Interim Committee annually, biennially, decennially, or as needed or requested. These reports are submitted in compliance with 5-11-210, MCA, which establishes the Legislative Services Division as the clearinghouse for the reports. Per HB 400 (2023), all reports must be submitted in writing.

SECRETARY OF STATE

REPORT	FREQUENCY	MCA
Statewide Election Security Report	Annual	13-1-205 (2) 5-11-222 (3)(b)(vi)
Report on the Use of Help America Vote Act (HAVA) Funds	Annual	NEW - SB 432 (2023)
Youth Voting Program	If Requested by a Member of the SAVA Interim Committee	13-22-108 (1) 5-11-222 (3)(b)(vii)
Changes Affecting Filing-Office Rules under the Uniform Commercial Code	As Needed	5-11-222 (3)(b)(xiii)

COMMISSIONER OF POLITICAL PRACTICES

REPORT	FREQUENCY	MCA
Commissioner of Political Practices Report	Biennial	13-37-120 5-11-222 (3)(b)(viii)

DEPARTMENT OF ADMINISTRATION

REPORT	FREQUENCY	MCA
Report on Information Technology Activities	Biennial	2-17-512 (1)(x) 2-17-513 (9) 5-11-222 (3)(b)(i)
Capitol Complex Advisory Council Report	Biennial	2-17-804 (3) 5-11-222 (3)(b)(ii)
Employee Incentive Program Report	Biennial	2-18-1103 (3) 5-11-222 (3)(b)(ii)

DEPARTMENT OF MILITARY AFFAIRS

REPORT	FREQUENCY	MCA
Grants to the Montana Civil Air Patrol	Biennial	10-3-802 5-11-222 (3)(b)(v)

MONTANA VETERANS' AFFAIRS DIVISION

REPORT	FREQUENCY	MCA
Montana Board of Veterans' Affairs Report	Biennial	10-2-102 (1)(i) 5-11-222 (3)(b)(iv)

**DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES & MONTANA VETERANS' AFFAIRS
DIVISION**

REPORT	FREQUENCY	MCA
Decennial Veterans' Long Term Care Needs Study	Decennial	NEW - HB 264 (2023)

BOARD OF INVESTMENTS

REPORT	FREQUENCY	MCA
Report on Retirement System Trust Investments	Annual	17-6-230(2) 5-11-222 (3)(b)(ix)

PUBLIC EMPLOYEES' RETIREMENT BOARD

REPORT	FREQUENCY	MCA
Actuarial Valuation Reports	Annual	19-2-405 (7) 19-3-117 5-11-222 (3)(b)(x)

TEACHERS' RETIREMENT SYSTEM BOARD

REPORT	FREQUENCY	MCA
Actuarial Valuation Report	Annual	19-20-201 (4) 19-20-216 5-11-222 (3)(b)(xi)
Report on Reemployment of Retired TRS Members	Biennial	19-20-732 (1)(e) 5-11-222 (3)(b)(xii)

Updated June 11, 2024